



159 Monroe Street  
 Prospect, PA 16052  
 Regular Council Meeting  
 June 1, 2020

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. A PRAYER by
4. ROLL CALL - Nick  Bill  Gus  Janice  Todd  Eric  Mary   
 Mayor  Terry  Sam  Solicitor  George

Guests:

Amanda Simcic	William Artman	Greg Schiller
Anthony Quinn	Sam Wagner	Art Marbell
Robert Duffield	Robert Leach	Lorinda Marbell
Ken Holland	Joyce Ballew	Tim Lutz

5. APPROVAL OF MINUTES *Motion: 1<sup>st</sup> Gus Guenther 2<sup>nd</sup> Janice Boice*
6. APPROVAL OF TREASURER'S REPORT – Bills that were paid during the month.

	Bills payed from Checking-May	Checking Total	Savings Total
General Fund	\$42,430.86	\$59,871.08	\$103,658.52
Sewer Fund	\$99,578.77	\$53,696.60	\$12,213.27
Vehicle Fund		\$1,284.85	\$19,266.95
Highway Fund	\$6,149.09	\$40,263.21	\$27,964.47
Act 13 Impact Fee		\$11,308.47	\$3,227.31

APPROVAL OF TREASURER RREPORT *Motion: Gus Guenther 2<sup>nd</sup> Eric Hilliard*

Ratify Phone vote for Bonus Accounting to prepare payroll and upload reports  
*Motion: Eric Hilliard 2<sup>nd</sup>: Janice Boice No Oppose*

Ratify Phone vote for inhouse council meeting:  
*Motion: Eric Hilliard 2<sup>nd</sup>: Janice Boice No Oppose*

VISITORS TO BE HEARD (Each Visitor has 3 minutes limit unless Council overrides)

William Artman

William spoke to the Council about the water run off continuing into his yard and around his mailbox. He wants the Borough to find a solution.

Robert Duffield

Robert spoke to the council about his troubles with the debris in his yard and across the road. He is most upset about is a stick that had destroyed his lawn mower blades and belts. He also voiced his opinion on the work efforts of the borough's maintenance staff; that they were not working in good standards. He would need to provide pictures of the broken belts and a invoice for repair service for a possible reimbursement. Eric, Nick, Gus, and George would go and assess the debris situation.

Amanda Simcic

Amanda spoke to the council about George's roles and responsibilities. She was upset with the way the council handled the debris situation and how George was doing as he was told; but taking the blame anyway from the residents. She is also bothered by Nick's current harassment upon George. At this time, the council and guests started to talk about the debris and what happened. How did it get in the road to begin with? Nick stated that is was the Boroughs fault because his bushes are part of the "right of way" for the borough's responsibility. He stated the borough maintenance team should have picked it all up.

Richardson Inspection Services LLC, Representative

Jeff spoke to the Council to propose having himself represent the company as our Code Enforcement Officer. He introduced his plan for the Borough with costs and plan of action according to the Code Book of Prospect. Richardson Inspection Services has a ninety percent success rate. The fines paid by the property owner would cover the cost of his visit. During his site visit he would be taking photos, certify actions, and conduct his visits as a contract basis (not a retaining company) on a case by case scenario.

*Motion to discuss hiring; 1<sup>st</sup> Janice Boice 2<sup>nd</sup> Gus Guenther*

The discussion went on cost, best practices, and looking into other companies before choosing the first one.

A vote was presented to the council on hiring him and the company hire this company.

*Vote: Mary Harmon/yes Eric Hilliard/no Gus Guenther/no Janice Boice/yes Todd Wilson/no Mayor/no*

The vote to hire Richardson Inspection Services was opposed by majority.

Nick believed at this time we are spending too much money to go and hire a Code Enforcement Officer. He also stated that we are spending money on Bonus Accounting when Kelly should be able to do payroll and taxes. The council discussed the idea of keeping Bonus Accounting until Kelly is comfortable and all taxes are taken care of for payroll.

Motion to keep Bonus Accounting until Kelly feels comfortable with taking those responsibilities.

*Motion: Eric Hilliard 2<sup>nd</sup> Gus Guenther Nick Vaccerarello Oppose*

## **1. LIBRARY/RECREATION – Todd & Eric**

Todd gave a library update stating the library is having curbside pick-up for books. Call ahead and the librarian will get them for you. The library is open Wednesday, Thursday, and Friday. Gus wanted to know if there was a way to do online reading from their website.

**2. INSURANCE AND FINANCE – Mary, Janice, Jim & Gus**  
OLD BUSINESS

NEW BUSINESS

Bill has spoken to Marci Mustello about Grant Funding Opportunities after explaining that we will see a decent loss from the Fairground funds.

**3. PUBLIC SAFETY – Janice, Mary, Gus & Jim**  
OLD BUSINESS

With all the calls into the office about clean up days Mary motioned to cancel them all together for the year, Eric agreed. Nick was opposed to that.

NEW BUSINESS

**4. PLANNING COMMISSION - Alan**

A report was handed out to the council from Alan. Mr. Huff had approached Alan with a plan to sub-divide 500 Main Street and develop. Mr. Huff does not have sewage taps and it was stated that there are no sewage taps and it is considered wet lands. Gus said it was a dead project and would cost too much money. Eric said if he wanted to; Mr. Huff could go to the sub-division commission and propose a low flow treatment facility. But he will have to go through proper channels.

**5. STORM WATER MANAGEMENT & STREETS – Nick, Gus & Eric**  
OLD BUSINESS

Elizabeth Herald, at 528 S. Franklin St, has issues with excess water and wants to know whose responsibility it is to clean it up.

Bear Creek Basin needs regraded to satisfy the problem.

Rich Wagner is also upset with the excess water flow.

Nick stated he has heard many complaints about Bear Creek Road. That a boulder was covering a possible pipeline. It was decided that a letter would go to the owner of the home on Acorn Street to remove the boulder or give the borough permission to move it. Eric and George would go and assess the boulder situation. Kelly would get the information and have Andy write up a letter to send.

The situation splitting the roadway into two property owners for responsibility. Andy will prepare a Quick Claim Deed for the release of the Boroughs responsibility.

Motion for Driveway Quick Claim Deed

*Motion: Eric Hilliard 2<sup>nd</sup> Gus Guenther No Oppose*

NEW BUSINESS

**6. BUILDING & GROUNDS/MAINTENANCE & FACILITY – Gus, Eric, Nick & Bill**

OLD BUSINESS

The current fence around the salt shed; there is two feet of dirt that is ruining the fence. The fence was decided to be fine the way it is.

Motion for the Clean Up Days to be cancelled for the year

*Motion: Mary Harmon 2<sup>nd</sup> Eric Hilliard Nick Vaccerallo Oppose*

NEW BUSINESS

**7. PERSONNEL – Janice, Eric, Bill, Gus & Jim**

OLD BUSINESS

Eric made a very direct comment that if there is an issue with one of the staff, including the police department, the Borough should address it immediately with that person first. “if you can’t speak civil, don’t speak at all.” (Eric)

NEW BUSINESS

**8. MAYOR/ POLICE DEPARTMENT**

OLD BUSINESS

There was a wedding held at the borough office, which the Mayor said it was beautiful.

The Mayor handed the Prospect Brough Police Department Monthly Activity report to the council.

Police Hours:

Tim- 12

Terry- 18.5

NEW BUSINESS

Police Hours:

Rubes Run is set for July 25<sup>th</sup> and to verify permission to run in town.

*Motion: Janice Boice 2<sup>nd</sup> Gus Guenther Nick Vaccarello Oppose Mary Harmon Abstain*

The Mayor will coordinate with the Police on times and security for the run.

**9. SEWAGE – Mary, Janice, & Bill**

OLD BUSINESS

It was brought up that we still have some sewage taps but we are not sure the correct number. This will be brought up in the executive session  
Still no overflow in the "1 year with no by-pass" to release some taps

**NEW BUSINESS**

Over the weekend the EQ Tank broke down and George and Robert were called in to access the situation. Both Floats failed at the same time, there was no alert on the floats to tell them to shut off. Three Floats were ordered, each one costing around \$30.00. Nick had an idea to put one Float on top of the other to alert if it goes bad.

Camera site at the Pump Station needs updated. A handout was given out to the council from Dave Monteverde with a total installation cost of \$980.00 for one pump, and \$1,528.00 for the other pump. Eric said to hold off on this purchase right now because he thinks he may have some cameras that would work. He could get 12 cameras. Janice would like to see the cameras connect to cell phones.

**SEWAGE MEETING DATE:**

Agreed to June 4<sup>th</sup> at 9am.

**10. SOLICITOR ANDY MENCHYK**

**OLD BUSINESS:**

Working to find a Code enforcement company or persons.

**NEW BUSINESS:**

Getting the Cease and Desist letters signed and out. Nick wants to know about ordinances for his shade trees. Can we strike out all ordinances with Shade Trees?

**Executive Session: Time Leaving: 8:40pm**

**Time Back: 9:08pm**

Proposal for Fair to rate at original rates during this pandemic. The request should be dated June 1<sup>st</sup>. Kelly will get the letter out.

*Motion: Eric Hilliard 2<sup>nd</sup> Gus Guenther No Oppose*

The cost of the broken lawn mower for Bobby was decided to pay back half, or up to \$250.00. Pictures and receipt are needed for receive compensation.

*Motion Eric Hilliard 2<sup>nd</sup> Gus Guenther Mary Oppose*

**PAY BILLS:**

Account	Amount	1st	2nd	Motion
General Fund	\$3,815.27			
Sewer Fund	\$7,680.40			
Vehicle Fund	0			

<b>Highway Fund</b>	<b>\$278.71</b>			
<b>Act 13 Fund</b>	<b>0</b>			

**Motion to ADJOURN: Time: 9:22pm 1<sup>st</sup> Motion Bill Katz 2<sup>nd</sup> Motion Janice Boice  
Adjourn: 9:22pm**