



**COUNCIL MEETING MINUTES**  
 September 3, 2019 @7:00 PM  
 159 MONROE STREET  
 PROSPECT, PA 16052

**CALL TO ORDER:** President Bill Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and Nick Vaccarello said a prayer. The following council members were present: Nick Vaccarello, Bill Katz, Gus Guenther, Todd Wilson, Janice Boice, Mary Harmon, Mayor Jim Butler, Sandi Cox, Terry Beck, Borough Secretaries, Sam Gibson KLH Engineers, Inc. Andy Menchyk, Stephanian & Menchyk LLP, George Simcic. Absent was Eric Hillard.

**APPROVAL OF MINUTES:** Mary Harmon motioned to except the minutes and Gus Guenther 2<sup>nd</sup>. All in favor. Motion carried and approved.

**APPROVAL OF TREASURER’S REPORT:**

	Checking	Savings	1st	2nd	Motion
General Fund	\$105,214.00	\$102,269.43	Gus Guenther	Nick Vaccarello	Carried & Approved
Sewer Fund	\$88,118.41	\$50,939.25	Gus Guenther	Nick Vaccarello	Carried & Approved
Vehicle Fund	\$486.70	\$8,154.95	Gus Guenther	Nick Vaccarello	Carried & Approved
Highway Fund	\$14,402.57	\$27,536.56	Gus Guenther	Nick Vaccarello	Carried & Approved
Act 13 Impact Fee	\$11,185.96	\$3,184.06	Gus Guenther	Nick Vaccarello	Carried & Approved

Sandi mentioned that after some research Terry and I have been able to come up with the accurate amount in the vehicle fund, which will exceed \$29,000.00, with this year’s income.

**VISITORS:**

**LIBRARY/RECREATION:** Todd- Nothing to report

**PUBLIC SAFETY:** Car Cruise was moved to September 15, 2019 due to rain.

**PLANNING COMMITTEE:** Alan called nothing to report.

## **STORMWATER MANAGEMENT AND STREETS:**

**Old Business:** Nick gave us an update on Ron Lutz's property regarding his Storm Water Management Plan. It appears he has done no further work on it. He needs to do something soon if we're going to allow him to finish the original plans, or he will have to start all over again with engineering.

Nick mentioned that Ed Robinson has been doing some work on 10 acres moving dirt and feels he needs a logging permit. We had Conservation District out and Ed hasn't done anything needing Permits.

Nick mentioned again his issues with water run off on his property because of changes that have happened up stream and it needs to be taken care of. Bill asked him to come up with a plan and to present it to Boro.

**New Business:** Nick attended a meeting in Cranberry Township regarding the changes to be made to the PA One Call system. Nick will keep us informed.

## **BUILDING AND GROUNDS/MAINTENANCE FACILITY:**

George reported that the backhoe needs some work done on it. Motion was made by Gus to send it in to Walsh Equipment for the work to be performed 2<sup>nd</sup> Nick. Motion carried and approved.

Gus wants us to check into prices for a new roof on the main building. George is to come up with pricing for both metal and shingles. We need numbers for the budget.

## **PERSONNEL:**

A motion was made to pay the additional fee owed for the Workers' Comp audit in the amount of \$94.00 by Nick and seconded by Mary. Motion carried and approved.

Sandi Cox has reach her 90 days and her pay increase is in effect.

## **MAYOR & POLICE:**

Car Cruise has been moved to September 15, 2019, 11:00am to 4:00pm. Terry contact State to close the road again.

Jim will make sure that we have police coverage for October 31, 2019, Halloween Trick or Treating for the children's safety.

Mayor Butler reviewed the monthly police report. 65 miles patrolled; Chief Terry Hilton 63.5, Tim Covert 27.75 and 13.5 Hanna Covert a, total of 104.75 hours were worked in the month of August.

## **SEWAGE:**

**Old Business:** Sam-KLH submitted report: Attached. Nick has concerns about the inspection process, George explained that they are using a third party inspector. They will be inspecting at certain intervals as needed.

**New Business:** Mary is starting to work on the 2020 Budget and needs committees list for next Budget request.

George mentioned that the EQ Tank is going to need cleaned either in October or November.

New Equipment purchase: Bill brought up the purchase of a Kubota RTV-X 1100 for the guys to be able to do sewage line maintenance more efficiently. Nick suggested getting a spare tire and an AC adaptor for more versatility when working. A motion was made by Gus to spend \$22,000.00 to purchase and get the additional extras, seconded by Nick. Motion carried and approved.

George requested to be allowed to get rid of 6 old, bad pumps. We have some for back up and they are just taking up space. Mary made a motion, seconded by Janice. Motion carried and approved.

**Next sewage meeting will be September 5 at 9:00 a.m.**

**SOLICITOR:** Andy mentioned that when the Borough is in litigation with any resident the Council and employees are to have no personal contact with them. The same is for the residents with the council and employees. Everything is to go through the Borough office during normal business hours.

DCNR Meeting October 3, 2019

**OLD BUSINESS:** DCNR Meeting October 3, 2019

**NEW BUSINESS:** Jim Butler wants to thank the guys for all the work on Harmon Lane. The residents on Harmon Lane have been doing a lot of cleaning up and George will be going to mark the road and get feedback from residents.

**Executive Session:** Went in 8:09 pm. and back at 8:37 pm.  
Went over litigation and personal matters.

**PAY BILLS:**

Account	Amount	1st	2nd	Motion
General Fund	\$1,294.00	Janice Boice	Gus Guenther	Carried & Approved
Sewer Fund	\$1,707.44	Janice Boice	Nick Vaccarello	Carried & Approved
Vehicle Fund	0			
Highway Fund	0			
Act 13 Fund	0			

**ADJOURN:** Todd Wilson made a motion to adjourn the meeting at 8:45 pm. 2<sup>nd</sup> motion by Mary Harmon. All in favor, motion carried and approved.

Sandra L Cox-Secretary/Assistant Treasury  
Terry Beck-Treasury/ Assistant Secretary