

159 Monroe Street Prospect, PA 16052 **Meeting Minutes** June 1st, 2020 Open to the Public

1.	CALL	. TO OR	DER by	Bill l	Katz	at 7	7:06ր	om
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- 2. A SALUTE TO THE FLAG
- 3. A PRAYER by Nick Vaccerllo

4.	ROLL CALL	Nick_	X	Bill _	_X (Gus_X	_ Ja	nice .	_X	Todd	_X	_ Eric _	_X	_ Mary	_X
		Mayoı	r _X_	Ke	elly_X_	_ Sam		Soli	citor	Andy I	Menc	hyk _	X		
		Georg	e_ X		_										

- 5. APPROVAL OF MINUTES: May 4th Council Meeting VIA Phone Conference *Motion by Gus Guenther* 2nd Janice Boice No Oppose
- 6. APPROVAL OF TREASURER'S REPORT Bills that were paid during the month. Bill Katz reviewed each figure below with the council and approved it.

	Bills paid from	Checking	Savings	1st	2nd
General Fund		\$42,430.89	\$103,658.52	Mary Harmon	Gus Guenther
Sewer Fund		\$88,925.19	\$12,213.27	Mary Harmon	Gus Guenther
Vehicle Fund		\$1,284.85	\$19,266.95	Mary Harmon	Gus Guenther
Highway Aid Fund		\$46,379.70	\$27,964.47	Mary Harmon	Gus Guenther
Act 13 Impact Fee		\$11,308.47	\$3,227.31	Mary Harmon	Gus Guenther

NO OPPOSE

VISITORS TO BE HEARD (Each Visitor has 3 minutes limit unless Council overrides)

Jim Zmijowski (did not speak) Greg Schiller (did not speak)

Fredricka Shingleton (did not speak)

Tim Lutz

Sam Gibson (did not speak)

0. A. Approve the Secretary for the Meeting (Dawn Szymoniak & Kelly Barcic)

Motion: Eric Hilliard 2nd: Gus Guenther No Oppose

B. Cancellation of Regular Council Meeting from April, 2020

Motion: Eric Hilliard 2nd: Janice Boice No Oppose

C. Declaration of Emergency for Prospect Borough

Motion: Eric Hilliard 2nd: Mary Harmon No Oppose

1. LIBRARY/RECREATION - Todd/Chairman & Eric/Vice Chairman

No Information at this point

2. INSURANCE AND FINANCE:

Bonding for Treasurer and Secretary:

It was Motioned to keep Dawn Szymoniak as part time extension for Secretary/Treasurer.

Motion: Janice Boice 2nd: Eric Hilliard Mary Harmon Oppose

Taxes: Problems with previous back payments to the tax office through QuickBooks pending; the council will discuss further in Executive Session with Dawn Szymoniak.

April 10th, 2020, Highway Aid Check in the amount of \$41,252.24

XTO Energy: Automatic Deposit Approval which will allow the funds to be available faster and

available faster.

Motion: Mary Harmon 2nd: Gus Guenther No Oppose

3. PUBLIC SAFETY AND SERVICES – Janice/Chairman, Mary/Vice Chairman, Gus & Jim HOLD 5 New Bunker gear (protective outerwear for entering burning buildings)
Nick said he was going to ask for 5 sets. The \$7,000 for the Fire Department will be held for the gear. Nick will ask Franklin Township to help split the cost of the Fire Department gear. Eric will try get a committee meeting together because right now, they are cancelled for the next two months into July and August.

Firemen's Relief Association Foundation will be discussed in Executive Session.

4. PLANNING COMMISSION - Alan/Chairman, Gus, Brian, Teddy & George

No meeting was conducted in the last month due to the virus.

Update on the subdivision of property at 500 Main St. and 590 Main St. will be discussed in Executive Session.

Nick Vaccarello stated he spoke to 500 Main Street and told them it was not against ordinance to put in a driveway with rock and fabric if they were within their logging permit. Andy stated that because it is a law question; it could be answered in Executive Session.

5. STORM WATER MANAGEMENT & STREETS - Nick/Chairman, Gus/Vice Chairman & Eric

There is still concern over continuing water run-off into Crab Run. Nick was assigned to come up with a plan for the council.

With the rain coming down this month, George took a complaint from Rich Lager concerning water run-off involving Bear Creek Rd. There was also a complaint of garage flooding on Wilson Road.

Crown Hill Rd. needs to be resealed and gather an estimated cost; contract for the Borough to reseal all roads. There will be three bids from George on this project to keep compliant with PenDOT.

High storm catch basins installed on Maple and Lafavette streets and compliant with PennDOT.

Nick Vacarello confronted George Wagner about his field where the old Blueberry Patch was used to be. Nick informed George he was too close to the road to dredge up and would need a permit and submit a plan on the Kennedy Road property. Nick would get a letter to George from the Conservation District about the re-seeding the yard.

6. BUILDING & GROUNDS/MAINTENANCE & FACILITY – Gus/Chairman, Eric/Vice Chairman, Nick & Bill

The lighting in the storage buildings were complete by George and Robert.

A new brake line is being put in the Chevy Pickup and will be back online within two weeks.

Clean up days have been cancelled with the Declaration of Emergency for the borough.

7. PERSONNEL – Janice/Chairman, Eric/Vice Chairman, Bill, Gus & Jim

Vote to hire Dawn Szymoniak as Temporary Employee to assist Borough Office.

Kelly Barcic was voted on as a hire for the Secretary/Treasurer Position for the Borough. This was voted through e-mail with majority of council as a Yes and one with a No from Mary Harmon.

It was agreed that the Code Enforcement Officer position will be re-posted through an ad in the paper after the committee puts together a job description of what is needed and wanted from the officer. It will be re-posted until someone is hired. Janice has offered to get the committee together on comprising a description.

Dave Hazlette has been doing the duties of the Code Enforcement Officer, but no longer wishes to work with complaints. It was suggested by Eric Hilliard to hire someone on contract for on-call situations that need to be dealt with for an hourly rate. There have been complaints that borough members are not happy with Mr. Hazlett's work.

Gus Guenther stated he is highly disappointed in the response to the incident between George and the Police Department involving hand sanitizer. The matter will be discussed in Executive Session.

8. MAYOR/ POLICE DEPARTMENT

Jim Butler (Mayor) stated the police hours at 80.25 for the month. The hours increased to 88.75 hours after Kelly re-checked one of the police cards.

Two citations were issued at the Coral Ridge Trailer Park where police have stepped up their patrols.

The majority of clocked police hours have been towards the end of the month which is causing some concern. Eric Hilliard wanted to know the policy on police training after the new hire police officer was riding alone in the police car without supervision. The Mayor will get the policy for the council.

Mayor Butler noted 911 was informed of a new hire in late February through text messenger.

9. SEWAGE – Mary/Chairman, Janice/Vice Chairman, Bill & George

Wilson Pump Station's baffle plate installation is done with a final payout of \$9.382.34.

Motion to pay: Janice Boice

2nd: Gus Guenther

No Oppose

Re-hab project has a 1st Quarter Billing roughly \$54,300 with \$3,000 in overages.

Motion to pay overages: Mary Harmon 2nd: Janice Boice Kubota vehicle gets serviced with new tires for re-hab project with a cost of \$1,425.26

No Oppose

Motion to pay: Eric Hilliard

2nd: Gus Guenther

No Oppose

590 Main Street had a third party, Insight Pipe, conduct the testing. The pipes had leaks and were clogged with mud and water throughout. Failed. Quote for new line/grinder pump is \$1,500.

Motion to pay: Eric Hillihard

2nd: Mary Harmon

Nick Vaccarello Oppose

Nick's concern was the Boro paying for the costs and not the homeowner. George stated that the homeowner did pay for the job, but the Boro needed the funds because of lack of equipment to do the job itself.

Konzol Construction.

Manhole investigations and repairs update Penn Fencing bid for privacy 7-foot-high fence

NEW BUSINESS: Approval for Bill of Moraine/Prospect Borough Sewage System; Quarterly

Invoice of \$54,388.34. Only \$3000 in overages.

Motion: Mary Harmon

2nd: Janie Boice

No Oppose

George explained the Wet Weather Event where the use of two tanker trucks were used to transport water and sewage because the EQ Tank filled faster than expected. This coordinated approach for avoiding overflow was much appreciated by DCNR. This helps the "1 year with no bypass" to release some Taps. The cost of the tanker trucks is requested.

The yearly service on the EQ Tank is coming up. We need a cost and time frame.

DCNR Billing Split for the two meters. It was said that Andy can contact DCNR to amend the agreement to split the cost of billing between the DCNR meter and the Borough's meter. It was agreed that overages will be applied to future costs of Capital Improvement on sewage system. A vote for Andy to contact DCNR and amend the agreement.

Motion: Mary Harmon

2nd: Eric Hilliard

Nick Vaccarello Oppose

Final Pay Konzol Construction Company Ratify the Insight Pipe Televising for 590 Main St.

SEWAGE MEETING DATE:

9. SOLICITOR- ANDY MENCHYK

OLD BUSINESS:

Codification of code book update

The Codification Ordinance (Code Book) was finished to begin implementing. Clarification from Andy is needed as to how you can go back in and updated or amend the code book.

Motion: Mary Harmon 2nd: Janice Boice Gus Guenther, Nick Vacarello Oppose

NEW	/ BL	ISIN	IESS:
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Begin Executive Session:

Executive Session Complete 8:42pm

Executive Session:

Roberts Leach's raise for approval of \$1.50 an hour/and for back dating to March 1st, 2020.

Motion: Janice Boice 2nd: Eric Hilliard Mary Harmon, Oppose

Kelly Barcic is bonded of \$100,000 and to hire as Secretary/Treasurer *Motion: Janice Boice* 2nd: Eric Hilliard Mary Harmon, Oppose

Formal Appointment of Kelly Barcic

MOTION: Janice Boice 2nd: Eric Hilliard Mary Harmon, Oppose

The Borough's Tax resolution was discussed, and it was decided that Rubin Pink would be hired fix the issues in the computer. This will get the taxes all paid up and set the system for future tax payments.

Motion: Eric Hilliard 2nd: Gus Guenther No Oppose

NOTE: It was determined Rubin Pink would not be fixing the tax issues. It would be a conflict of interest for him to do the work. Bonus Accounting was hired by the Council to do the taxes and payroll.

BILLS TO BE PAID:

Account	Amount	1st	2nd	Motion	
General Fund	\$9,279.10	Eric Hilliard	Janice Boice	Pay	
Sewage Fund	\$59,570.68	Eric Hilliard	Gus Guenther	Pay	
Vehicle Fund	0				
Highway Fund	0				
Act 13 Fund	0				

Motion to ADJOURN: Time: 9:48PM 1st Motion: Eric Hillard 2nd: Gus Guenther No Oppose