

Guilsborough Playing Field Association
Health & Safety General Policy Statement 2017

1. Introduction

The GPFA is fully committed to ensuring the health and safety of all who use the Playing Field. The GPFA will comply with the provisions of the Health and Safety at Work Act 1974 and all subsequent regulations.

The Management Committee will take steps so far as is reasonably practicable to ensure that the Playing Field is a safe and healthy environment for all who use the Field and any facilities provided.

The Management Committee will make the necessary risk assessments, identify safety training and provide information and supervision where necessary for all users and contractors. It will provide the necessary safety devices and protective clothing, provided that a safer working environment cannot be achieved by any other means.

The Management Committee will consult on a regular basis with representatives of clubs and organisations using GPFA property with regards to health and safety issues.

2. Arrangements

The GPFA's health and safety processes will, so far as is reasonably practicable, adopt good safety practices. These will include:

- The safe use, storage, handling and transport of articles and substances,
- The provision of adequate information, instruction, training and supervision for all representatives of the clubs and organisations including contractors who use or work at the Field
- The provision of safe machinery and equipment regularly maintained, including the operation and maintenance of plant and systems of work.
- The provision of a safe and healthy place of recreation, including access and egress to and from the premises, and adequate facilities and arrangements for the welfare of all users.
- The provision of a safe place for its members and others in which to resort whilst playing sports or for social occasions or in the case of contractors, providing services to the club.

3. Responsibilities

All aspects of health and safety remain a management committee's responsibility. However a safe and healthy facility can only be achieved with the full co-operation of all users.

All users are duty bound to act responsibly and to do everything possible to prevent personal injury to themselves and to others, ***consistent with the inherent risks of the sport***. They must also safeguard the GPFA's facilities and all those to whom the GPFA owes a duty of care, namely visitors from opposing teams who may come into contact with them at the facilities

To achieve this, users must:

- Obey all the safety rules and procedures, including the wearing of protective clothing and the use of protective devices if they are specified.
- Report promptly to their Team Manager or Captain or the Management Committee all hazards, potential hazards, defects in equipment and any shortcomings in the GPFA's work systems or procedures.

4. Policy Review

This policy will be regularly revised, by the Management Committee as necessary (but at a minimum of one year intervals).

In conducting the policy reviews, due regard will be given to the following:

- Planning - The elimination of risks by careful selection and design of facilities, equipment and processes, together with effective control measures and training for those who use the Field.
- Organisation - A review of the club's organisation including changes to ensure that responsibilities for health and safety are clearly defined at all times to all users at every level.
- Control - Ensuring that the safety requirements are implemented throughout the organisation by all users and that training is regularly conducted in support of those standards.
- Monitoring and Review - All those who carry out regular duties at the Playing Field will receive instructions highlighting health and safety responsibilities. A Safety audit will be carried out and a safety report completed annually. These documents will form the basis for monitoring and review, to ensure that a credible standard of health and safety is achieved.

5. Health & Safety Management

The Management Committee has overall responsibility for the implementation of the policy and will ensure that sufficient finance is available to support the policy.

In order to achieve the aims and objectives of the health and safety policy these issues will be brought regularly to the attention of the Management Committee during their formal meetings.

A copy of the policy will be given to all clubs and organisations using the Field. When changes have been made to the policy, copies will be placed on the club's notice boards.

Approved by: ----- Chairman
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