



159 Monroe Street
Prospect, PA 16052

DECEMBER 1, 2025

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. PRAYER
4. ROLL CALL

Brian Taylor X Sam Wagner X Todd Wilson NO Tim Lutz X
 Eric Hilliard X Brandon Grossman X George Simcic X Michael Rizzo X
 Andy Menchyk X Jim Butler X Nick Vaccarello X Francine Marcyjanik X

5. MOTION FOR APPROVAL OF 11/03/2025 MINUTES:

1st Motion: Sam Wagner , 2nd Motion: Tim Lutz , Opposed: 0

6. TREASURER'S REPORT:

	CHECKING TOTAL	SAVINGS TOTAL	GRAND TOTAL
General Fund	21,335.03	188,153.76	209,488.79
Sewer Fund	22,790.91	28,009.06	50,799.47
Fire Tax Fund	849.99	00.00	849.99
Capital Fund	00.00	81,799.27	81,799.27
Highway Fund	2,884.36	31,953.80	34,838.14
ACT 13	00.00	7,995.80	7995.80
Savings/Dental	00.00	3,190.14	3,190.14
		TOTAL	388,961.60

1st Motion: Eric Hilliard , 2nd Motion: Brandon Grossman , Opposed: 0

- Vote to approve the 2026 budget proposed at the November 3, 2025 Prospect Borough Council meeting.

1st Motion: Brandon Grossman , 2nd Motion: Tim Lutz , Opposed: 0

VISITORS TO BE HEARD: *Each visitor has three minutes unless the Council overrides.*

7. LIBRARY/RECREATION: Sam Wagner-Chair; Nick Vaccarello- Vice Chair; Todd Wilson

- Sam Wagner submitted the December Events flyer. The library will be closed December 24th, 25th, and 31st, 2025.
- Prospect Borough Library monthly events are posted online at <https://www.prospectlibrary.org>

8. INSURANCE/FINANCE: Brian Taylor-Chair; Brandon Grossman-Vice Chair; Jim Butler; Sam Wagner

9. PUBLIC SAFETY: Sam Wagner- Chair; Tim Lutz- Vice Chair; Jim Butler

10. PLANNING COMMITTEE: Alan Vagasky- Chair; Teddy Davis- Vice Chair; Gus Guenther; George Simcic, Brian Taylor

11. STORM WATER MANAGEMENT/STREETS: Brian Taylor-Chair; Eric Hilliard- Vice Chair; Brandon Grossman

- Approve change order for Kennedy Road and Crownhill Road Repair Project in the amount of \$1,019.93.

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: 0

- Approve contractor's (Youngblood) pay request in the amount of \$37,566.39.

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: 0

- Approve Phil's Tree Service for completed services in the amount of \$1,780.00.

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: 0

- Approve Connoquenessing Township 2025–2026 snow removal increase for Kennedy Road to \$80.00 per trip.

1st Motion: _____, 2nd Motion: _____, Opposed: 10

- Will contact Connoquenessing Township and propose original fee of \$50.00 and counter propose \$60.00.

12. BUILDING & GROUNDS/MAINTENANCE & FACILITY: Brian Taylor- Chair; Eric Hilliard- Vice Chair; Brandon Grossman

13. PERSONNEL: Brian Taylor- Chair; Sam Wagner- Vice Chair; Eric Hilliard; Jim Butler (Police Dept Only)

- Vote to approve Thanksgiving Eve, Christmas Eve, and New Year's Eve paid half day for Prospect Borough employees.

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: 0

14. MAYOR/POLICE DEPARTMENT:

- *Santa Clause* will be arriving December 21, 2025 at Prospect Pizza @ 6:00 p.m., Raisley's Funeral Home @ 6:20 p.m., Franklin Township @ 6:40 p.m., Mt. Chestnut Presbyterian Church @ 7:00 p.m., and Moraine Elementary @ 7:20 p.m.

15. SEWAGE: Brian Taylor- Chair; Brandon Grossman- Vice Chair; Eric Hilliard

* **SET SEWAGE MEETING DATE:** **DECEMBER 15, 2025 @ 9:00 A.M.**

16. KLH, Michael Rizzo:

17. SOLICITOR, Andy Menchyk:

- Vote to approve Resolution 2025-04 establishing fee schedule for street opening and excavation Ordinance 2016-01.

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: 0

- Vote to approve application and permits to be issued under Ordinance 2016-01.

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: 0

18. EMERGENCY MANAGEMENT: Sam Wagner - Chair; Tim Lutz - Vice Chair; Jim Butler

19. MISCELLANEOUS:

- Vote to approve Slater Electric & Son’s estimate for installation of a 200 amp outdoor panel with 12 outlets, meter socket, backboard to mount everything to, conduit, installation and inspection.

1st Motion: Eric Hilliard, 2nd Motion: Sam Wagner, Opposed: 0

- The panel would be approximately 3 x 4 with appropriate safety features. Brian Taylor is to look for property stakes for proper placement of a panel; Prospect Borough will dig the needed ditch and obtain permit from PennDOT.

- Brandon Grossman was thanked for the time he served on the Prospect Borough Council.

Time Leaving: 7:31 P.M.

Executive Session:

Time Returned: 7:43 P.M.

BILLS TO BE PAID:

1st Motion: ERIC HILLIARD, 2nd Motion: BRANDON GROSSMAN, Opposed: 0

ADJOURN MEETING:

1st Motion: BRANDON GROSSMAN, 2nd Motion: ERIC HILLIARD, Opposed: 0