



REGULAR COUNCIL MEETING MINUTES
September 6, 2016 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Marciniak called the regular meeting of the Prospect Borough Council to order @7:00PM. There was a salute the flag and a prayer given by Pastor Steve Cort. The following Council members were present: Mary Harmon, Bob Boice, Chad Green, Sam Wagner, Glen Gitzen, Eric Hilliard and Jim Butler. GTN Solicitor, Anthony Colangelo and KLH Engineer, Shawn Rosensteel were also in attendance.

APPROVAL OF MINUTES: There were no changes to the August 1, 2016 Regular Council Meeting Minutes. Mr. Wagner made motion to approve the August 1, 2016 Regular Council Meeting Minutes; Mr. Gitzen 2nd. Motion carried.

VISITORS: Nick Vaccarello plus more residents of Prospect Borough (see attached sign-in sheet).

Nick Vaccarello said that the changes the previous council did to the storm water on Wilson Road will cause his house to be flooded. He read a letter that came from the DEP and stated that he was putting Prospect Borough on notice as now he cannot even get flood insurance. He said that he sent the Borough a Right-To-Know request and received a letter stating the Borough was giving the request a thirty (30) day extension which he says is unacceptable. The Catch Basin pin being pulled out by Dave Stellfox was illegal. He stated that the uniforms the employees wore are not the proper safety clothing. He stated the delineators on Wilson and Kennedy Road are not installed right; ash tree on Franklin Street is in the power lines, etc., etc. Mr. Marciniak told Mr. Vaccarello that we would get back to him with an answer.

EXECUTIVE SESSION: 7:13PM

RESUMED: 7:31PM

Mr. Marciniak told Mr. Vaccarello that the council were discussing the Borough's options. Mr. Colangelo said that the consensus, after further consideration, is the council is not going to take any action of what he had presented. Mr. Marciniak did ask Mr. Vaccarello that several months ago you had mentioned that you did not receive what the Robinson's got and asked if this is what he was looking for; Mr. Vaccarello said "No".

Jim Shingleton said we should rescind the Burning Ordinance. He has residents yelling obscenities at him and his wife since they have made complaints. He knows who these residents are. Mayor Butler asked him to give him the information of the resident(s) doing this. He says that residents are burning garbage, paint cans, etc., that are causing dioxins. He says that no one can see it; invisible, and that we need to enforce our ordinances. Mayor said he went to the home in question and it was just brush; they need no permit. Sunday's are the only day a resident needs a permit to burn; unless recreational. Mr. Hilliard and Mr. Gitzen will look into this and provide us with their recommendations at next month's meeting.

LIBRARY: Nothing to report per Glen Gitzen.

PUBLIC SAFTEY: Ms. Harmon said there is a Safety Seminar on October 12th; cost \$10.00, whole day event at the Tanglewood Center and suggested all should attend.

Ms. Harmon said that she had to cancel the August 24th meeting as she is waiting on Emergency Management information first; then she will reschedule.

PLANNING COMMISSION: Nothing to report per Alan Vagasky.

Mr. Gitzen made motion to resubmit the Housing Ordinance 2016-02 to the Planning Commission and the Butler County Planning Commission; Mr. Hilliard 2nd. Motion carried.

RECREATION: Mr. Gitzen said that Halloween falls on Monday but would like the borough to consider to have Halloween Saturday, October 29, 2016; judging 5PM – 6PM and trick or treat 6:00PM – 7:30PM. Mr. Gitzen made motion to have Halloween October 29, 2016; Ms. Harmon 2nd. Motion carried.

Mr. Hilliard made motion to donate up to \$125.00 for Halloween prizes; Mr. Boice 2nd. Motion carried.

Ms. Marzullo to type up letterheads for donation and Mayor Butler to make prize badges.

Mr. Gitzen will contact the school and fire hall to post the Halloween Party.

STORMWATER MANAGEMENT AND STREETS: Mr. Boice had nothing to report for Stormwater Management.

Voelker Paving came back last week and repaved Kennedy Road and also put some stone down on Crown Hill Road. Mr. Marciniak thanked Bob for his part in getting this resolved.



If we do not receive an invoice we will be send Voelker Paving a thank you note per Mr. Marciniak.

BUILDING & GROUNDS/MAINTENANCE & FACILITY: Mr. Wagner made motion to send George Simcic to Franklin Township to help out for the Recycling Day on September 24th; Ms. Harmon 2nd. Motion carried. Mr. Wagner said we have an old printer and fax machine that Mr. Simcic could take over but will check with Tammy Boice first.

Mr. Wagner said that the maintenance men have finished the outside window sills and they have been caulked.

Mr. Boice had prices on tires for the dump truck. Prices vary from \$107 to \$141 each plus mounting and balancing; he recommended the Mastercraft HXT, \$127 Each. Truck was just inspected so need to make a decision in the future.

PERSONNEL: Mr. Green made motion to hire Terry Hilton and Alfred Crowther as part-time Police Officers; Mr. Hilliard 2nd. Motion carried.

Mr. Boice made motion to reimburse Mr. Simcic for his gas mileage on the test he will be taking on September 20th; Mr. Wagner 2nd. Motion carried.

MAYOR: Mayor Butler said that we are out of compliance on our enforced ordinances as our Ordinance states to notify by register mail. He suggested his only other recourse is to post the property but that would make us out of compliance. Mayor Butler said that we need to make a change to the Ordinance. Mr. Colangelo said that we can add this as we update the codification.

Mayor Butler had donations for the Library and Preservation Society as he performed a wedding at the White Barn.

Mayor Butler said the car cruise went well but was **HOT!**

POLICE: See Police Report.

Mayor Butler said the Dodge needed to go back to Diehl and were told to call us first for an estimate before any work was started; brakes keep hanging up.

Mayor Butler said they received the Tasers and will have Ms. Marzullo add it to the Insurance under Police equipment.

Mayor Butler said they will need to purchase a weapon for the fourth officer; M. Marciniak stated he may have one for them.

Ms. Harmon made motion to adopt Resolution 2016-15, adopting guidelines for Taser electronic control weapons; Mr. Hilliard 2nd. Motion carried.

Mayor Butler said the Perry Street Complaint regarding trash will be cited.

SEWAGE: Mr. Wagner stated that DCNR has not gotten back to them regarding taps.

Mr. Wagner said that they needed to purchase some oil (5 gallon) for the Wilson Pumps which cost about \$64.00.

Mr. Wagner made motion to send two (2) pumps to get rebuilt for McNaughton Pump Station; Mr. Hilliard 2nd. Motion carried.

Mr. Wagner made motion to order extra cutters (3) for Wilson Pump Station, cost \$1860.00; (2) for McNaughton Pump Station, cost \$1682.00; Mr. Green 2nd. Motion carried.

Mr. Wagner made motion to purchase antenna for the park meter readings panel on Missions at the EQ Tank; Ms. Harmon 2nd. Motion carried.

Mr. Rosensteel said that the I/I issue at Wilson Road were taken care of.

The Corrective Action Plan is due the end of October; quarterly report.

DCNR has replaced the meter at the Park Road Meter Pit.

Mr. Rosensteel said they received a quote from Quality Controls Inc. for \$2,980.00; the cheapest of four quotes. Mr. Green made motion to have Quality Control Inc. to add a new electrical panel at a cost of \$2,980.00; Mr. Wagner 2nd. Motion carried.

Mr. Marciniak asked Mr. Rosensteel if he had reviewed the Dressler Sewage Planning Module. The only concern he had was the sub division plans. Mr. Colangelo said this was for the conditional use application subject and needed to meet a variety of conditions. Once the hearing we have forty-five (45) days to accept or deny; if we do not do anything it will be accepted. Mr. Rosensteel stated since they have an on lot system the module could be signed off. Ms. Harmon made motion to accept the conditional use application with the consideration

of Mr. Colangelo's email; Mr. Gitzen 2nd. Mr. Hilliard said "No". Roll call: Ms. Harmon, yes; Mr. Wagner, no; Mr. Green; no, Mr. Boice, yes; Mr. Gitzen, yes; and chair, yes. Motion carried. Mr. Gitzen made motion to sign off on Sewage Planning Module; Mr. Boice 2nd. Mr. Hilliard and Mr. Wagner said "No". Roll call: Ms. Harmon, yes; Mr. Wagner, no; Mr. Green; yes, Mr. Boice, yes; Mr. Gitzen, yes; Mr. Hilliard, no; and chair, yes. Motion carried.

Mr. Wagner made motion to sign off on the Planning Module for McDonald; Mr. Boice 2nd. Motion carried.

OLD BUSINESS: Ms. Harmon said that she has not heard back from anyone and needs your recommendations for the 2017 Budget as there will be a meeting next Wednesday at 10AM. She would like all information before this Friday.

Mr. Marciniak said we received the revised quote for the codification of the books, cost \$5,085 - \$5,365.00 plus attorney fees; which would be about the same costs. Ms. Harmon made motion to retain and update the Code Book through codification; Mr. Boice 2nd. Motion carried.

Mr. Colangelo explained the eCode360 which would show all Ordinances and Resolutions on line and would not only show the new Code Book but future adopted Ordinances and Resolutions; an electronic version. He stated there would be yearly fee and the first time the fee is quoted at \$1,195.00 (low introductory rate). Mr. Wagner made motion to accept the eCode360 electronic version; Mr. Hilliard 2nd. Motion carried.

Mr. Colangelo discussed the SIDES program, part of the unemployment program. He said it was up to council as the borough has not used unemployment in years. He did state though that it was a free program.

Mr. Marciniak stated that the social security numbers were eliminated from the renter's form; pertains to the Ordinance 2016-04 which was adopted at last month's meeting.

Mr. Marciniak said that the Public Safety Swift Reach 911 may be coming and this will affect our Budget; council will need to review.

Mr. Marciniak said that a letter was sent regarding the Butler Fair discount monies owed. The board members are unhappy with us as our existing ten (10) days does not give them enough time to pay the borough. We will contact them to see exactly how much time they need.

NEW BUSINESS: Mr. Hilliard made motion to order 1,000 General Fund Checks for \$180.00; Mr. Gitzen 2nd. Motion carried.

Mr. Hilliard made motion to pay the Prospect Volunteer Fire Department \$7,000.00 per agreement for the truck; Mr. Gitzen 2nd. Motion carried.

Ms. Harmon and Mr. Wagner will get together to review the projected increase for sewage when doing the Budget.

Mr. Rosensteel confirmed the contract with DCNR expires 2036.

Mr. Marciniak said that the Butler County COG Meeting was this Thursday at the Harmony Inn.

PAY BILLS: Motion made by Mr. Wagner to pay the General Fund Bills for \$6,598,65; Mr. Green 2nd. Motion carried.

Motion made by Mr. Wagner to pay the Sewage Fund Bills for \$1,859.25 as we have the monies available; Mr. Green 2nd. Motion carried.

Round Table:

Mr. Boice	Can't hear. Telephone needs put in pocket or leave at home. No phones in use unless an emergency.
Mr. Rosensteel	No additional comments.
Mr. Green	No additional comments.
Mr. Wagner	No additional comments.
Ms. Marzullo	No additional comments.
Mr. Colangelo	No additional comments.
Mr. Gitzen	No additional comments.
Ms. Harmon	No additional comments.
Mayor Butler	No additional comments.
Mr. Tatton	No additional comments.
Mr. Hilliard	No additional comments.
Mr. Hixson	No additional comments.
Mr. Simcic	No additional comments.

Mr. Marciniak said that the council will continue to go after sewage delinquent accounts; this Week they did three (3) and will continue until they pay.

EXECUTIVE SESSION: 8:57PM

RESUMED: 9:11PM

Mr. Marciniak said they discussed sewage liens; no action taken. They will address the personnel matter about breaking up vacation days and will review the policy to be revised 2017.

ADJOURN: 9:15PM. No further business at hand, motion made by Mr. Wagner to adjourn; Mr. Boice 2nd. Motion carried.