

Prospect Borough Council Minutes
7 May 2012 @ 7 pm

The meeting was called to order by the salute to the flag by Council President James Harmon, with Glen Gitzen, Robert Boice, David Stellfox, Pete Bryan, Ed Robinson and Mayor James Butler in attendance. Absent: Jon Hiser.

Approval of Minutes: There was one (1P) correction to the minutes of: Sewage— There is No 2 year agreement with DCNR. The remainder of information was approved.

Visitors to Be Heard:

Nick Vaccarello; GP4 permits

Rita Vaccarello: Harsh words alleged by Ed Robinson at Wilson Rd.

Todd Wilson: Read letter about harassment of council.

Becky Wilson: Finish letter about harassment of council.

PSP Officer Keane discussed how to handle emergency calls thru State Police. Call 911, first; then PSP can be notified.

911 Director: Steve Bicehouse; Discussion about the county adopting new plan for emergency management. Also the reverse 911 system to notify residents of weather related emergencies.

William Marciniak: Requesting Council to grant permission to apply for emergency system grants (an early warning system).

Motion made by Ed Robinson to have Mr. Marciniak proceed with the application. 2nd by Glen Gitzen. All voted Yes.

Request from Council permission to apply for a full grant of \$10,995.00 for a camera to televise the sewer and stormdrain system of Borough.

Motion made by Ed Robinson to have Mr. Marciniak proceed with the application. 2nd by Bob Boice. All voted Yes

Sewage: Solicitor Mike English stated the Vaccarello connection to borough line letter to Nick Vaccarello to inform him of connection work beginning the week of June 11th instead of May, per Rita Vaccarello. Nick has a French drain connected near sewer line (west of saddle).

Meeting went into Executive Session:

Meeting resumed:

Motion made by Dave Stellfox to send Mike English to Slippery Rock Magistrate Office to be observer for council. 2nd by Pete Bryan. Vote; Yes, Stellfox & Harmon; No; Bryan, Boice, Gitzen. Robinson abstain as he is involved in case.

PennVest Loan: Motion to accept the loan vs bond Part A. made by Dave Stell Fox 2nd by Ed Robinson. Vote YES.. Stellfox, Robinson, Harmon, NO....Gitzen, Boice, Bryan. Tie breaking vote; Mayor James Butler voted YES

With further explanation by Engineer Jim Willard about the alternative if this very low interest loan is not accepted, (Borough's cash flow status is not acceptable for a regular bank loan by any of the banks the Borough applied to.) The possibility is a sewer bill of approximately \$90. per month.

Part B. Motion to accept made by Ed Robinson 2nd Dave Stellfox
Vote YES... Gitzen, Stellfox, Harmon NO... Boice, Bryan

Part C. Motion to accept made by Ed Robinson 2nd by Dave Stellfox
Vote YES,,, Gitzen, Stellfox, Robinson, Harmon NO.... Boice, Bryan

Motion to accept KLH Engineer report made by Ed Robinson 2nd by Bob Boice
Vote: YES Gitzen, Stellfox, Robinson, Harmon NO.... Boice, Bryan

Note: KLH Engineers report consistent with PennVest Agreement.

Abel Recon (Manhole Rehab Proposal) plus pump station
Motion made by Ed Robinson 2nd by Bob Boice
Vote: YES... Gitzen, Stellfox, Robinson, Harmon NO... Boice, Bryan

Prospect Boro is Co-Star members with Abel Recon
Motion by Ed Robinson 2nd by Dave Stellfox
Vote YES... Gitzen, Stellfox, Robinson, Harmon NO.... Boice, Bryan

Parks; No Report

Streets & Stormwater: Bob Hixson to schedule to do neighborhood ditch cleanout.

Mark Thomas will work work at EQ plus labor for \$8500.00 and Cross Creek plus labor work at Wilson Rd. project for \$6500.00

Motion by Ed Robinson to have Mr. Willard be the engineer at Wilson Rd. project
2nd by Bob Boice

Vote: YES... Gitzen, Boice, Stellfox, Bryan, Robinson, Harmon NO... 0

Completion of this project up to \$18,000.00 additional include material and labor.

Nick Vaccarello gave permission to sawcut under driveway pipe. Mike English asked him a second time and he said yes again.

Note: Dave reported that ALL of the laydown work area stone donated by Barbara Robinson.

Police: Newly hired officer Matt Wagner's CPR certification has been received and Marion has sent form in.

Mayor: Mayor James Butler requested permission to purchase American flags (8) at \$20. each plus 1 pole bracket at \$80. An expenditure of up to \$280.00.

Motion made by Ed Robinson to permit Mayor Butler to purchase these items. 2nd by Bob Boice. All approved.

Request was made from citizen George Wagner to be permitted to donate the funds for the flag purchase. Council graciously accepted his generous offer.

Mayor Butler requested permission to purchase 50 traffic cones for safety during community work projects and events. They are 28 inch cone weighing 10 lbs. at cost of \$11.95 each or a total of \$753.11.

Motion made by Ed Robinson to grant permission to make purchase on condition money is in account to cover cost. 2nd by Dave Stellfox

Vote. YES...Gitzen, Stellfox, Robinson, Bryan, Harmon NO...Boice

Personnel: Update on Mike Foreman's program for Borough

Maintenance of Facility: Purchase of rug for office floor..\$320. to \$400. Approve now and purchase later. Motion by Pete Bryan 2nd by Glen Gitzen

Vote: YES...Gitzen, Boice, Stellfox, Bryan, Harmon NO...Robinson

Leak in shed roof.

Library: Attached report

Planning Commission: No Report

Communication: American Cell Tower contract renewal letter with request for antenna for EQ tank for technology provided by Engineer Chris Eddy.

Motion to contact American Cell Tower with this inclusion made by Bob Boice 2nd by Glen Gitzen.

Vote YES....Gitzen, Boice, Stellfox, Robinson, Bryan, Harmon NO....0

Act 13 Impact Fee...Paperwork must be filed before 6 July 2012.

Old Business: DCNR Agreement. Waiting on reponse from them by 19 May 2012 with requested information so we can seriously enter into negotiations.

New Business:

Request for light for pickup. Motion made by Pete Bryan to replace light 2nd by Dave Stellfox. Vote: YES...Gitzen, Boice, Stellfox, Bryan, Robinson, Harmon NO....0

Weedeater not working. Cost approximately \$80. to repair Cost of new weedeater approximately \$150.00. Motion to purchase new one when money is available made by Ed Robinson 2nd by Dave Stellfox

Vote: YES....Gitzen, Boice, Stellfox, Bryan, Robinson, Harmon NO....0

Citizen Charles Pitchford, offered to donate \$1000.00 for safety cones for the borough employees to also include safety light for trucks and backhoe.

Council graciously accepted his generous donation to the borough.

Citizen Barbara Robinson requested permission to speak about the PennVest loan situation. She wanted to express to council that she felt that some of the council members didn't understand the proposed loan with them only thinking we were applying for a grant.

Bills to Be Paid: General Fund with addition of \$7500.00 to be paid to Vol. Fire Co. = \$16,763.93 total

Motion to pay bills made by Ed Robinson 2nd by Pete Bryan

Vote: YES.....Boice, Stellfox, Bryan, Robinson, Gitzen, Harmon NO....0

Sewage Fund: Motion made to pay bills by Ed Robinson 2nd by Dave Stellfox with the Correction of McClymonds for the rip rap at Wilson Rd. project is not a sewage expense. It is stormwater management and comes from liquid fuels account.

Vote: YES...Gitzen, Boice, Stellfox, Bryan, Robinson, Harmon NO....0

Liquid Fuels: Motion made by Bob Boice to pay bills stormwater management.

Vote: YES....Gitzen, Boice, Stellfox, Bryan, Robinson, Harmon NO....0

Councilman Ed Robinson requested the regular council meeting held on June 4th with No Sewage discussed or voted on at this meeting but a continuance of the meeting held on 5th of June for the purpose of sewage business. This must be advertised 7 days before meetings.

No further business at hand meeting was adjourned at 10:30 pm.

GENERAL FUND

BILLS PAID IN APRIL 2012

PAYROLL

Robert Hixson	\$818.36
Marion Cannon	\$712.91
William Osborne	\$732.34
Marion Cannon	\$678.46
Robert Hixson	\$789.37
William Osborne	\$741.72

PAYROLL TAXES

E-Tides State PR Tax	\$220.00
Federal Tax Payment(EFTPS)	\$1,626.05
HAB-EIT (Wage Tax)	\$204.12
Unemployment Tax	\$443.83

INSURANCE

Keystone Health Plan	\$868.45
Erie Insurance	\$2,474.46

LEGAL & ADVERTISING

Dillon McCandless	\$1,240.00
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MISCELLANEOUS

Butler Cty Treas Tx Coll	\$282.19
Walsh Equipment	\$46.90
Staley Communications	\$252.05
Uniform Accessories	\$22.98
Comm College Beaver Cty	\$59.46
Hei-Way (Street Patch)	\$79.48
Trader Horn	\$12.76
PCPA Police Manuel)	\$125.00
Petty Cash	\$51.00
Trader Horn	\$25.44
R. Hixson (Cell Phone)	\$50.00

UTILITIES AND TELEPHONE

Armstrong (Police Phone)	\$55.45
Peoples Natural Gas	\$134.87
Wastle Management	\$59.86
Allegheny Power	\$271.19
Armstrong (Office)	\$236.52

OFFICE SUPPLIES

Staples	\$79.85
Walmart	\$50.71
Walmart	\$27.07

VEHICLES

First National Bank B Hoe	\$365.07
United Refining	\$471.65

TOTAL BILLS PAID

\$14,309.57

MONTH END GENERAL ACCOUNT BALANCE

\$8,299.97

SEWAGE FUND

BILLS PAID IN APRIL 2012

PAYROLL

Robert Hixson	\$461.37
Robert Hixson	\$294.37

PROFESSIONAL & LEGAL FEES

Dillon McCandless	\$426.25
KLH Engineers	\$656.49

SUPPLIES

SERV-SEL Inc	\$231.70
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UTILITIES & TELEPHONE

Century Link (telephone)	\$35.73
Allegheny Power	\$379.88
Prospect Borough Sewage	\$50.00
West Penn Power	\$633.36

OTHER

Pa Dept of Conser & Natural	\$100.00
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LOAN PAYMENTS

PennVest	\$1,697.85
FNB Loan Payment	\$6,033.60

EQUIPMENT REPAIR

EQUIPMENT SUPPLIES

TOTAL BILLS PAID

\$11,000.60

MONTH END SEWAGE ACCOUNT BALANCE

\$72,898.59