

PROSPECT BOROUGH COUNCIL MINUTES
JUNE 3, 2013
159 MONROE STREET

CALL TO ORDER: The meeting was called to order by Vice President David Stellfox with a Salute to the Flag.

ROLL CALL: All Council Members were present except for Pete Bryan. President Jim Harmon was not present at the meeting but did communicate on speaker phone. David Stellfox, Vice President, conducted the meeting at the meeting room.

APPROVAL OF MINUTES: A correction to add "Up to \$3,500.00 to buy tractor" to the May 14th minutes. Motion was made by Mr. Marciniak to approve the May 14, 2013 minutes with corrections, Mr. Boice 2nd. Motion was made by Mr. Marciniak and seconded by Mr. Gitzen to approve the minutes from the May 6th meeting and all present voted yes for both motions.

VISITORS: Nick and Rita Vaccarello. (See attached)

Rita Vaccarello talked about overflow on Memorial Day and why it took three hours for someone to show up to fix it. There was another overflow a couple of days later and it also took several hours for someone to show-up. She also stated she can't understand why Mary Harmon, Jim's wife, is sitting in for President Mr. Harmon. Mary Harmon was there at the request of Mr. Stellfox to assist with paperwork and agenda.

LIBRARY: The report was presented to Council and the library was looking for sponsors for their Golf Outing.

PLANNING COMMISSION: Nothing to report.

PARKS: Nothing to report.

STREETS: Looking at Street and Driveway ordinances complied by HRG (they did Slippery Rock's Ordinance). To be voted on a later date. GTN Solicitor, Anthony Colangelo, will call Bob Koch to work on this ordinance. ADA compliance prior to ordinance passing.

MAINTENANCE OF FACILITY: Higgy (Bob Hixson) is checking on door repairs for building and also getting prices for a replacement door for the Office.

PERSONNEL: Judy Marzullo, Assistant Secretary, missed the meeting because of a death in her family. She will have additional training from the Mike Foreman Pier Assistant Program.

The Borough is also going to hire 2 summer helpers. Mr. Boice made motion, Mr. Robinson 2nd. Motion carried.

Mr. Marciniak to work up a schedule for Ms. Cannon and Ms. Marzullo.

EMS: Kurt Dalton will continue to go for the EMS Certification, detained by cancellation from storm.

The Borough has a plan for any emergency situation like what happened in Oklahoma. Bill will be attending an EMS meeting that 911 will be conducting. When an emergency situation happens the residents will need some kind of emergency signal to go off. Mr. Gitzen requests again the Emergency services be added to agenda list.

MAYOR: Mayor Butler attended the Parade and said it was really nice. He also stated that the CB Rangers will help with Rubes Run.

POLICE: The Police report was presented by Mayor Butler. Motion was made by Mr. Marciniak and seconded by Mr. Gitzen to place an ad for another part time Police Officer. Motion carried.

OLD BUSINESS: Penn Vest: Amendment to ordinance; have Mr. Stellfox, Vice President, sign. Motion made by Mr. Robinson, Mr. Marciniak 2nd. All approved but Mr. Boice.

DCNR Agreement: Motion to have Mr. Stellfox sign. Motion made by Mr. Robinson, Mr. Marciniak 2nd. All approved but Mr. Boice.

Per Jim Willard, KLH Engineer, take no action on Rebid 2012-5 tonight. Hold bids on system rehab until negotiations on Wilson Road project are completed. Work on McNaughton & McGowan pump stations but Wilson Road project is a priority.

Rebids #2012-1 for pump stations by Hoffman and #2012-2 rebid for Wagner acceptance for \$199,450. Motion made by Mr. Marciniak, Mr. Robinson 2nd. All approved except for Mr. Gitzen and Mr. Boice.

Rebid #2012-2 to Wagner for \$235,000. Motion made by Mr. Marciniak, Mr. Robinson 2nd. Motion carried.

NEW BUSINESS: Jim Willard, KLH Engineer, gave the Borough a safe.

The bill from Kevco will not be paid by the Borough because we did not authorize it. Motion was made by Mr. Robinson and 2nd Mr. Marciniak. Mr. Marciniak, Mr. Robsinson, Mr. Boice and Mr. Stellfox voted no.

KLH Engineers to seek a Penn works application for a Grant and all present voted yes.

There are kids fishing in the Fireman's Pond without permission. Signs are on fence NO TRESPASSING but the children's parents have key to the lock on gate. New lock to be purchases and installed.

The day of the Parade a grate in front of Sam Wagner's house needed fixed. There will be a letter sent to PennDot about the problem.

Bill Artman contacted the Borough Office about his dog's foot being run over by our truck. He wants the Vet's bill paid. We sent a letter to Mr. Artman to include the Ordinance of dogs being controlled. Borough Council declines to pay bill.

Borough Council to work with the indigent citizens on paying delinquent sewage bills by implementing a payment plan. Motioned by Mr. Marciniak, 2nd Mr. Boice. Motion carried.

Tom Braden is the correct property owner of the Roxy's Diner complex but Larry Derringer is leasing. Derringer to be given a notice of lien on property for delinquent sewage bills.

Grate on storm drains catch basins on Main Street and LaFayette Street and the one in front of Sam Wagner's home need repaired, to put call into PennDot and request that they be fixed.

PAY BILLS: Motion was made by Mr. Marciniak to pay the bills from the General Fund, 2nd Mr. Robinson. Motion carried.

Motion was made by Mr. Robinson to pay the bills from the Sewage Fund and to include bills from Dumbaugh, Edgar Electric, GTN and Pioneer Microsystems, Mr. Marciniak 2nd. All approved except for Mr. Gitzen.

Motion was approved to purchase blades for pumps at Dumbaugh Electric if enough funds were available, otherwise wait 30 days.

No further business at hand, motion was made to adjourn

Marion Cannon,
Borough Secretary

GENERAL FUND

BILLS PAID IN MAY 2013

BEGINNING GENERAL ACCOUNT BALANCE

\$77,404.16

PAYROLL

Robert Hixson	\$430.86
Marion Cannon	\$713.59
Matthew Wagner	\$389.83
Charles Tatton	\$220.51
Judith Raisley	\$1,382.50
William Osborne	\$661.12
Matthew Wagner	\$289.39
William Osborne	\$733.23
Robert Hixson	\$735.26
Marion Cannon	\$737.54
Marion Cannon	\$674.75
Judy Marzullo	\$388.68
Matthew Wagner	\$167.89
Judith Raisley	\$45.75

MISCELLANEOUS

Petty Cash	\$35.14
Mobile Tech/Police Computer	\$120.00
John Farinelli (Audit)	\$1,500.00
Sherwin Williams Paint Streets	\$94.44
Trader Horn	\$14.77
Butler County Treasurer	\$311.88
Matthew Bender	\$63.89
Lowe's	\$37.71
Coxes Boxes	\$1,520.00
William Marciniak	\$47.68
Minuteman Press	\$118.61
MCS (Street Cleaning)	\$445.20

PAYROLL TAXES

E-Tides State PR Tax	\$205.30
Federal Tax Payment(EFTPS)	\$609.16

INSURANCE

Keystone Health Plan	\$950.95
Specialty Insurance (Bond)	\$268.75
IPFS Corp (Insurance)	\$589.60
AmeriHealth (W.C.)	\$1,133.76

LEGAL & ADVERTISING

Butler Eagle	\$122.60
Professional Code Ser	\$577.50

UTILITIES AND TELEPHONE

West Penn Power	\$702.74
Armstrong (Police Phone)	\$55.45
Peoples Natural Gas	\$139.57
Waste Mgmt	\$62.37
West Penn Power	\$166.19
Armstrong (Office)	\$140.30
Peoples Natural Gas	\$114.63

OFFICE SUPPLIES

Staples	\$150.64
Walmart	\$56.09

VEHICLES

First National Bank B Hoe	\$365.07
Walsh Equip (Backhoe)	\$3,686.51
United Refining	\$443.70

TOTAL BILLS PAID

\$77,267.74

MONTH END GENERAL ACCOUNT BALANCE

\$94,497.69

SEWAGE FUND

BILLS PAID IN MAY 2013

BEGINNING SEWAGE ACCOUNT BALANCE

\$57,950.02

PAYROLL

Robert Hixson	\$745.35
Judith Raisley	\$281.74
Robert Hixson	\$426.02
Bill Osborne	\$857.26
Judith Raisley	\$281.74

PROFESSIONAL & LEGAL FEES

Pioneer Micro Systems	
GTN	\$10,032.00

SUPPLIES

Trader Horn	\$13.33
Postmaster	\$46.00

UTILITIES & TELEPHONE

Century Link (telephone)	\$36.26
West Penn Power	\$429.49
Prospect Borough Sewage	\$50.00
Robert Hixson (Cell Phone)	\$50.00
West Penn Power	\$2,010.11

OTHER

John Farinelli (Audit)	\$500.00
USA Blue Book	\$115.13

LOAN PAYMENTS

PennVest	\$1,697.85
FNB	\$6,033.60

EQUIPMENT REPAIR

EQUIPMENT SUPPLIES

TOTAL BILLS PAID

\$23,615.88

MONTH END SEWAGE ACCOUNT BALANCE

\$56,789.54