



REGULAR COUNCIL MEETING MINUTES

July 5, 2016 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Marciniak called the regular meeting of the Prospect Borough Council to order @7:05PM. There was a salute to the flag then a prayer given by Pastor Deborah Crusan. The following Council members were present: Mary Harmon, Bob Boice, Chad Green, Eric Hilliard, Glen Gitzen and Jim Butler. Sam Wagner was absent. GTN Solicitor; Anthony Colangelo and KLH Engineer; Sam Gibson were also in attendance.

APPROVAL OF MINUTES: There were no changes to the June 6, 2016 Regular Council Meeting Minutes. Mr. Hilliard made motion to approve the June 6, 2016 Regular Council Meeting Minutes; Mr. Boice 2nd. Motion carried.

VISITORS: Nick Vaccarello plus more residents of Prospect Borough (see attached sign-in sheet).

Nick Vaccarello brought up his storm sewer issue and asked council if there was any development on the catch basin that was put on his property illegally; violates Act 167. Mr. Marciniak told him that our engineer and solicitor are working together to come up with a solution.

Jared Kline wanted to know the status of issuing any sewage taps. Mr. Marciniak said that we will be sending letters out to ten (10) residents on the tap list but will not be including Wilson Road. The letter will allow the residents a thirty (30) day response. Mr. Marciniak told Mr. Kline that he would be receiving this letter.

Nick Vaccarello spoke up and asked why we are discriminating against the Wilson Pump Station. Mr. Marciniak said that with the overages and overflows DEP does not allow us to issue any additional taps at this time.

LIBRARY: Nothing to report per Glen Gitzen.

PUBLIC SAFETY: Ms. Harmon said there is an upcoming meeting on July 27th in regards to First Responders. Ms. Harmon said that there are classes for emergency responses on July 12th in Beaver County, \$85 per member sponsored by PA Rural Water; 8AM to 3:30PM.

PLANNING COMMISSION: Nothing to report per Alan Vagasky.

RECREATION: Mr. Marciniak said that the Prospect VFD Station 13 Car Cruise will be held on August 28th.

STORMWATER MANAGEMENT AND STREETS: Mr. Boice said that stormwater was the same.

Mr. Boice said he did contact Voelker again regarding the Kennedy Road tar and chip issues and they told him they needed a letter from the Borough on the Borough's letterhead; this letter was transcribed and Mr. Boice gave it to them.

Mr. Boice has talked to Gus Guenther who said that there were agreements and surveys for Monroe Street and he gave them to the past secretary. Ms. Harmon told Mr. Boice that Ms. Marzullo had located these files and are available for him to review them.

Mr. Boice said they are still checking into if Harmon Lane is a street or not. Mr. Marciniak said they are still researching this.

Mr. Gitzen needs more information regarding the Sidewalk Grant and will have more information at next month's meeting.

Mr. Marciniak said that Mr. Colangelo is still looking into the process of adding additional streets for the liquid fuels.

BUILDING & GROUNDS/MAINTENANCE & FACILITY: Mr. Boice made motion to purchase a pressure washer from Lowe's for \$899; Mr. Green 2nd. Motion carried.

Mr. Boice said that Sam Wagner was still researching prices for the new tractor they would like to purchase to replace the backhoe which will be traded in.

Mr. Boice said that the gutters on the building were cleaned by the Maintenance Department.

Mr. Marciniak asked about the windows being done and Mr. Hixson (Higgy) said they would be started on next week.

PERSONNEL: Mr. Green said that the Borough received no applications to the Ad in the Butler Eagle for Part-Time Policeman. Mr. Gitzen motioned to put the Part-Time Policeman Ad in the Butler Eagle and Pittsburgh Tribune twice; Mr. Hilliard 2nd. Motion carried.

MAYOR: Mayor Butler performed a wedding but received nothing for donations.

POLICE: Mayor Butler mentioned about Josh Sheppeck resigning and going to the State Police Training.

Mayor Butler mentioned the multiple attempts the police have made to get a hold of Jerry Groves regarding his junk silver truck since last fall. Mr. Colangelo told him to have the police make up a list of all attempts, efforts, etc. and have this list sent to him.

Mayor Butler said that Ms. Marzullo has sent out a few letters for violations and is sending out two (2) certified letters this month that he gave to her tonight.

Mayor Butler said that since we received the Impact Fee monies he will look for prices on the two (2) Tasers prior approved to purchase.

SEWAGE: Mr. Green said that both pumps shut down this past weekend; something got jammed. He did state that the controls were working better now.

Mr. Green said they will be sending our ten (10) letters to our residents for taps; they will have thirty (30) days to respond. Mr. Green said the fee will be \$3,000.00 which will be put in escrow; the resident will have one (1) year to use it and if do not the resident will lose 25%.

Mr. Marciniak said that Mr. Dressler paid for testing and now can receive permits for two (2) sand mounds. Mr. Colangelo said that now Dressler must file for a conditional use application, need to hold a meeting prior to next month's meeting. Mr. Colangelo said that this must be advertised and a court reporter present. Ms. Harmon made motion to issue Dressler a hearing notice prior to next month's meeting; Mr. Gitzen 2nd. Motion carried. Mr. Colangelo will work with Ms. Marzullo.

Mr. Boice made motion for any resident selling their home that the Realtor's firm will get their own certified plumber to do the dye test; Ms. Harmon 2nd. Motion carried.

Mr. Gibson; KLH Engineer, went over the Consulting Engineer's Report.

The Borough inspected the sanitary sewer system at Wilson Road and was unable to locate areas that required additional monitoring at this time. It a dryer season right now; will continue in the fall.

In-Sight Pipe will start the work on the Wilson Road I/I issues and to complete the work of July 11th.

The 3rd Quarter CAP Report was submitted to DEP on April 29, 2016.

Mr. Gibson said that Eric Tissue did receive a letter from DEP that informed the Borough that we had no tap restrictions for the flow into DCNR's Park; no limit on taps, only not for Wilson Road.

Mr. Gibson said the Crab Run Culvert crossing is deteriorating; we need to do more repair work. A letter was sent to Ms. Robinson about The Borough dumping some stone in the culvert. Mr. Gitzen made motion to do the temporary repair work at the culvert; Mr. Boice 2nd. Motion carried. Mr. Gibson said the only quote they received was above the public threshold of \$19,400.00. Mr. Boice made motion to let KLH advertise for bids for the culvert crossing; Mr. Hilliard 2nd. Motion carried.

OLD BUSINESS: Mr. Gitzen made motion to advertise Ordinance 2016-05 amendment to the Burning Ordinance to eliminate the smoke from crossing the property lines; Mr. Hilliard 2nd. Motion carried.

Mr. Colangelo stated that Ordinance 2016-02; Housing Camp "Man Camp", puts restrictions and regulations on "man Camps" only to be allowed in the Agricultural Zone. He said there are reasonable conditions attached to them; minimum size property and other specifics to manage them. The first step is the Prospect Borough Planning Commission and the Butler County Planning Commission to review, make comments and recommendations to this Ordinance before advertising it. Ms. Harmon made motion to let our Planning Commission and the Butler County Planning Commission to review, make comments and recommendations to this Ordinance; Mr. Gitzen 2nd. Motion carried.

Mr. Colangelo said that KLH and GTN have met and prepared this Ordinance 2016-03, Holding Tank. This is only to be used if a sound mound cannot. This is “temporary”; 18 month’s restriction. Ms. Harmon made motion to advertise Ordinance 2016-03, Holding Tank; Mr. Green 2nd. Motion carried.

Ms. Harmon made motion to advertise Ordinance 2016-04, Rental Properties Tenant Register; Mr. Hilliard 2nd. Motion carried. This Ordinance allows the Borough to periodically register tenants.

The Borough had asked KLH to get us prices for doing a survey and purchasing fence for the property next door but after several comments this was tabled. We have other properties in the Borough that are not all fenced in; if did one should have to do them all; not a feasible solution.

NEW BUSINESS: Mr. Hilliard made motion to have Ms. Marzullo get two (2) rolls of stamps for \$94; Mr. Gitzen 2nd. Motion carried.

Mr. Marciniak said that we need articles for the next Prospector and please give them to Ms. Marzullo. This issue will be basically Summer/Fall.

Mr. Marciniak said we received the Impact Fees of \$6,835.18 today; gas and oil monies.

Mr. Marciniak said we received a fax from a lawyer for Parts-A-Rama in which Mr. Bauer is asking for an extension to pay their Amusement Tax until July 31st. Mr. Hilliard made motion for the extension but to specify no discount given; Mr. Gitzen 2nd. Ms. Harmon said “No”. Roll call: Mr. Boice; yes, Mr. Green; yes, Mr. Gitzen; yes, Mr. Hilliard; yes, Ms. Harmon, No; Chair; yes. Motion carried.

EXECUTIVE SESSION: 8:09PM

RESUMED: 8:30PM

Mr. Boice made motion for our solicitor to go after the three (3) highest sewage delinquencies to start the legal process; Ms. Harmon 2nd. Motion carried.

MORE New Business: Ms. Harmon wanted council to know that they were starting to work on the budget next month and for each committee to give her a priority list as soon as possible.

PAY BILLS: Motion made by Ms. Harmon to pay the General Fund Bills for \$1,907.63; Mr. Green 2nd. Motion carried.

Motion made by Mr. Boice to pay the Sewage Fund Bills for \$1,403.12; Mr. Gitzen 2nd. Motion carried.

Motion made by Mr. Gitzen to pay the Highway Aid Fund Bills for \$550.63; Mr. Boice 2nd. Motion carried.

Mr. Marciniak said that he and Mr. Colangelo have been talking again about the codification of the code book. The last update was 1991 through 2003. Ms. Harmon would like us to revisit the Time of sale Ordinance. Mr. Marciniak said we could start the process to get all ordinances in place and can add more after review. This will take more than several months to complete. Ms. Harmon made motion to start the process in codifying the code book; Mr. Green 2nd. Motion carried. Mr. Colangelo will work with Ms. Marzullo.

Round Table:

Mr. Boice	No additional comments.
Mr. Gibson	No additional comments.
Mr. Green	No additional comments.
Ms. Marzullo	No additional comments.
Mr. Colangelo	No additional comments.
Mr. Gitzen	No additional comments.
Ms. Harmon	No additional comments.
Mayor Butler	No additional comments.
Chuck Tatton	No additional comments.
Audience	No additional comments.
Mr. Marciniak	He wanted all to know we have processes we have to do; cannot just give a yes or no answer right away. Trying to enforce our ordinances on man camps but could not stop the individual. We are trying to do things the right way. He was not saying the past council did right, wrong or indifferent but this council is doing the right thing by putting up building blocks and laws into place to do things right. "Laws to guide you all".

ADJOURN: 8:45PM. No further business at hand, motion made by Ms. Harmon to adjourn; Mr. Boice 2nd. Motion carried.