



COUNCIL MEETING MINUTES
 February 3, 2020 @7:00 PM
 159 MONROE STREET
 PROSPECT, PA 16052

CALL TO ORDER: President Bill Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and Ben Oesterling said a prayer. The following council members were present: Nick Vaccarello, Bill Katz, Gus Guenther, Todd Wilson, Eric Hilliard, Janice Boice, Mary Harmon, Mayor Jim Butler, Sandi Cox, Terry Beck, Borough Secretaries, Sam Gibson KLH Engineers, Inc. Andy Menchyk, Stephanian & Menchyk LLP, George Simcic.

APPROVAL OF MINUTES: Mary Harmon noted a correction regarding the minutes Alan Vagasky is currently in an appointment and does not need to be reappointed. Eric Hilliard motioned to accept the minutes with correction. Nick Vaccarello 2nd. All in favor, motion carried and approved.

APPROVAL OF TREASURER’S REPORT:

| | Checking | Savings | 1st | 2nd | Motion |
|-------------------|--------------|--------------|--------------|-------------|--------------------|
| General Fund | \$47,226.19 | \$103,359.66 | Gus Guenther | Mary Harmon | Carried & Approved |
| Sewer Fund | \$108,112.14 | \$153,921.62 | Gus Guenther | Mary Harmon | Carried & Approved |
| Vehicle Fund | \$1,255.85 | \$1,529.39 | Gus Guenther | Mary Harmon | Carried & Approved |
| Highway Fund | \$5,629.48 | \$27,883.85 | Gus Guenther | Mary Harmon | Carried & Approved |
| Act 13 Impact Fee | \$11,281.14 | \$3,218.01 | Gus Guenther | Mary Harmon | Carried & Approved |

VISITORS:

- Dawn Szymoniak- was wondering if the Boro would be interested in taking over the paper recycling dumpsters that sit at the church. The borough decided they are not interested at this time. Eric Hilliard feels the fire department might be willing to take them. He will check into and let them know.
- Joyce Ballew-inquired about a noise ordinance, between the hours of 10:00PM and 6:00AM the ordinance is in place. However, we have no way of testing high pitch sounds.

- Todd Wilson- When the borough put the pipe in under his driveway entrance it was not properly installed and with all the extra traffic all the stone that was there is now gone. This caused my car to scrap the road and damage my gas tank. What is the Borough going to do about my damages? After much discussion, Eric Hilliard made a motion to have Andy investigate property lines, right-a-ways and easements. Gus Guenther 2nd, all in favor, Todd Wilson abstained, motion passed and carried.

LIBRARY/RECREATION:

- February 16, 2020 Books & Ladders program that will benefit both the library and the fire department.
- Butler Eagle- they have been running some articles on the library and everything that they have been doing.

PUBLIC SAFETY:

- EMA Coordinator- Eric Hilliard is working on getting his required training done and has not been able to speak with the lady in charge. They have cancelled the last scheduled class. Eric will keep us informed

PLANNING COMMITTEE:

- Alan reported that Mrs. Dick had questions about subdividing her property on Kennedy Road.

STORMWATER MANAGEMENT AND STREETS: Nick would like to know exactly what is Harmon Lane? The residents are also concerned that the Borough will never complete the process of taking over Harmon Lane. The Borough is willing to replace the 2 culvert pipes on either end of Harmon Lane, but they feel the middle two are private lanes. George mentioned that the one culvert pipe might not need replaced since it was cleaned. KLH cost to do a survey is \$8,000.00 and the residents will have to pay. George pointed out that he will still do snow removal on the private lane along with Harmon Lane.

BUILDING AND GROUNDS/MAINTENANCE FACILITY:

- Old Fire Truck- Eric Hilliard stated that the truck will be moved by the end of the week.
- George contact the company that placed a bid for the repairs on the maintenance garage and has not yet heard back from him.
- George mentioned that the insulation will be done by the end of the week.
- George stated that they took the truck with the salt spreader up to Stevenson Equipment to be worked on. Spreader was not working right.
- Nick Vaccarello- mentioned that the insurance company has finally started the paperwork on his crane truck. There was some confusion with paperwork, and it has finally been straightened out.

PERSONNEL:

The personnel committee interviewed Anthony Quinn for the position of part-time police officer. The interviews went well. Gus Guenther made a motion to hire Anthony Quinn. Janice Boice 2nd. All in favor, motion passed and carried.

MAYOR & POLICE: Report attached

SEWAGE:

Old Business:

- George & Sam Gibson reported that Wilson pump station work has been completed. Konzel is requesting final payment. Sam said that we will be withholding 5%, which is customary until everything has been finalized. Nick made a motion to pay Konzel Construction Co. Inc. \$141,029.37. Janice 2nd. All in favor, motion carried and passed.
- George reported that 3 complaints were filed during the work on Wilson pump station. All complaints were to be found to be false, costing both the borough and Konzel timely delays and money. We will be getting copies of the complaints; at which time we might decide to take legal action.

New Business:

- Sam Gibson's report attached.
- George and Sam have some suggested improvements for Wilson Pump Station now that the work has been completed. One regards the disconnection of the wiring. It is designed to be laid on the ground when disconnected. Inspector made a suggestion for a cable/tray cover, so wires won't lay on ground. Second, regarding installing a baffle plate. This is to redirect the incoming flow away from pump. George suggests that we get the baffle plate. But he suggests that we do a fence around the whole area then we would not need to spend the money on the cable/tray cover. George will investigate and get back to us.
- George reported that he needs to take a safety class online in order to receive his license renewal. Nick made a motion to pay \$105.00 for George's class. Gus 2nd. All in favor, motion called and passed.
- George reported that he has a quote from T.S. Elliott Construction LLC for suggested maintenance. (Quote attached). Eric made a motion to pay the \$490.00 to have the work performed. Janice 2nd. All in favor, motion carried and passed.

Next sewage meeting: February 12, 2020@9am

SOLICITOR:

- We need to advertise to adopt the new Code Book. Janice made the motion to advertise. Nick 2nd. All in favor, motion passed and carried.

Code Enforcement:

- Resignation of Code Enforcement position
- Nick made a motion to advertise for a new Code Enforcement Officer. Gus 2nd All in favor, motion passed and carried.

Executive Session: 8:12pm - 8:50pm

- Discussed legal matters, claims and personnel.
- Nick made a motion to hire Anthony Quinn at \$16.00 per hour for 90 day probationary period. Gus 2nd. All in favor, motion passed and carried.
- Nick made a motion to not reimburse Doug Raisley for late fees paid on his sewage bill. Janice 2nd. All in favor, motion passed and carried.

- Eric made a motion to reimburse George up to \$290.00 for health insurance underpayment. Todd 2nd. All in favor, motion passed and carried.
- Eric made a motion to increase Georg's health insurance by \$5.00 per month in 2020; hoping the borough will not have to pay for a shortage next year. Todd 2nd. All in favor, motion passed and carried.

PAY BILLS:

| Account | Amount | 1st | 2nd | Motion |
|---------------------|-------------------|----------------------|---------------------|-------------------------------|
| General Fund | \$3,887.85 | Eric Hilliard | Nick | Carried & Approved |
| Sewer Fund | \$2,884.91 | Eric Hilliard | Gus Guenther | Carried & Approved |
| Vehicle Fund | 0 | | | |
| Highway Fund | 0 | | | |
| Act 13 Fund | 0 | | | |

ADJOURN: Eric Hilliard made a motion to adjourn the meeting at 8:55 pm. 2nd motion by Janice Boice. All in favor, motion carried and approved.

Sandra L Cox-Secretary/Assistant Treasury
 Terry Beck-Treasury/ Assistant Secretary