

March 7, 2011

The regular meeting of the Prospect Borough Council was called to order with a Salute to the Flag. The following Council Members were present; James Harmon, Robert Boice, Glen Gitzen, Edward Robinson, Davis Stellfox, Gus Guenther, Jon Hiser and Mayor Butler were absent.

Approval of Minutes: Motion was made to approve the Minutes from the last meeting with two corrections of wording and all present voted yes. Also, copies of the Minutes will be sent to the Prospect Volunteer Fire Department.

Visitors: Bill Anderson and Kathryn Davis were present to discuss their right-a-way and the Borough plans to fix a leaking tap.

Nick Vaccarello was present about the sewage discharge on his property and is not happy with it because the Borough operator did not do his job. He stated he will go after the person's license and have it removed. Nick talked to DEP at Meadville, New Castle, Moraine Park and Philadelphia. He also stated that he is turning over pictures to the DEP. Todd Wilson was present to ask what is going on with Wilson Rd, when it will be fixed and can more stone be put down temporarily. Motion was made by Bob Boice and seconded by Glen Gitzen to get more stone for Wilson Rd and all voted yes except for Ed Robinson who abstained.

Sewage: The Committee is working on the Chapter 94 report. William Deemer was present to present his report on the sewer system and went over it with Council. He would like a piece of the pipe from the system to examine it. Bill Deemer discussed the pipe and the merits and problems about the pipes quality. Ed Robinson stated that he has heard sump pumps running that are not allowed and that will have to be checked into. Kennedy Road will have a dye test to determine what needs to be done and it also needs a flow meter.

Motion was made by Jim Harmon and seconded by Dave Stellfox and all voted yes to have Chris Eddy calibrate the flow meters for the Borough at \$1000.00. Bill Deemer recommended Stan Kastelan to help him with the sewage work, televising and inspecting at \$30.00 per hour. Motion was made by Ed Robinson to hire Stan Kastelan as sewage inspector, Gus Guenther seconded it and all present voted yes. Bill will still be the inspector, advisor and field man as needed. Chris Eddy stated that the permit was sent into the State and also presented a Bid process for the EQ Tank for Council to go over. Marion will check with Erie Insurance to see if Council Members are insured for any injuries when working with the employees on Borough business. Motion was made by Ed Robinson and seconded by Gus Guenther to purchase recorders for Manholes up to \$50.00 a piece and all present voted yes. George Wagner needs a letter about Taps; he has one to the east and one to the west. Ed Robinson is going to check into it with DEP about their usage.

A letter needs to be sent to Tom Rodgers at FNB about facilitating our loan. Ed Robinson made a motion and Bob Boice seconded it to have \$3000.00 available for televising Wilson Water Shed and all present unanimously voted yes. Ed Robinson also informed

Council that Quarterly Reports to DEP have to be notarized and have the Engineers signature.

Parks: Bob Boice had nothing to Report.

Streets: Gus Guenther reported that Bruce Curfman's contract for the Wilson Storm Water Management was presented; two changes were made to plum the road and use concrete pipe. Motion was made by Glen Gitzen and seconded by Gus Guenther to start the Wilson Road project and all present voted yes.

Police Report: The Police report was presented by James Harmon with 1 complaint for parking in a handicap space. There were 32 hours work, 9 for Chief Tatton and 23 for Officer Ellenberger and 203 miles patrolled.

Personnel: Nothing to Report.

Maintenance of Facility: Gus Guenther informed Council that a new phone was installed in the Meeting Room; Chris Eddy donated all of the wiring.

Library: A report was presented to Council.

Planning Commission: Alan Vagasky was present to request a list of residents to send a letter to them to attend the next Planning Commission meeting about the possible re-zoning of the Village Square, a meeting will be held March 21, at 7:00pm.

Communications: Clean-up days will be May 13<sup>th</sup> and 14<sup>th</sup> all day and will only be held in the spring; motion was made by Ed Robinson and seconded by Bob Boice and all present unanimously voted yes. A notice will be posted around the Borough.

Old Business: Nothing to Report.

New Business: A letter was presented to Council from First Nation Bank about future financing. Frank Wilson asks Council about its annual contribution of \$7000.00 and Council informed him that the \$7000.00 is budgeted.

Correspondence: A revised quote from Insight Pipe and a news letter from Butler County Recycling were presented to Council.

Pay Bills: Motion was made by Bob Boice and seconded by Gus Guenther to pay the bills from the General Fund and all present voted yes. Motion was made by Gus Guenther and seconded by Ed Robinson to pay the bills from the Sewage Fund and all present voted yes.

Additional information was presented that the Flood Plan ordinance draft needs to be sent to DCNR. Also needed is a Storm Water Ordinance that is due in 6 months and a further study of the Marcellus Shale ordinances.

No further business at hand, motion was made to adjourn.

Marion Cannon,  
Borough Secretary

**GENERAL FUND**

**BILLS PAID FEBRUARY 2011**

**PAYROLL**

Robert Hixson	\$1,111.16
Marion Cannon	\$706.12
Ronald Ellenberger	\$360.48
Judith Raisley	\$225.55
Charles Tatton	\$145.49
William Osborne	\$49.65
Judith Raisley	\$269.84
Ronald Ellenberger	\$259.80
Marion Cannon	\$721.08
William Osborne	\$223.21
Robert Hixson	\$822.51

**PAYROLL TAXES**

E-Tides State PR Tax	\$211.99
Federal Tax Payment(EFTPS)	\$1,619.33

**INSURANCE**

Keystone Health Plan	\$633.35
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**LEGAL & ADVERTISING**

Dillon McCandless King	\$739.26
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**MISCELLANEOUS**

Judith Raisley (Postage)	\$101.68
Roth Milling (Salt)	\$1,029.00
BCCC (Police Training)	\$15.00
Law Enforcement Sys	\$66.00
Butler County Boro assoc	\$30.00
Mary Lind	\$48.00
Petty Cash	\$33.19

**UTILITIES AND TELEPHONE**

Armstrong (Police Phone)	\$55.45
Allegheny Power	\$1,025.06
Armstrong (Off, Fax,Internet)	\$140.30
Peoples Natural Gas	\$315.23
R. Hixson Cell Phone	\$50.00

**OFFICE SUPPLIES**

Walmart	\$19.32
Staples	\$16.93
Quick Books (PR Update)	\$43.94

**VEHICLES**

United Refining	\$499.19
FNB Backhoe payment	\$365.07
Skander Tire Service	\$162.64

**TOTAL BILLS PAID**

**\$82,151.82**

**MONTH END GENERAL ACCOUNT BALANCE**

**\$20,000.00**

SEWAGE FUND

BILLS PAID FEBRUARY 2011

**PAYROLL**

Robert Hixson	\$219.94
Judith Raisley	\$287.43
Robert Hixson	\$472.00
Judith Raisley	\$287.44

**PROFESSIONAL & LEGAL FEES**

Dillon McCandless	\$1,417.50
Dillon McCandless	\$188.00

**SUPPLIES**

Mann Engineering (Oil)	\$191.72
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**UTILITIES & TELEPHONE**

Century Link (telephone)	\$35.92
Allegheny Power	\$1,451.90
Allegheny Power	\$284.24
Prospect Borough Sewage	\$50.00

**OTHER**

Pioneer Microsystems	\$3,100.00
DEPT (copies)	\$13.65
Postmaster	\$27.70

**LOAN PAYMENTS**

PennVest	\$1,849.43
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**EQUIPMENT REPAIR**

**EQUIPMENT SUPPLIES**

TOTAL BILLS PAID

\$5,956.57

MONTH END SEWAGE ACCOUNT BALANCE

\$52,127.30