



COUNCIL MEETING MINUTES
 2 MARCH, 2020 @7:00 PM
 159 MONROE STREET
 PROSPECT, PA 16052

CALL TO ORDER: President William Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag; Mary Harmon said a prayer. The following council members were present: Nicholas Vaccarello, William Katz, Janice Boice, Gus Guenther, Todd Wilson, Eric Hilliard, Mary Harmon, Mayor James Butler; Terry Beck, Borough Secretary; George Simcic, Maintenance Supervisor; Andy Menchyk, Stephanian & Menchyk, LLP; Police Chief Terry Hilton. Absent: Sam Gibson, KLH Engineers, Inc.

APPROVAL OF MINUTES: Eric Hilliard made motion to accept the minutes; 2nd Gus Guenther. All in favor. Motion carried and approved.

APPROVAL OF TREASURER’S REPORT:

	Checking	Savings	1st	2nd	Motion
General Fund	\$44,566.12	\$103,516.80	Eric	Janice	Carried & Approved
Sewer Fund	\$120,499.80	\$12,155.63	Eric	Janice	Carried & Approved
Vehicle Fund	\$1,283.36	\$19,248.86	Eric	Janice	Carried & Approved
Highway Fund	\$5,186.77	\$27,926.24	Eric	Janice	Carried & Approved
Act 13 Impact Fee	\$11,295.40	\$3,222.90	Eric	Janice	Carried & Approved

VISITORS TO BE HEARD:

1. Robert Skrak... Thanks to everyone on council for the thankless job they do. Who is the authority who oversees the height of your grass? Eric said a complaint was made to borough office about the situation and the code enforcement officer took the first step to have property brought into compliance with the borough codes. The complaint was in midsummer of 2019 but Mr. Skrak never took action regarding the letter.
2. Ryan Martin... introduced himself as a representative from Rep. Marci Mustello’s office.
3. Nicholas Vaccarello... 140 Kennedy Rd. complained about the trimming of hedges hanging over the fence into the road on Kennedy Rd. Code Enforcement Officer, Sandi Cox, previously filed the proper paperwork to have Mr. Vaccarello cited for the safety hazard to the traveling public with the overgrowth. George Simcic was instructed to trim the hedges.

LIBRARY/RECREATION – Todd & Eric

March event list was distributed. Books & Ladders Fundraiser was a huge success that grossed \$5,000. Eric stated they are looking at an adult only fundraiser this summer.

PUBLIC SAFETY: Janice, Mary, Gus, & Jim

Mary reported there was an upcoming webinar pertaining to emergency management on 5 March from noon until 1 pm.

Mary was given a request by an individual (Ken Wilson) to purchase a 2nd set of bunker gear for the fire department.

Mary made a motion to earmark the funds within the borough 2020 budget to be used to help the Prospect-Franklin Twp. VFD purchase 5 new sets of bunker gear (protective outerwear the men/women when entering burning buildings). Mary also requested approval to approach the Franklin Twp. Supervisors for additional funds to cover costs of these suits. Nick said I should ask for matching funds for this project from Franklin Twp. Costs per set is \$2319. for a total of \$11,595. for the 5 sets. Eric said he would bring it up at the fire company’s meeting the following night. Everything was tabled until the April Council meeting.

Mayor James Butler commented on Gov. Thomas Wolf and the State Police coverage being a part of fees/taxes to cover the costs being of service to all municipalities within the state that have police departments and those that don’t have local police coverage. Prospect Borough’s share of contributions to the State budget would be \$11.58 per person; Cost per municipality (our borough) \$12,996.23 for a population of 1122 residents. This has not been finalized by the State to date.

PLANNING COMMITTEE: Alan Vagasky

No official business to report. He had 2 phone calls pertaining to subdivisions of property at 500 Main St. and 590 Main St. He stated he referred them to the borough office for further information.

STORMWATER MANAGEMENT AND STREETS: Nick, Gus & Eric

Disputed
Nick

Nick read letter from 2016 addressed to the then president of council Bill Marciniak regarding water onto Nick’s Wilson Rd. property. Nick threatened to go back to the Conservation District about the continuing water runoff into Crab Run. Mayor Butler said that since Nick is chairperson for storm water management he needs to come up with a plan and present it to borough council. George Simcic stated that last year he had a representative of the Conservation District look at Wilson Rd. as part of a low volume road program to fund work to be done but Nick and Ed Robinson came and interfered with the meeting and the personnel from the Conservation District said they would not be back until those individuals got their issues settled first.

The streets committee met and decided the priorities for 2020 would be Monroe St. repairs, etc. as the lawsuit has been settled and the borough has the needed R/W’s to enable the workers to maintain Monroe St. the same as other streets in the borough, per Andy; tar & chip Harmon Lane (horseshoe portion only); Crown Hill Rd. needs to be resealed. George to check with SuitKote Co. to get estimate of costs for this.

George requested direction from council about the storm water catch basin grate near the former McGary home on N. Franklin St. Permission was given by council to do this work.

George to contact Dave Cox for a remedy to the high storm catch basins he installed on Maple and Lafayette Sts.

BUILDING AND GROUNDS/MAINTENANCE FACILITY: Gus, Eric, Nick & Bill

Fire & Rescue Restoration Co.’s workers will be working on finishing the garage soffit & fascia soon possibly this week.

The salt used by the borough has previously been bought through Franklin Twp. and now they would like for us to purchase the salt on our own.

Ratify phone vote for payment of truck repairs in the amount of \$170. to Zeigler Automotive

Motion: Eric 2nd Gus All approved/motion carried.

PERSONNEL: Janice, Eric, Gus, Bill & Jim

Received 3 applications to interview for secretarial position.

Resignation Letter—Sandi Cox notice, has agreed to stay and help Terry on Tuesdays through March 2020. Resignation accepted. Motion Eric 2nd Janice. All approved/motion carried.

Resignation Letter—Terry Beck has given 2 week notice, has offered to come in to process sewage bills. Motion Janice 2nd Gus. All approved/motion carried.

Ratify phone vote to advertise Secretary Position on February 11, 2020. Motion Eric 2nd Janice. All approved/motion carried.

Ratify phone vote to advertise Code Enforcement Officer position on February 11, 2020.

Motion Eric 2nd Janice. All approved/motion carried.

Ratify phone vote to rerun the ad for Code Enforcement Officer (Sandi Cox's position) on February 27, 2020. Motion Janice 2nd Eric All approved/motion carried.

Ratify phone vote to keep Sandi on payroll to assist on Tuesdays through the month of March.

Motion Eric 2nd Janice All approved/motion carried.

Council voted to keep Terry on payroll until April 16, 2020 to continue working on sewage payment collections. Motion Janice 2nd Gus All approved/motion carried.

The Code Enforcement Officer position was re-advertised on February 27th and no resumes have been submitted. This issue will be discussed in executive session.

MAYOR & POLICE:

See attached report. Officer Anthony Quinn has been qualified and needs to sworn in. Can be available tomorrow, 3 March 2020.

.SEWAGE: Mary, Janice, Bill

George read report submitted by Sam, KLH engineer; Konzol Construction directive for a baffle plate to be installed at Wilson Pump Station to complete the restoration project at the cost of \$1865. When this is installed, Konzol Construction will submit their final payoff request. Motion to purchase baffle plate: Eric 2nd Gus All approved/motion carried.

George has committed to doing as many manhole investigations and repairs as possible through the summer. George received quotes for additional privacy 7 foot high fencing from Penn Fencing of \$5695.; ProFencing \$5250. Eric requested George to give Fencing By Maintenance Service a call to see if they will submit a bid before next council meeting.

Butler Fair Agreement...sewage committee met with the fair board to tell them the rate has gone up to the borough for treatment so their share of the costs will be \$670.00 per month.

Motion to send booklet to fair board made by Nick 2nd Eric All approved except Gus. He voted No. Motion approved/carried.

George has quotes for equipment to rehab the manholes this summer.

Generator..\$1200. Respirators..\$800. to \$1,000. each Water tank..\$200.

Wire wheel & brushes..\$350. Concrete tools, catch basket..\$286. This brings the amount to \$2250. for purchase of above equipment. Motion Gus 2nd Janice. All approved/motion carried.

George also has quote for spin casting manholes.

Eric offered to let George use his generator but Mary said this could be a liability to the borough if an incident should happen. No action taken.

Sewage Meeting Date: 11 March 2020 @ 9 am

SOLICITOR: Andy Menchyk

The codification of code book will be moved to the April Council meeting as we need 30 days for publication.

Executive Session: Time leaving: 8:20 pm Return time: 8:50 pm

Discussion of personnel issues. Motion to pay Hannah & Terry Hilton at prevailing wage rates.

Motion Eric 2nd Janice Approved/carried.

PAY BILLS:

Account	Amount	1st	2nd	Motion
General Fund	\$2666.50	Eric	Janice	Carried & Approved
Sewer Fund	\$42,863.17	Eric	Janice	Carried & Approved
Vehicle Fund	0			
Highway Fund	0			
Act 13 Fund	0			

ADJOURN:

Motion: Eric at pm. 2nd Gus All in favor, motion carried and approved.

Terry Beck-Treasurer/ Assistant Secretary