



REORGANIZATIONAL COUNCIL MEETING MINUTES

January 4, 2016 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: Mayor Jim Butler called the reorganizational council meeting of the Prospect Borough Council to order @7:00PM with a prayer from Ben Oesterling; Pastor of Mount Zion Baptist Church, then a salute to the flag.

Mayor Butler swore in the new council members; Mary Harmon and Chad Green. Eric Hilliard was not in attendance.

The following Council members were present: Bill Marciniak, Sam Wagner, Mary Harmon, Chad Green, Bob Boice and Glen Gitzen. Eric Hilliard was absent. GTN Solicitor; Anthony Colangelo and KLH Engineer; Eric Tissue were also in attendance.

Mayor Butler asked for a nomination(s) for president. Mr. Boice nominated Bill Marciniak as president, no other nomination; the show of hands was unanimous.

Mayor Butler asked for a nomination(s) for vice president. Mr. Marciniak nominated Sam Wagner as vice president, no other nomination; the show of hands was unanimous.

Mayor Butler then turned the meeting over to Mr. Marciniak.

APPROVAL OF MINUTES: There was no changes to the December 29, 2015 Special Council Meeting Minutes. Mr. Wagner made motion to approve the December 29, 2015 Regular Council Meeting Minutes; Mr. Gitzen 2nd. Motion carried.

VISITORS: Jake Dressler said that since he read the last meeting minutes he attended this meeting to answer any questions anyone had as to what he was doing on his property. Mr. Wagner asked what is he actually doing. Mr. Dressler said he was doing "man camp" sites and he has remodeled his home which is not a duplex. He has hooked into the existing septic system. He has reduced the number of RV's down to two (2). He also said that Chuck Smith; alternate SEO Officer, came by and is working with him. Mr. Colangelo asked Dressler exactly what he has obtained in applications and Mr. Dressler said he did obtain a sewage application. Mr. Colangelo told Mr. Dressler that he needed a zoning application

because he was changing the development of his land. This way in writing the borough would have what he is proposing to do, if in compliance and if what they are asking for is appropriate for the area. Mr. Colangelo said that this is the first step that should be taken before anything else. Ms. Marzullo will contact Dave Hazlet; Municipal Code Association, to call Mr. Dressler.

Ms. Marzullo will also contact Dave Hazlet; Municipal Code Association, to call Mr. Wagner as he is setting up a “man camp” also.

LIBRARY: Nothing to report.

PUBLIC SAFETY: Ms. Harmon said this was on hold till the newer committees were established; to have more information by the February meeting.

PLANNING COMMISSION: Alan Vagasky was absent but Mr. Marciniak said he had nothing to report.

PARKS and RECREATION: Mr. Colangelo said that there has been some discussion on who has a right to the park pavilion at the school. Mr. Colangelo said that the borough has no legal right to the property. The borough has been renting it out and should not continue to do this. The park is on the school district’s property and they have the right to control it. Mr. Colangelo said to direct all 2016 renters to notify the school district to handle. The borough has no insurance at the park so if anything would happen we would be liable. Mr. Colangelo said if we wish to keep renting it out and possibly obtain a lease agreement this would need to be explored with the school district. Mr. Colangelo said the borough needs to formulate a plan first before contacting the school district. Mr. Colangelo said he did a search and sometime in 1981 the borough gave the park back to the school; relinquishing all remaining interests to the school district.

STORMWATER MANAGEMENT AND STREETS: Mr. Boice said that he had nothing to report. Mr. Marciniak said that it depends who is on the new committee but the next committee needs to review and respond to the letters we received from Natural Gas and Penn Dot. Natural Gas needs to know if we are doing any road construction by March 31st and Penn Dot for asbestos in our roads.

BUILDING & GROUNDS/MAINTENANCE & FACILITY: Mr. Wagner had nothing to report. Mr. Boice thought we needed to make the front office more secure for the borough’s secretary; possible cameras, lock on door, etc. Mr. Marciniak said we would have the new committee look into it.

PERSONNEL: Mr. Marciniak had nothing to report.

MAYOR: Mayor Butler preformed a wedding last month and will have donations for the Library and Preservation Society.

POLICE: Mayor Butler apologized for no police report this meeting. Chuck Tatton to follow up with Jisco for the radio and partition. Mr. Tatton gave out five (5) parking tickets at the School's Christmas event. The resident was cited for not stopping at the stop sign where the bus stops at Monroe and Church Street. Josh Sheppeck's paperwork for MPOECT was returned for more information and was sent back; hopefully hear something soon. Matt Wagner qualified using backup weapons and gun ammo. Mr. Gitzen made motion to reimburse Mr. Wagner for ammo approximately \$65.00; Mr. Green 2nd. Mr. Wagner abstained. Motion carried. Mr. Wagner told Mayor Butler that at last week's meeting it was decided to send a letter to the school board regarding safety issues at the events. Ms. Marzullo said that Mr. Colangelo approved a letter and it was sent today. Mr. Boice said that the kids were running through parked cars and this was a very dangerous situation. Mr. Marciniak said that the Library even called the school and told them to announce that if the cars were not moved that they would be towed.

SEWAGE: Mr. Wagner said he has not heard back from Chuck Smith and George Wagner on his "man camp". This will be addressed the same as Dressler to have Dave Hazlet; Municipal Code Association, get in touch with him to start a zoning application.

Drnach has discontinued flow monitoring until Spring.

Mark Place has discussed the issues with Borough personnel and suggested a few actions. The pumps have been cleaned which eliminated the problem with the false alarms.

GA Valve and Auma have requested a meeting to discuss the operation of the control valve at the EQ tank. KLH Engineering is trying to schedule this meeting over the next two (2) weeks.

Shawn Rosensteel of KLH Engineering, Inc. was introduced to us by Mr. Tissue as his substitute for the Borough.

OLD BUSINESS: Mr. Marciniak said that the Time of Sale was currently on hold.

Mr. Marciniak said that since we have no agreement with the school that the Young Lungs at Play was temporary put on hold.

Mr. Marciniak said that the Prospector was ready to go to print and if anyone had any questions. Ms. Harmon asked about the tax rate increases, sewage rates and the balance of funds in black and wondered if we really needed to have this put in the newsletter. Mr. Marciniak said the residents had a right-to-know and would like them to know we ended up in the surplus. Mr. Gitzen made motion to have the Prospector go to print; Mr. Green 2nd. Motion carried.

NEW BUSINESS: Mr. Colangelo said we needed no resolutions for our engineer, pension, sewage tax collector and our zoning enforcement officer.

Mr. Boice made motion to appoint Pete Bryan to Chairperson to Vacancy Board; Mr. Wagner 2nd. Motion carried.

Mr. Wagner made motion to appoint John Farinelli as Auditor; Mr. Wagner 2nd. Motion carried.

Mr. Boice made motion to appoint Ms. Marzullo as Open Records Officer; Mr. Gitzen 2nd. Motion carried.

Mr. Wagner made motion to appoint Ms. Marzullo as Secretary; Ms. Harmon 2nd. Motion carried.

Mr. Gitzen made motion to appoint GTN as Solicitor; Mr. Boice 2nd. Motion carried.

Ms. Harmon made motion to appoint Ms. Marzullo as Treasurer; Mr. Wagner 2nd. Motion carried.

Mr. Boice made motion to appoint FNB Bank as our Depositories; Ms. Harmon 2nd. Motion carried.

Mr. Boice made motion to appoint the Butler Eagle as our Official Newspaper Circulating for Advertising; Mr. Wagner 2nd. Motion carried.

Mr. Boice made motion to appoint Doug Duncan as our Sewage Enforcement Officer, Municipal Code Association and Chuck Smith as our Alternates; Ms. Harmon 2nd. Motion carried. Mr. Marciniak explained to council that Mr. Duncan was independent and we would have to be put him on our payroll and also under our insurance.

Mr. Marciniak mentioned the public meeting being held at the Prospect Fire Hall On January 18, 2016 @7:00PM. The purpose of the meeting is to inform the residents of the upcoming

water project of DCNR and PA American Water Company. He urged all to ask questions as this way you are hearing the answers directly from the horse's mouth. DEP, DCNR, GTN and KLH Engineering will be there. Hopefully most of the residents will attend and to be perfectly clear that this meeting is informational only. They will explain what is being proposed and why.

EXECUTIVE SESSION: 7:45pm

RESUMED: 8:19PM

Motion made by Mr. Boice to ratify the agreement between the Borough and Barbara Robinson as contained in the Borough solicitor's letter of December 18, 2015 to Barbara Robinson's attorney; Mr. Wagner 2nd. Motion carried.

Mayor Butler mentioned he may need a couple of hours with Tammy Boice to update the police computer system to work with the updated 911 Center. There were no objections.

Mr. Marciniak appointed the new committees:

Sewage: Sam Wagner; Chairperson
Chad Green

Personnel: Chad Green; Chairperson
Glen Gitzen

Insurance: Mary Harmon; Chairperson
Eric Hilliard

Parks & Recreation Glen Gitzen; Chairperson
Chad Green

Building Grounds Sam Wagner; Chairperson
Bob Boice

Public Services Mary Harmon; Chairperson
Sam Wagner

Stormwater & Streets Bob Boice; Chairperson
Eric Hilliard

PAY BILLS: Motion made by Ms. Harmon to pay the General Fund Bills for \$313.25; Mr. Gitzen 2nd. Motion carried. George Wagner to reimburse us \$272.40.

Motion made by Ms. Harmon to pay the Sewage Fund Bills for \$232.10; Mr. Gitzen 2nd. Motion carried.

Round Table:

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| Mr. Gitzen | No additional comments. |
| Mr. Green | No additional comments. |
| Mr. Wagner | No additional comments. |
| Ms. Marzullo | No additional comments. |
| Mr. Colangelo | No additional comments. |
| Mr. Boice | No additional comments. |
| Ms. Harmon | No additional comments. |
| Mayor Butler | No additional comments. |
| Mr. Marciniak | He passed out planners to the council and employees. Don't forget about the January 18 th Meeting, please come and ask questions. Thank you for nominating him President again. He would like to get our ordinances taken care of soon before we get the book codified. |

ADJOURN: 8:25PM. No further business at hand, motion made by Mr. Wagner to adjourn; Mr. Boice 2nd. Motion carried.