



159 Monroe Street  
Prospect, PA 16052

**JANUARY 5, 2026**

- 1. CALL TO ORDER
- 2. A SALUTE TO THE FLAG
- 3. PRAYER
- 4. ROLL CALL

Brian Taylor	<u>  X  </u>	Sam Wagner	<u>  X  </u>	Todd Wilson	<u>  X  </u>	Tim Lutz	<u>  X  </u>
Eric Hilliard	<u>  X  </u>	William Katz	<u>  X  </u>	George Simcic	<u>  X  </u>	Michael Rizzo	<u>  NO  </u>
Andy Menchyk	<u>  X  </u>	Jim Butler	<u>  X  </u>	Nick Vaccarello	<u>  X  </u>	Francine Marcyjanik	<u>  X  </u>

Stand in for AM Kyrie Lokhaiser

**Nomination for President: BRIAN TAYLOR**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed:   0  

**Nomination for Vice President: WILLIAM KATZ and SAM WAGNER (vote: WK = 4 SW=2)**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: Tim Lutz, Opposed:   0  

**2026-01 Appoint Auditor: BONUS ACCOUNTING**

1<sup>st</sup> Motion: Erich Hilliard, 2<sup>nd</sup> Motion: William Katz, Opposed:   0  

**2026-02 Appoint Open Records Officer: FRANCINE MARCYJANIK**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed:   0  

**2026-03 Appoint Secretary: FRANCINE MARCYJANIK**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: William Katz, Opposed:   0  

**2026-04 Appoint Assistant Secretary: CATHY BAKER**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: William Katz, Opposed:   0  

**2026-05 Appoint Treasurer: CATHY BAKER**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: William Katz, Opposed:   0  

**2026-06 Appoint Assistant Treasurer: FRANCINE MARCYJANIK**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed:   0  

**2026-07 Appoint Solicitor: STEPHANIAN & MENCHYK, LLP LAW OFFICE (ANDREW MENCHYK)**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed:   0  

**2026-08 Appoint Depository: FIRST NATIONAL BANK**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed:   0

**2026-09 Appoint Newspaper: BUTLER EAGLE**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

**2026-10 Appoint Zoning Enforcement Officer: RICHARDSON INSPECTION SERVICES**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

**2026-11 Appoint Sewage Enforcement Officer: DOUG DUNCAN**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: William Katz, Opposed: 0

**2026-12 Appoint Engineer: KLH**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

**2026-13 Appoint Tax Collector: KERI RAISLEY**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

**2026-14 Appoint to UCC Board of Appeals: BRANDON GROSSMAN**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

**2026-15 Appoint to Zoning Hearing Board: BRANDON GROSSMAN**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

**5. MOTION FOR APPROVAL OF 12/01/2025 MINUTES:**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: Tim Lutz, Opposed: 0

**6. TREASURER’S REPORT:**

	CHECKING TOTAL	SAVINGS TOTAL	GRAND TOTAL
General Fund	23,433.37	179,342.52	202,785.89
Sewer Fund	15,277.12	53,222.50	68,499.62
Fire Tax Fund	850.38	00.00	850.38
Capital Fund	00.00	82,344.67	82,344.67
Highway Fund	4,926.57	2,084.50	7,011.07
ACT 13	00.00	8048.66	8048.66
Savings/Dental	00.00	4,690.23	4,690.23
		<b>TOTAL</b>	<b>374,230.52</b>

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

**VISITORS TO BE HEARD:** *Each visitor has three minutes unless the Council overrides.*

- Butler Ambulance Services provided 2024-2025 service statistics

**7. LIBRARY/RECREATION:** Sam Wagner-Chair; Nick Vaccarello- Vice Chair; Todd Wilson

- Sam Wagner provided January 2026 flyer for Prospect Borough Library

8. **INSURANCE/FINANCE:** Brian Taylor-Chair; Brandon Grossman-Vice Chair; Jim Butler; Sam Wagner

9. **PUBLIC SAFETY:** Sam Wagner- Chair; Tim Lutz- Vice Chair; Jim Butler

10. **PLANNING COMMITTEE:** Alan Vagasky- Chair; Teddy Davis- Vice Chair; Gus Guenther; George Simcic, Brian Taylor

11. **STORM WATER MANAGEMENT/STREETS:** Brian Taylor-Chair; Eric Hilliard- Vice Chair; Brandon Grossman

- **VOTE to approve ORDINANCE 2026 – 01 VACATING ALLEYS**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: William Katz, Opposed: Nick Vaccarello

12. **BUILDING & GROUNDS/MAINTENANCE & FACILITY:** Brian Taylor- Chair; Eric Hilliard- Vice Chair; Brandon Grossman

- **VOTE to approve RICHARDSON INSPECTION 2026 FEE INCREASE**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

13. **PERSONNEL:** Brian Taylor- Chair; Sam Wagner- Vice Chair; Eric Hilliard; Jim Butler (Police Dept Only)

14. **MAYOR/POLICE DEPARTMENT:**

- Police hours worked
- Mayor James Butler thanked Prospect Borough VFD for the Santa ride and mentioned approximately 90 area children participated
- Joshua Sychak resigned from the Prospect Borough Police Department
- Matthew Vanasco has joined the Prospect Borough Police Department

15. **SEWAGE:** Brian Taylor- Chair; Brandon Grossman- Vice Chair; Eric Hilliard

- **SET SEWAGE MEETING DATE:** *WAITING TO SET DATE*

- **VOTE to approve DOUG DUNCAN 2026 FEE INCREASE**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: William Katz, Opposed: 0

16. **KLH, Michael Rizzo:**

- **VOTE to approve KLH 2026 FEE INCREASE**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

17. **SOLICITOR, Andy Menchyk:**

- **VOTE to approve STEPHANIAN & MENCHYK, LLP LAW OFFICE (ANDREW MENCHYK) 2026 FEE INCREASE**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

18. **EMERGENCY MANAGEMENT:** Sam Wagner - Chair; Tim Lutz - Vice Chair; Jim Butler

19. **MISCELLANEOUS:**

- Mayor James Butler thanked George Simcic for doing a great job with snow removal/road treatment during the last snowstorm

Time Leaving: 7:19 p.m.

**Executive Session:** LITIGATION MATTERS

Time Returned: 7:28 p.m.

**BILLS TO BE PAID:**

1<sup>st</sup> Motion: William Katz, 2<sup>nd</sup> Motion: Eric Hilliard, Opposed: 0

**ADJOURN MEETING:**

1<sup>st</sup> Motion: Eric Hilliard, 2<sup>nd</sup> Motion: William Katz, Opposed: 0