



COUNCIL MEETING MINUTES

July 6, 2015 @7:02 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Marciniak called the regular meeting of the Prospect Borough Council to order @7:02PM with a salute to the flag. The following Council members were present: Dave Stellfox, Mary Harmon, Bob Boice, Pete Bryan and Mayor Jim Butler; Sam Wagner and Glen Gitzen were absent. GTN Solicitor; Anthony Colangelo and KLH Engineer; Eric Tissue were also in attendance.

APPROVAL OF MINUTES: There was two changes to move paragraph's to the appropriate committee's section to the June 1, 2015 Regular Council Meeting Minutes. Mr. Boice made motion to approve the June 1, 2015 Regular Council Meeting Minutes; Mr. Bryan 2nd. Motion carried.

VISITORS: Marc Gagnon plus more residents of Prospect Borough (see attached sign-in sheet).

Mr. Gagnon, who lives on Bear Creek Road, discussed the drainage issue problem he is having as his driveway has been washed out three (3) times so far this summer and stated that the erosion has compromised Bear Creek Road. Mr. Gagnon is also concerned for the safety as a fire truck could not possibly go down the road. Mr. Boice said that there is no catch basin and the flow is coming from Acorn Lane. Mr. Boice said that once weather permits he would like to dump riprap in the turn but first we will have our engineer look at it and get his recommendations. Mr. Gagnon said that he will work with us and do whatever he can do to help.

Fred Hensel from Testing Solutions, Inc. said that he has information for us to look at regarding infiltration. Ms. Harmon asked that if he could possibly attend our next Sewage Meeting.

Todd Wilson said he has water problems on his road also. Mr. Boice said he is still working on this too. Mr. Marciniak stated that there are some legal issues to be addressed first.

LIBRARY: Mr. Bryan thanked the Borough for the Prospector article. Mr. Bryan said 176 people showed up at the Carnegie Science Center Assembly.

PUBLIC SAFETY: Ms. Harmon said that the policies and procedures are on hold again. Ms. Harmon stated she has to set up a meeting with Mayor Butler and the Committee to discuss.

PLANNING COMMISSION: Mr. Colangelo went over the new Planning Commission Procedures regarding the approval of subdivisions. Mr. Colangelo said that basically the engineer is to sign off after the Planning Commission approves and before submitting the plans to the Borough Council.

PARKS and RECREATION: Mr. Bryan said all looks well. Mr. Bryan said that there was a few things in the garbage can and he suggested that the maintenance crew keep liners in the trash cans so it will be easier to clean. Mr. Bryan also suggested that the tables be cleaned every once in a while.

STORMWATER MANAGEMENT AND STREETS: Mr. Boice said that the ditch was fixed at the end of Kennedy Road.

Mr. Boice said there was a wash out, drainage issue at 154 Bear Creek Road. The Borough needs to decide if we set up a policy that the owner fixes per our requirements and supervision and then we inspect after or we fix and the owner pays for the expense of the pipe.

Mr. Boice said that they are planning on purchasing a couple loads of riprap for Wilson Road.

BUILDING & GROUNDS/MAINTENANCE & FACILITY: Mr. Bryan said there was nothing to report.

Mr. Marciniak asked Mr. Bryan if he had a chance to review the Electric Power Programs. Mr. Bryan asked that this be tabled till next month since he just received the information.

PERSONNEL: Mr. Marciniak stated that all evaluations were being done and he was getting recommendations so this is ongoing.

Mayor Butler said he met with Chuck Tatton and Matt Wagner and evaluations should be completed next week. No evaluations will be conducted on the new officers; David Murrman and Michael Dalcamo.

Mayor Butler told Mr. Marciniak that he did look over his evaluation report form briefly but may incorporate a few of the sections into the police officers evaluations for next year.

MAYOR: Mayor Butler and Officer Tatton went out in the patrol car to check on high grass and junk vehicles. They found abandoned properties at 619 Main Street and 336 Kennedy Road. Mayor Butler will be getting the addresses of the owners with the high grass and will be sending out letters to those owners. Mayor Butler said that letters will be going to the owners of the junk cars along with a red warning card, they will run plates to find out who the owners are and that will also include the Borough's Ordinance with a sixty (60) day's notice to correct issue.

POLICE: Mayor Butler said last month there was a question regarding an invoice from Markl Supply; this invoice was for ammunition from a backorder two (2) years ago. The order has been fulfilled.

Mayor Butler went briefly over the Police Report.

Officer Murrman has started working and is in training and has two (2) more training sessions before going out on his own. Officer Dalcamo has started working and is in training also. They are to give their available schedule to Officer Tatton and this should get our police hours increased.

Mayor Butler said that Officer Wagner today did a quick speed evaluation at the cemetery on South 528 at most cars were going 46 - 47 miles per hour which was a little encouraging as this is a 35 miles per hour speed road.

Mr. Bryan asked if we could rotate the officers for the scheduled Monday Night Meetings so they could meet the Council and residents and Mayor Butler said it would come down to availability.

Mr. Bryan also requested that the police officer be the last one to leave the premises as a safety issue.

Mr. Bryan said the light bar on the old cruiser is a safety issue and needs replaced. Mr. Marciniak said that we do have one and Kenny Wilson can do it and will do it for nothing. Mr. Marciniak said that to have Officer Wagner get in touch with Mr. Wilson.

SEWAGE: Mr. Tissue went over the Consulting Engineer's Report.

Mr. Tissue said that they are still waiting for PennVest Payment of Request #12.

Mr. Tissue said that GA Valve and AUMA are still working to develop an alternative control procedure for the valve that will stabilize its operation.

Mr. Tissue said that the DEP has sent a letter to the Prospect Borough indicating that they would like to see a schedule with milestone on additional I/I work the Borough will

be conducting. We have been in contact with the DEP and will be providing a response letter this week.

Mr. Tissue also discussed Drnach Environmental flow monitoring of the areas tributary to the Wilson Road pump station.

Mr. Tissue said at the request of DCNR, KLH Engineering, Inc. has submitted a letter on behalf of the Borough outlining the issues and what the invoice differential is between meter readings.

Mr. Tissue said there are still flow meter inconsistencies and there is to be a meeting in Harrisburg.

Mr. Marciniak brought up the subject of a private meeting with Mr. Tissue and Ed Robinson regarding the suggestions he had on the I&I; Barbara Robinson said this was off the table now.

Ms. Harmon wanted to know if we could put residents and landlord names in the Prospector that are not paying their bills as this should be public information. Ms. Harmon would like Mr. Colangelo's input on this. Mr. Colangelo said he would research this and get back to us.

Ms. Harmon asked Robert Hixson (Higgy) about the Mission Systems regarding showing the levels on the tanks at Wilson Pump Station and EQ Tank. McCafferty and Scotty are close to figuring out a price.

Ms. Harmon asked about the report on Wilson Storm Sewage to Mr. Tissue and he said no action as of now.

Mr. Marciniak told Council we did sent a letter to the Fairground Board requesting they add Porta-John facilities with the recent rainfall.

OLD BUSINESS: Mr. Marciniak told Council we received the check from American Power \$4,466.61 from the overcharges invoiced on the Wilson Pump Station electric bill and a big thank you to Mr. Colangelo for taking care of this for us.

Mr. Marciniak asked for someone to entertain a motion to advertise the Ordinance 2015-01 Time of Sale.

Mr. Stellfox said he was concerned about the confusion caused by amendments to amendments of an ordinance of this type. The original purpose of this amendment was to create documentation and a paper trail in order to control infiltration and assign responsibility concerning permitting for "all of our residents and property owners". Even though our intentions are sound he believes the amendment will come across to

the general public as a "mobile home park amendment" thus causing an unnecessary controversy by the appearance of singling out only the mobile home parks as the primary target which was reflected in the naming of the amendment. Mr. Stellfox feels the Time of Sale Ordinance is important enough to have all amendments simplified and consolidated into one ordinance with a title that is broad enough to cover the subject matter. He thinks this approach would get a greater buy in by all of our citizens. With the possibility of making taps available and resulting construction and expansion we need a functional and easy read and understand single ordinance document.

Mr. Colangelo this is an amendment to an ordinance and it is all incorporated into one ordinance so this puts it all under one roof. Mr. Colangelo said they he had meetings with the Sewage Committee to go over this ordinance and Mr. Stellfox was a part of these meetings. Mr. Colangelo talked to the Mobile Home Association and he did talk directly to Mary Gaiski and she agreed with our Time of Sale Ordinance. Mr. Colangelo also mentioned the Sewage Committee put a lot of work into this.

Ms. Harmon made a motion to advertise Ordinance 2015-01 Time of Sale; Mr. Boice 2nd. All approved but Mr. Stellfox. Roll call: Mr. Boice; yes, Mr. Stellfox; no, Mr. Bryan; yes, Ms. Harmon; yes and chair; yes. Motion carried.

Mr. Colangelo said that he is working on Young Lungs at Play which is a citizens group that would like to see our Borough owned property tobacco free. There are some issues about who owns the park at the school. The Borough did have a park in the back of the school at one time but the school had construction done in 1989 to add an addition onto the school; in which the addition was built over the area where the Borough Park used to be. The school then set up a pavilion which then became the new Borough Park. There was to be an agreement between Prospect Borough and the school regarding the Borough Park but now may just be a letter; therefore as neither can be located we may have some loose ends that need tied up first to find out who controls the property.

Mr. Bryan made motion to adopt Resolution #2015-04, a Resolution authorizing Girl Scouts of America, Troop 21902, to beautify Borough property as part of its service to the community; Mr. Stellfox 2nd. Motion carried.

Mr. Bryan said that the piece of property on the corner of Lafayette and Maple Street; the Tinker property, may now be available to the Girl Scouts to use. The siblings of the owner of this property live in California and they are working with the Girl Scouts. We will leave Resolution 2015-04 in place since voted in and contingent if they use the new available property.

Mayor Butler said the first two sentences in the article in the Prospector from the Sewage Committee was editorial/political. Ms. Harmon said the original remark was made in the newspaper. Mayor Butler does not think we should have responded in the

Prospector as a Council. Mr. Marciniak said any article put in the Prospector should be approved by the entire Council.

Mr. Marciniak said the Sheriff Sale issue is tabled till Executive Session.

Mr. Marciniak wanted to thank Robert Hixson (Higgy) and Bill Osborne for directing traffic for the Community Day Parade. Great job you guys!

Mr. Colangelo will research the Neighborhood Blight Reclamation and Revitalization Act 90 which applies to a property owner who cannot apply for a building permit if he or she is delinquent in paying utility bills. Mr. Colangelo will review and let the Borough know if any action is needed to adopt this as he is not sure if any adoption is required.

Ms. Harmon brought up the ordering of the maintenance shirts, etc. by Glen Gitzen that no ordering should be done by Council; all ordering should go through the secretary using purchase orders. Mayor Butler agreed but wanted to applaud him for doing it but should go through the secretary. Mr. Boice said then that the Police Department would have to do the same. Mr. Bryan made motion that all Departments within Prospect Borough use purchase orders when purchasing supplies for their department through the secretary; Ms. Harmon 2nd. Motion carried.

Executive Session: 8:07PM to discuss legal matters.

Resumed: 8:39PM

Ms. Harmon made motion to authorize Mr. Colangelo to start a Sheriff Sale on delinquent property; Mr. Bryan 2nd. Motion carried.

Ms. Harmon made motion for Ms. Marzullo to work in conjunction with the solicitor to draw a letter for the Roxbury issue; Mr. Bryan 2nd. Motion carried.

PAY BILLS: Motion made by Mr. Stellfox to pay the General Fund Bills for \$1,751.61; Mr. Bryan 2nd. Motion carried.

Motion made by Ms. Harmon to pay the Sewage Fund Bills for \$4,542.85 (which includes \$2,500.00 reimbursement back to General Fund); Mr. Boice 2nd. Motion carried.

Round Table:

Mr. Boice	He asked Mayor Butler if he was talking about the cement building for the abandoned site on 619 Main Street. Mayor said yes.
Mr. Stellfox	When Robinson's replaced my sewage clean out pipe there was no leaks and the system appeared secure.

Mr. Bryan	He wants to make sure all our employees have safe equipment as we need to think about safety conditions for our employees. Is the Budget Committee going to be the same; Mr. Marciniak said yes.
Mayor Butler	No additional comments.
Ms. Harmon	No additional comments.
Mr. Colangelo	No additional comments.
Mr. Tissue	No additional comments.
Ms. Marzullo	No additional comments.
Officer Tatton	No additional comments.

ADJOURN: 8:55PM. No further business at hand, motion made by Mr. Bryan to adjourn; Mr. Boice 2nd. Motion carried.