



COUNCIL MEETING MINUTES
September 3, 2013 @7:00 PM
159 MONROE STREET

CALL TO ORDER: President Jim Harmon called the regular meeting of the Prospect Borough Council to order @7:00PM with a salute to the flag. All Council members were present: Dave Stellfox, Ed Robinson, Bill Marciniak, Glen Gitzen, Pete Bryan, Bob Boice and Mayor Jim Butler. GTN Solicitors; Adam Buchanan, Tony Colangelo, Jim Willard; KLH Engineer and Bob Koch; Zoning Officer were present.

APPROVAL OF MINUTES: There were no changes made to the August 5, 2013 Council Meeting Minutes. Motion made by Mr. Marciniak to approve; Mr. Bryan 2nd. Motion carried. The August 14th Sewer Meeting Minutes were tossed as no business.

VISITORS: Dennis Fehl, Kurt Miller plus more residents of the Prospect Borough (see attached sign-in sheet).

Mr. Fehl recently bought a home on North Franklin Street and would like to make it into a rental and wanted to see about getting an additional tap. He was told by Council that he would have to wait till the work was complete at the EQ Tank. Mr. Willard said that the contractor had 270 days from start of closing September 12, 2013 to complete the work. The mention of rates came up and it will have to be addressed at a later time. It was also mentioned that there is a list of residents already on the Tap List and that he would have to go on the bottom.

LIBRARY: No Report. On September 12th a Book Talk/Signing; Janitor Says Hello. They wanted to thank us for the picnic table.

Mayor Butler performed a wedding and donated \$100 to the Prospect Library and also \$100 to the Prospect Area Preservation Society.

PUBLIC SERVICES: Mr. Gitzen received a message from John Rusnak from HRG that his plan is to send us a sample of a draft for the sidewalk ordinance. Mr. Gitzen should have by this Friday, September 6, 2013 and he will pass along this paperwork to the council.

Mayor Butler asked Mr. Bob Koch about the complaints he was working on. Mr. Koch says he has taken action with 80% and that he had one for enforcement/legal action. Mr. Koch said he has seen progress made; no magistrate action required. The cost of looking into the complaints were brought up and Mr. Koch receives \$55/Hr and has seven hours already into project not including meetings, etc.

Mr. Kurt Miller mentioned he is having The Boy Scouts from Prospect Troop 33 to come out and work on clearing the sidewalks of obstructions. They will take the refuse to the Borough's compost pile to dispose. Per Mr. Stellfox this could be a liability issue and should not be approved by council but if this is done Mr. Miller is on his own. Mr. Colangelo wanted to make sure that Mr. Miller was not asking the Borough for anything but was asking only permission to dump the debris into the Borough's compost pile; only leaves, small branches, paper bags, no plastic bags. Mr. Miller also stated he was in contact with the County Adult Probation Department and that they may be able to help us out. Mr. Miller would have to contact the County on this and as a resident he should also sign a waiver.

EMS: Nothing to report.

PLANNING COMMISSION: Nothing to Report.

Alan Vagasky received several phone calls regarding taps; including rumors of a Dollar General moving in. Mr. Robinson mentioned this is why we need a Sewer Authority in place and that is the only way we can get Dollar General.

PARKS: The new tables and grills are in and were paid by a Grant that Bill Marciniak got for the Borough. The Grant was for 10 new tables; and 3 double grills. We are keeping the old tables; one went to the Fire Department, one to the Library and two at the Municipal building. The railing and roof are complete at the pavilion too. All tables are solid oak wood but Mr. Marciniak thought it would be a good idea to chain the tables together with locks. Mr. Robinson made the motion; Mr. Bryan 2nd. All approved but Mr. Boice and Mr. Harmon.

STREETS AND STORM WATER: Mr. Hixson (Higgy) discussed the storm drains one on Church Street and two on Maple Street that were rebuilt, a stop sign put up and park signs changed to new ones. Cross walks were painted; new cross walk signs were put up and removed the old ones, map files made, five strict enforcement speed signs put up, etc. A good job for ALL the guys!

MAINTENANCE & FACILITY: Mr. Bryan mentioned three trees were cut down beside the borough building and disposed. The water line was found and just need to run a new one. Need a Brine System tank approx. \$600, Mr. Hixson (Higgy) is still working on prices. Mr. Boice is still getting prices for front doors. Mr. Bryan will continue to look and get prices for an air conditioner for the meeting room.

PERSONNEL: We are just waiting on keys for the cabinets to start moving files, maps, etc.

Ms. Marzullo, Secretary, working with Tammy Abel on the RA Services, hoping to have all information entered by on or before December 2013.

MAYOR: Mayor Butler wanted to thank Mr. Marciniak, the Fire Department and Bill Errera for all their hard work for the Car Cruise. Mr. Robinson suggested we send a thank you card to Mr. Errera, Ms. Marzullo will send him one. The Fire department made a little under \$2500. It was unable to track the attendance but figured about 300-500 people attended. The Borough Policemen were out also on the job. We need to start a list for more ideas that can be done to help the Borough out.

Mayor Butler met with the Tax Collection Committee; a Presentation by Berkheimer on Tax Portal.

POLICE: See Report.

Don Lutz was sworn in two weeks ago and he is on his own as of September 3, 2013.

The Dodge Charger police car is ready with lights, etc. thanks to Ken Wilson. Mayor Butler suggested a gift card for Mr. Wilson and that he would purchase a \$100 gift card and then reimbursed by the Borough. Mr. Bryan made motion; Mr. Gitzen 2nd. Motion carried.

The speed signs were purchased by Mayor Butler for \$174.70, needs reimbursed by the Borough Secretary.

The credit card for Borough is still being worked on, Joe Miller from PNC Bank will be contacted again.

Mayor Butler said that the guns and ammo that we have on order is still back ordered. He said we could purchase 45 Cal. guns \$150 over ammo for \$325 over (3 boxes a day) this would be a little over the original \$3000. Mr. Robinson made motion to cancel back order and order the new ones; Mr. Marciniak 2nd. Motion carried.

Mayor Butler said Office Chuck Tatton put together a work schedule for all officers to work ten hours each week. Mayor Butler said he approved.

The PC in police car is having trouble with the existing router in building, not communicating – not showing a connection.

We all need to make a wish list for what we need for next year's budget. Need new computers for police car and office next year. Also need to purchase tasers for the police (budget next year).

There was a discussion on Ron Ellenberger that Chuck Tatton was to talk to a solicitor. It was originally written that he could never apply for anything again; this verbiage needs crossed off and initialed.

SEWAGE: Mr. Robinson did contact Dustin Drew, DCNR, for setting up a meeting but nothing scheduled so far.

Mr. Buchanan will start to work on ordinances.

Mr. Robinson wants to get the Sewer Authority in place soon or by the first of next year.

Per Mr. Marciniak all council needs the ordinances given to them before the meetings so they can review before voting.

The lawyer's will wrap everything this week on the sewer system and to send Mr. Nick Vaccarello attorney's all paperwork by September 4th, 2013. Need to ratify next weeks meeting.

Penn Vest closing scheduled for September 12, 2013. There is a resolution for reimbursement to the General and Sewer Fund, any funds expenses Penn Vest will pay. Motion made by Mr. Robinson all funds will be reimbursed by Penn Vest; Mr. Gitzen 2nd. Motion carried.

Mr. Gitzen mentioned the Slippery Rock School closing and bringing students to our school. It was also mentioned the Fairgrounds have horses. This may need addressed for the sewer flow.

There will be voting at the September 11th meeting therefore all council needs to be here.

Jim Willard went over his paperwork on the Penn Vest closing on September 12, 2013.

Mr. Robinson wants the man holes fixed that are on the office board. Mr. Hixson (Higgy) has to set his jobs by priority.

For next year budget we need a \$14,000 camera, Mr. Marciniak to apply for a Grant, Capitol Account.

Mr. Marciniak mentioned we need a schedule list of fees to post. Our old one is probably outdated; 1991 Blue Book versus the 2003 Green Book; ordinances have been updated and changed. Per Mr. Colangelo we need an updated code book since 2003 code book was never passed; was not official. Hopefully first of next year we will have the ordinances done and new sewer revision done. The books could be \$8,000-\$10,000 approx. Restructuring the fee schedule needs to be included in budget.

We need to pay the \$500 to DEP for the fine on Chapter 94 flow data. The fine was \$2,000 but will accept \$500. Motion to pay \$500 by Mr. Stellfox; Mr. Boice 2nd. Motion carried.

Mr. Koch talked about the old sewage system abandoned, to take out old tank.

The Sewer Committee needs to come up with rates \$50 or up. The Sewer Committee will take under advisement and put together recommendations to be voted on by council.

An Old Bond was cancelled #58322075, no longer needed. We received paperwork that they would cancel by October 3rd. Motion to cancel the bond by Mr. Marciniak; Mr. Stellfox 2nd. Motion carried.

We need a Road Bonding Form per Bob Koch.

All old boxes need to be gone through and see what we need to keep or discard.

OLD BUSINESS: Digitize files, need to add to next year's budget.

NEW BUSINESS: Need to rent a Brush Hog for one day (\$300) and a storm drain at Bill Davis's area (\$500), sealing done on Kennedy Road (\$3,200). To use our Highway Liquid Fuel Monies, should not be over \$4,000 max. Motioned by Mr. Stellfox; 2nd by Mr. Marciniak. Motion carried.

Mr. Marciniak asked if anyone was attending the BCBA dinner, Grant for parks, etc. Mr. Boice may attend.

Mr. Boice mentioned there will be Halloween party at the Fire Hall this year, October 31st. Bill Marciniak motioned to have the party; Mr. Bryan 2nd.

For the next General Meeting to add a Highway Liquid Fuels Report.

PAY BILLS: General Fund Bills was Ok'd to be paid. Motion made by Mr. Stellfox; Mr. Boice 2nd. Motion carried.

Sewage Fund Bills need \$10,000 from the General Fund to pay bills. Mr. Marciniak motioned, Mr. Stellfox 2nd. All approved except for Mr. Robinson.

Mr. Boice made motion that the Sewage Fund Bills for August to be approved; Mr. Gitzen 2nd. All approved except for Mr. Robinson.

Mr. Marciniak made motion that the Sewage Fund Bills for September to be approved; Mr. Gitzen 2nd. All approved except for Mr. Robinson.

Mr. Marciniak made motion that the Penn Vest Bills for September to be approved; Mr. Stellfox 2nd. Motion carried.

ADJOURN: 9:05PM. No further business at hand, motion was made to adjourn. Motion made by Mr. Marciniak to adjourn; Mr. Boice 2nd. Motion carried.