

**PROSPECT BOROUGH COUNCIL MINUTES
DECEMBER 3, 2012 @7:00PM
159 MONROE STREET**

The regular meeting of the Prospect Borough Council was call to order by President James Harmon with a Salute to the Flag. The following Council Members were present: Jim Harmon, Dave Stellfox, Bill Marciniak, Bob Boice, Ed Robinson, Pete Bryan, Glen Gitzen and Mayor Butler

Approval of Minutes: Motion was made by Glen Gitzen and seconded by Bob Boice to approve the minutes from November 5th with corrections and all present voted yes.

Visitors: Nick Vaccarello was present to state that he is waiting for validation of prints on his property. He also asked council when the Borough will discuss the replacement of pins on his property.

Library: They will have combined reports at the next meeting.

Planning Commission: See attached report presented by President Harmon.

Parks: The tennis court has not been flooded to be used as an ice rink.

Streets & Storm Water: Signs will be put up at the Library and at the Post Office. Storm Water Management, per Dave Stellfox the Borough did not remove the pins, the Contractor did.

Sewage: A quote was received on replacing the manhole cover. Motion was made by Bob Boice and seconded by Dave Stellfox to have KLH as our official Engineer and all present voted yes. Motion was made by Bill Marciniak and seconded by Dave Stellfox to approve PennVest and to extend the closing date and all present voted yes. Motion was made to have Jim Willard and Ed Robinson contact Pitchford Diversified on an as need basis. Motion was by Ed Robinson and seconded by Bill Marciniak to have GTN contact DCNR with a counter proposal and all present voted yes.

Maintenance of Facility: Bids for the garage roof have been received. Motion was made by Ed Robinson and seconded by Dave Stellfox to accept the bid from Heckman Construction and to have them start the roof replacement after January 1, 2013 and all present voted yes.

Personnel: Discussion on Bob Hixson's accident.

Mayor: Blinking light is out at 488 and 528, Marion to call Bronder Tech to repair it.

Police: Mayor Butler presented the Police Report, copy attached.

Old Business: Motion was made to get a bulk mail permit for next year at an approximate cost of \$168.60 and all voted yes except for Jim Harmon. Motion was made Ed Robinson and seconded by Dave Stellfox to approve the Sewage Budget for 2013 and all present voted yes. Motion was made by Ed Robinson and seconded by Bill Marciniak to approve the General Fund Budget for 2013 and all present voted yes.

New Business: Motion was made by Ed Robinson and seconded by Dave Stellfox to purchase whatever is needed for the survey mailing and all present voted yes. A list was presented to Council on what repairs can be done with the ACT 13 check in the amount of \$3254.77.

Pay Bills: Motion was made by Dave Stellfox and seconded by Ed Robinson to pay the bills from the Sewage Fund and to include one from Edgar Electric in the amount of \$2302.56 and all present voted yes. Motion was made by Ed Robinson and seconded by Bill Marciniak to pay the bills from the General Fund and all present voted yes.

No further business at hand motion was made to adjourn.

Marion Cannon,
Borough Secretary

The next Council Meeting will be January 7th, 2013

GENERAL FUND

BILLS PAID IN NOVEMBER 2012

PAYROLL

Robert Hixson	\$643.37
Marion Cannon	\$769.96
William Osborne	\$862.75
Matthew Wagner	\$313.32
William Osborne	\$750.09
Matthew Wagner	\$166.77
Marion Cannon	\$804.37
Robert Hixson	\$646.35

PAYROLL TAXES

E-Tides State PR Tax	\$274.37
Federal Tax Payment(EFTPS)	\$1,959.71

INSURANCE

Keystone Health Plan	\$950.95
Erie Insurance	\$639.00

LEGAL & ADVERTISING

Butler Eagle	\$140.00
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MISCELLANEOUS

Trader Horn	\$5.40
James Butler	\$58.21
Staley Communications	\$74.25
Walsh Equip	\$318.90
Butler County Ford	\$187.50
KLH Engineers	\$2,206.05
HEI_Way LLC	\$127.01
Pa Assoc of Boros	\$241.00
US Postal Ser (envelops)	\$276.95
USPS (Stamps)	\$72.00
Petty Cash	\$56.53
Trader Horn	\$14.74
Boro Assoc Magazine	\$100.00

UTILITIES AND TELEPHONE

West Penn Power	\$686.69
Armstrong (Police Phone)	\$55.45
Peoples Natural Gas	\$41.31
Waste Mgmt	\$60.86
West Penn Power	\$93.94
Armstrong (Office)	\$140.30

Walmart	\$82.49
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VEHICLES

First National Bank B Hoe	\$365.07
United Refining	\$517.17

TOTAL BILLS PAID

\$14,702.83

MONTH END GENERAL ACCOUNT BALANCE

\$85,618.33

SEWAGE FUND

BILLS PAID IN NOVEMBER 2012

PAYROLL

Robert Hixson	\$459.23
Judy Raisley	\$287.43
Robert Hixson	\$571.60

PROFESSIONAL & LEGAL FEES

KLH Engineers	\$782.21
Gaitens, Tucceri	\$12,932.75
Pioneer Mycro Sys	\$3,455.00
Dillon McCandless	\$852.00
William Deemer	\$6,900.00

SUPPLIES

Robert Hixson (Direct Auto)	\$209.00
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UTILITIES & TELEPHONE

Century Link (telephone)	\$36.35
West Penn Power	\$663.80
Prospect Borough Sewage	\$50.00
Robert Hixson (Cell Phone)	\$50.00
West Penn Power	\$193.51

OTHER

DCNR 3rd Qtr	\$11,749.99
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LOAN PAYMENTS

PennVest	\$1,697.85
First National Bank	\$6,033.60

EQUIPMENT REPAIR

EQUIPMENT SUPPLIES

TOTAL BILLS PAID

\$46,924.32

MONTH END SEWAGE ACCOUNT BALANCE

\$59,239.50