



2022 ANNUAL GENERAL ASSEMBLY

FRI AUG.26 5PM- DINNER, BACK TO SCHOOL
CELEBRATION & ʔAKISQ'NUK'S GOT TALENT

SAT AUG.27 -8AM ʔAKISQNUK AGA
7PM POW WOW

SUN AUG.28 - AKISQNUK FINANCALS &
FAREWELL BREAKFAST

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-akisqnuk First Nation Council Monthly Report

Councillor: Allan Nicholas

Date: 21/08/2022

Month of Summary: January / 22 – July / 22

Attended duly scheduled Council / Date: 1/1/2022

Date: 7/27/2022

Band meetings. Added extra Council Meetings.

Travel Required: Yes No

Travel Required: Yes No

Community Events Attended:
Akisqnuk Health Fair, Housing Committee Meetings, CCBF Monthly meetings Caribou Conservation Breeding Foundation. BC Parks ,Wetlands restoration.

Event: All mentioned

Event: All mentioned

Date: 1/22/2022

Date: 7/27/2022

Travel Required: Yes No

Travel Required: Yes No

Economic Sector Scheduled meetings.

Date: 1/1/2022

Date: 7/27/2022

Specific Claims Elk Horn, Madius Tatley and Akisqnuk legal team.

Travel Required: Yes No

Travel Required: Yes No

Reviewed hiring selections.

Receive other sector meeting packages, reviewed to stay up to date on other sectors.

Meetings with Deputy Ministers of BC

Meetings with, Local governments, Radium, Canal Flats, Shuswap Band Waiting to meet with Invermere, Golden, RDEK.

Welcome all new staff.

Working with Council, RCMP and Crown to assist with Community issues.

Elders group meetings.

Meetings, please note any policies, other sector meeting minutes read and/or any other relevant readings specific to Council; below: * Working with housing committee on policies. Ktunaxa Business Certification, Micro business Grants and Lending. Visit web site for more information and contact info.

Notes: Constantly reviewing policies Finance Policy, Governance Policy, Housing, Education Policy.

- Working on Community watch program for the community. Information will be sent out in the near future.
- Will also be working on a Guardian Watch program to be able to coincide with other wildlife and land issues.
- Working with BC Conservation Service along with Shuswap Band council member to document issues within the northern part of our territory when it comes to out of area first nations over harvesting in the territory.

Thank you and if there are any questions my contact information is: (250)688-9489

Council Report of Darcy Fisher



ki?su?k kyukyit hu sukiq?ukni, nawsanmiyitki.
Hu qaktik, Darcy Fisher.

I am grateful to be serving on Council for another term. A lot of personal growth and goals have been reached for me and my family in the last two years (since I last served). I am grateful for my children and my wife. Me and my wife have combined our skill set and started a business that is continuing to grow and evolve. Our business has allowed us to appreciate many value systems and beliefs. Often values and beliefs are at the core of our communities, it is what drives us towards autonomy. Our values and beliefs are the framework of our guiding principles, it is what helps us survive and thrive as we achieve governance through self-determination.

I wasn't sure if I would be a 'place-holder' in one of these Council seats again. I am grateful that I am and that I am a part of a team - each with their own skillset and expertise (autonomy). I believe ?akisq?nuknik' are and will be self-determining. I believe we are all gifted and each one of us ?akisq?nuknik' will determine who we are and who we will be, four, five, ten years down the road.

I have been gifted in the past working with and mentoring young people. I think it should be a priority for our community to come together and celebrate, teach, and mentor our families and young people. It has been a goal to bring healing to our homes, families, and communities. To heal we must have a strong foundation guided by our identity, to understand who we are, where we were and where we are going. We must be able to talk about hard issues, to stand up and not accept drug and alcohol misuse, domestic violence, and trauma as a way of life. We must be able to speak and listen without judgement and we must care about our extended families, our future generations.

I was tasked with providing a Council report to give an update on the duties we have, whether in the Community or Nation. Ever since I was on Council, I used this report as an opportunity to use words to describe a bigger picture. The way I envision our Community and Nation is as leaders in healing, teaching, and innovation. Connecting back to our lands in a 'good way', welcoming our displaced members home, and embracing who we are! I was gifted with being able to open our Family land August 9th, 10th, and 11th for a 'Connecting to the land Healing and Wellness day camp'. All people who attended felt grateful for the opportunity to be in a place with no judgement. Our people learned new ways to cope with anxiety, depression and hurt. Our people were open enough to talk about people they have lost, their grief, loss, and trauma. Our people talked about their Indian names. Our people spoke the language and sang our songs. Our people ate together, laughed together, and played together. This is what I strive for being at the Council table, the ability to create a safe space for the young people to have these experiences, to respect themselves and others and to grow into our future leaders.

Taxa,
Darcy Fisher, Councilor (2016 – 2020, 2022 -)



Councillor Rosemary Phillips
AGA Report – August 2022

As I have provided more detailed reports throughout the year, I am providing a brief summary of my activity since our last AGA.

In last year's report, I focused on Council's efforts regarding planning. Over the past year many of those plans have now been implemented or are in the process of being implemented. I want to start by thanking Lorne Shovar and Don Sam for acting as Senior Administrative Officer over the past year.

In December 2021, Council started its annual strategic planning process. December also saw the start of the Election Bylaw review process. I reviewed the Bylaw and made several recommendations for revision including the provision for a full-time paid Chief.

In addition to our regular Council meetings and a few additional Council meetings, I participated alongside other Council members in Specific Claims negotiations, which are ongoing. Those specific claims negotiations include Madius Tatley, Wilder Bros. Timber Claim, Kootenay Rd #3, and Mission Farms.

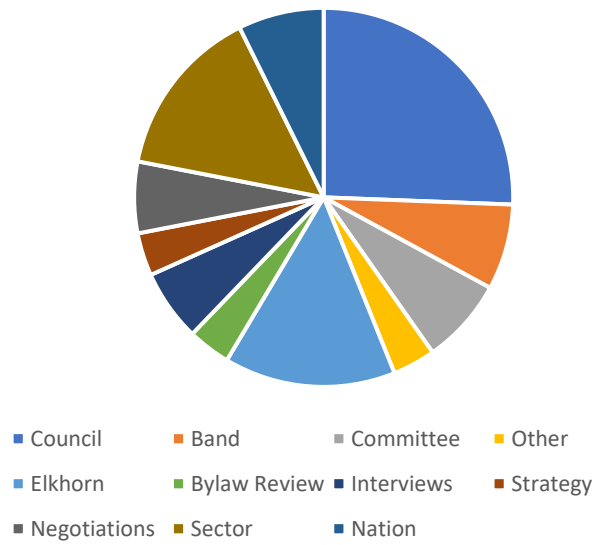
We also interviewed a few candidates for senior staff positions including the Senior Administrative Officer role. I am happy to report that all our senior staff positions have now been filled, and we have a fulltime Chief in place.

I headed up the work of the Elkhorn Ranch Specific Claims Proceeds Task Group to formulate recommendations to the FAIC. The recommendations were accepted by FAIC with a few recommended revisions. The recommendations were taken to Council at their July 27th meeting. Implementation is now in the capable hands of our Director of Fiscal and Economic. I would like to thank the Task Group for their hard work and dedication in completing their task well in advance of the deadline given, and a job well done.

More recently I am part of the Membership Code Committee that is working towards a membership referendum to adopt the Code.

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Time Distribution Summary
October 2021 - August 2022



?AKISQ'NUK FIRST NATION



ADMINISTRATION REPORT

ᐃAkisq'nuk First Nation
Annual General Assembly Report
August 27, 2022

Joseph Khan, SAO

kiᐃsuᐃk kyukyit ᐃakisq'nukniᐃ,

Welcome to your Annual General Assembly. With your support, patience and understanding; and guided by your Nasukin and Council, your AFN Government team has worked hard during the past year to serve you with utmost respect and dedication.

Through out the year, your AFN Government team has collectively strived to accomplish tasks entrusted to them by your Nasukin and Council on your behalf. Now your AFN team is ready to respectfully report to you, updating you on their activities during the past year. Following their reports, we, your AFN team are here to listen to your feedback, concerns, and advice.

My name is Joseph Khan. I am so honored and blessed to be a member of AFN team, which I joined as SAO on August 2nd. While it has only been little over three weeks since I have been a member of your AFN Government team, everyone has made me feel at home through their love, respect, and support. I feel as if I have always been a member of your team. I am very grateful to everyone for that.

Vision of the ᐃAkisq'nuk First Nation states: *“Strong, healthy citizens and communities, speaking our languages and celebrating who we are and our history in our ancestral homelands, working together, managing our lands and resources as a self-sufficient, self-governing Nation.”*

Guided by your Nasukin and Council, your AFN Government team has worked hard, is working hard and will continue to work hard to achieve goals identified in this vision statement which is a guiding light for us all.

Building on the numerous accomplishments of the past years, and solid foundation laid by past leaders and team members, during the coming days, weeks, and months, I will be working alongside everyone to support Nasukin and Council in:

- Reviewing and updating the AFN organizational structure in a way that:
 - Is growth oriented; and reflects your current and future needs as AFN citizens.
 - Provides you, AFN citizens with opportunities to gain experience and grow within your government structure, helping you to prepare for self-government.
 - Helps us build, maintain, and strengthen internal capacity by addressing the issue of staff turnover.
 - Helps us in transforming our workspace where everyone including team members and you, AFN citizens feel welcome and respected.

- Identifies the roles and responsibilities of each team member; making it easier for us to support each other as a team knowing our responsibilities and what is expected from us.
- Reviewing and finalizing the Indigenous Recruitment Strategy that AFN Human Resource Generalist and team have been working on. This will enable AFN to help develop our position descriptions; and post our job postings following the guidance provided in AFN Vision Statement; to encourage you, AFN members to apply for positions that become available within AFN government.
- Reviewing and updating HR policies to make sure that these policies are based on the guiding principles identified in AFN Vision and Mission Statement.
- Develop a communication plan that will enable AFN to communicate regularly in a respectful and a transparent manner with you, our members to make sure that you are kept informed about progress/challenges in a timely manner.
- Developing and maintaining strong working relationships on a government-to-government basis with Federal and Provincial governments, while strengthening our relationship with local governments and organizations in Columbia Valley; ensuring our ongoing success in initiatives that the Nasukin and Council choose to engage in, on your behalf

I had the honor of meeting some of you during the wonderful Gathering of the Nation and Powwow on August 3rd, and I look forward to getting to know you more during the coming weeks and months.

We are your government team and to be successful in our efforts to serve you better, we will need your on-going support, understanding and patience.

You have a great visionary team as Nasukin and Council who are committed to working together to serve you better. Your Nasukin and Council are supported by a dedicated team including Lorne Shovar, Director of Lands, Resources and Infrastructure; David Back, Fiscal and Economic Director; Christy Baker, Director of Members' Services; and myself. We would not have been successful if it was not for the valuable support of all the programs managers and team members.

I am very grateful and proud to be a member of your government team and I can assure you that we as a team will continue to work hard; to earn and maintain your trust and respect.

If you have any questions and/or concerns, please feel free to contact me.

Thank you for your time, patience, and kind support.



FINANCE REPORT

Fiscal and Economic

Kiᖅsuk kyukyit Members,

It has been a year of renewal and change for the finance group, including the formation of the new Fiscal and Economic Director role which I have held since mid-July (2022).

I look forward to helping build a strong, healthy ᖅAkisᖅnuk, by putting the needs of members first.

I am committed to making transparency, accountability and meeting the Band's reporting obligations and timelines a priority.

In this role, I have been entrusted with responsibility over (i) Finance (Finance Administrative law, accounts payable/receivable, payroll, reporting, annual audit, etc.) and, (ii) economic governance and economic development, including but not limited to own-source revenue, taxation, investment and business development, including programs and services to promote successful member entrepreneurship.

I am honored to have been entrusted with these responsibilities and look forward to working with council, staff and members to deliver for ᖅAkisᖅnuk.

Taxa.

David Bach, B.A., J.D.
Fiscal and Economic Director

Finance Update

David Bach, *Fiscal and Economic Director*

Gayle Michel, *Junior Accountant*

Cherrie Burke, *Accounts Payable Clerk*

The Team

There have been a number of changes within the Finance Team over this past year, including the following:

- The departure of Karen Lillejord, *Senior Financial Officer*,
- The departure of Wanda Laboucan, *Senior Accountant*, and
- The arrival of David Bach, *Fiscal and Economic Director*.

With these changes, we are currently undergoing a recruit for a *Financial Officer* to fill controller responsibilities for the band, as well as provide day to day oversight over Accounts Payable, Accounts Receivable and Banking matters. The role should be filled by an individual with a CPA designation. Interested candidates should refer to the posting on the Band website.

In the meantime, the Director of Finance of KNC (Lynn Armstrong) and her staff have been providing interim support to fill any gaps arising from the temporary staffing shortage. We are very appreciative of

this support to ensure core needs are met. The Finance Team, through recruiting a new *Financial Officer*, and reviewing for any systemic barriers impacting on retention, is committed to building a strong and stable team to safeguard Akisqnuk's assets and resources.

Elkhorn Settlement PCD

Earlier this summer Council approved a per-capita distribution to members of part of the proceeds from the Elkhorn Settlement.

The Band has sent correspondence to members outlining the basis of the settlement, consultation work with members, and how members can take part in the PCD. Please refer to that correspondence for particulars on receiving your payment. If you have not received that correspondence, please contact a member of the Finance Team.

Each person appearing on the membership register as of March 14, 2022 (the date of the Settlement) is eligible for a PCD payment. Each person who applied to become a member prior to March 14, 2022 and is added to the membership register by March 14, 2027 is also eligible if they identify themselves to the Band by September 23, 2022. ANY PERSON WHO IS NOT YET ON THE MEMBERSHIP LIST BUT HAS APPLIED TO BE ADDED PRIOR TO MARCH 14, 2022 MUST IDENTIFY THEMSELVES AND PROVIDE A NOTARIZED COPY OF CONFIRMATION FROM INDIGENOUS SERVICES CANADA OF THEIR APPLICATION TO AKISQNUKPCD@AKISQNUK.ORG OR THE BAND OFFICE BY SEPTEMBER 23 IN ORDER TO QUALIFY FOR A DISBURSEMENT. No payment will be made to these individuals until they are added to the membership register.

Elkhorn PCD payments will occur on a rolling basis as members provide their Elkhorn Information Forms and Releases. For those who have returned these documents to elkhornpcd@akisqnuk.org, or the Band Office by September 16, 2022, they will receive their payments on September 29, 2022. Following payments for those who provide their documents later will occur at the middle and end of each month going through until the end of the year.

In order to receive 100% of your payment at once, you must complete either an approved online or in person financial literacy course. If you do not complete one of the financial literacy courses, you will receive 60% of your payment in the initial payment, and 40% six months following. Information on the approved courses is available in the letter which went out earlier this week.

Distributions for minors will be held in trust until the earlier of: (i) the minor turning 18 if they have completed high school, and (ii) the minor turning 25 if they have not completed high school. Information sessions on these trusts will be held in the fall.

Economic Update

David Bach, *Fiscal and Economic Director*

The Economic Team is new for the Band and currently consists of the Director. The team will be filled out as needed.

The Economic Team is responsible for economic governance and economic development, including but not limited to own-source revenue, taxation, investment, and business development, including programs and services to promote successful member entrepreneurship.

Over the coming months we will develop and implement work plans which will enable ?Akisq̄nuk to participate in economic opportunities that will empower us to manage our lands and resources as a self-sufficient, self-governing Nation.



LANDS RESOURCES AND INFRASTRUCTURE REPORT

Ki?su?k kykyit,

My name is Lorne Shovar, I am the director of Lands, Resources, and Infrastructure with the Akisqnuq First Nation. I have been in this position since April 22, 2022. Over the past few months there has been some catching up to do in the lands area of the department. Also, we have been working to build the department up, and hire staff to assist with various areas in the department.

The department currently consists of the Director (myself), a public works manager, water operator, one maintenance worker, and a grounds keeper.

In the first few months we did an assessment of the department to see what functions are needed with in the organization. I have been working with Human Resources to develop positions in the department. Currently in the department we are recruiting for a Registered Forest Technician, Water Operator Trainee, and a Referrals Coordinator. We are also seeking the services of a Registered Professional Forester.

We are currently in this process of developing Terms of Reference for a Lands Committee. The main purpose of the committee will be to assist with the development of land related policies for the community. Lands policies will also enable us to look at the entire territory and provide relevant information regarding the referrals. We also have Terms of Reference for a Land Claims Committee and there will be a call out for members coming soon.

Here is an update regarding our various land claims:

- We have settled the Elkhorn Ranch claim.
- We also have several others that are in various stages of negotiations.
- We have the Madias Tatley claim that is in negotiations.
- We have the Timber claim which is close to completion.
- We have just started negotiations regarding the Kootenay Columbia highway claim.
- The Highway 93/95 claim has been submitted but has not been accepted for negotiations yet.

Additions to reserve:

- I have taken on the file for the 2 ATRs we have ongoing. They are what is called the pasture pit. This is an area that was expropriated for the construction of Highway 93/95 in the 1960's. This parcel is in the middle of the reserve and stretches from the hwy 93/95 to Kootenay road #3. At this time the province would like to revert this back to reserve, however we have asked that further remediation work be completed prior to us agreeing to take it back.
- The other area is called the Island ATR. This is a small island that is to the west of the reserve along the Columbia River near the south end. This one is a bit challenging in dealing with the province. They don't want to turn over care and control of the land without some form of compensation. I have been working with staff at the Federal and Provincial level to work through this.

We have been working with a company and Indigenous Service Canada to develop a feasibility study to redevelop the old sewer lagoons. We have submitted the initial information for ISC's consideration and are now providing answers to ISC's technical questions.

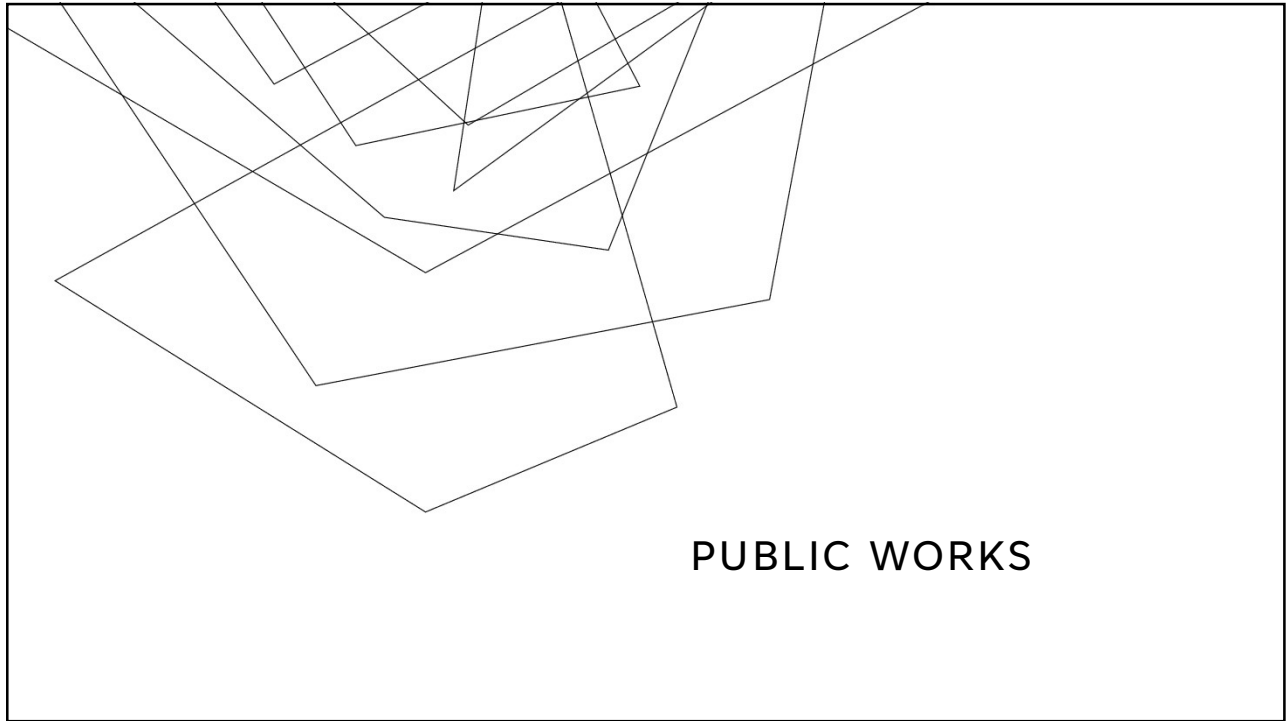
I have been working with several funding agencies to pick some of the fuel reduction work that has happened in the past. There are several areas that are ready to go and will be applying for permit in the very near future to begin the work. There are also several other projects that are in various stages of development. We have external funding for most of these identified areas and will be starting the cutting in the very near future hopefully by end of this calendar year.

The Fibre project:

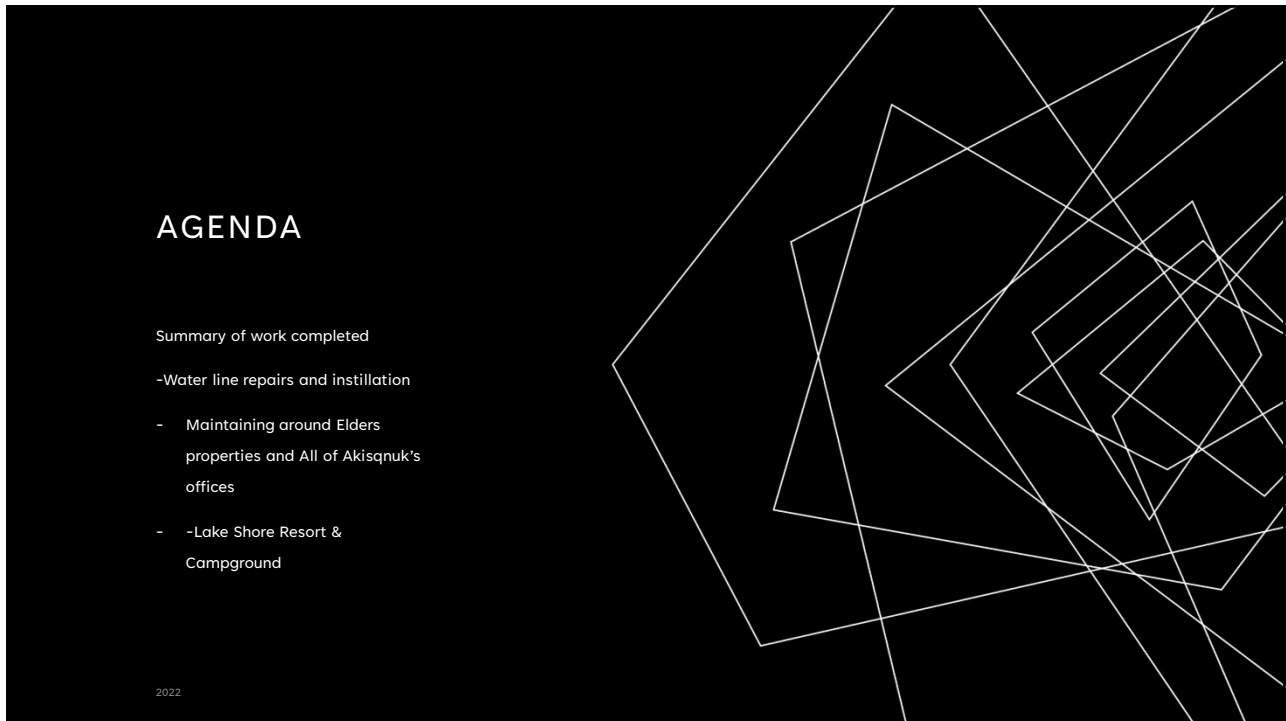
This project designed to provide fibre optic connection to the entire community is currently in phase one. This consists of providing fiber to the community core area as well as the subdivision. We expect this to be completed by mid September. There were a few challenges with this project and is now on track. There are 2 other phases being planned and will provide fiber connection to all the houses in the community. This will be happening over the next year. We will provide updates as these projects progress.

Thank you for your time.

Lorne Shovar



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INTRODUCTION

The following report is just a brief summary of the both daily and weekly jobs. That some of the current work force for Akisqnuuk's Public works department has completed.

20XX PRESENTATION TITLE 3

3



PUBLIC WORKS AND WATER OPS INSTALLING SEPTIC FIELD FOR THREE PLEX AT BANDOFFICE

4



**HENRY
MAINTAINING THE
GRASS AROUND
THE OFFICES**

5



20XX

PRESENTATION TITLE

6

6



REPAIRS TO BAND OFFICE WATER LINE

- LEAK WAS LOCATED
- OLD LINES WAS TAKEN OUT AND REPLACED WITH A SMALLER LINE.

7

7

Three Plex tie in

On February 17, 2022, the 8" water main was exposed for the preparation of the three plex tie-in the ground was excavated 9 feet down to the main that had no bedding the pipe was schedule 90 PVC. The tie-in was 2" into an 8" saddle. The static pressure test measured 60 PSI in the main. Excavating done by Mountain Ridge Excavation



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Project Managers Report

A. Background

The Akisqnuq first Nation identified a need for a Corporate Project Manager in August of 2021. Several Projects were identified that required the services of a Project Manager. This Report will outline what Projects are currently being attended to by the Project Managers position.

B. Project Updates

1. Public Works Upgrades Feasibility Study.

Council identified the need to evaluate the feasibility of re-activating a decommissioned sewage Lagoon and the necessary upgrades required for safe wastewater treatment. Approximately five years Ago Council ceased discharging wastewater to the Lagoon because of concerns around overflow. This Study is underway with the consulting Firm of Integrated Sustainability which will identify the Requirements for the lagoon to be once again activated.

2. Design and Construction of a combined Band Administration Office and Health Center.

This Project is currently underway with the appointment of a Steering Committee to give guidance to the Architectural Consultants to develop a multi- purpose Facility to enhance the services of administration matters and health needs of the Community. A Feasibility Study has been completed for the health component of the Project and submitted to First Nation Health Authority for review and approval. The Band Office Component is starting the programming of anticipated space requirements. The new multi-purpose Facility is scheduled for completion in the fall of 2024.

3.Recreation Center Emergency Access Center

The Recreation Center recently completed will not only be available for sport activities but will also be available as an emergency access center for wildfires and other emergency events to provide a safe place for Community members to access. Review of the mechanical system to provide safe air quality is underway and as well the facility fire safety system. A C-Can Storage unit is being purchased to hold cots, blankets, and other necessary items for use as an emergency center.

4. The lake shore Campground

A review of the lake shore campground was recently completed. The campground in recent years has had several issues with Management and utilization of the grounds and facilities. A review and cost to

make repairs and provide security was recently completed. A report was submitted to Council identifying costs to make repairs and improvements. It was decided by Council to forgo these costs and close the campground for this season.

5. General Contractor Reviews.

With the number of Projects planned to go forward and the number of Housing Units planned to proceed it is important to ensure Capable contractors are engaged to complete Akisqnuq First Nation Infrastructure. The Project Manager has recently completed an evaluation document outlining Numerous evaluation criteria. This document is essential to ensure well qualified Contractors are engaged for the multi million projects such as the Multi -purpose facility going forward.



MEMBER SERVICES REPORT

MEMBER SERVICES ANNUAL REPORT TO MEMBERS

AUGUST 2022



**Christy Baker –
Director
Member Services**

Thank you all for the opportunity to serve your community and to assist in creating quality services and supports for all members here at Akisqnuk. I have thoroughly enjoyed getting to know and meeting many of you in my role as Member services Director over these many months. This has been a very busy year to date, and the Member Services team has been hard at work to improve the quality of services community members receive.

Health

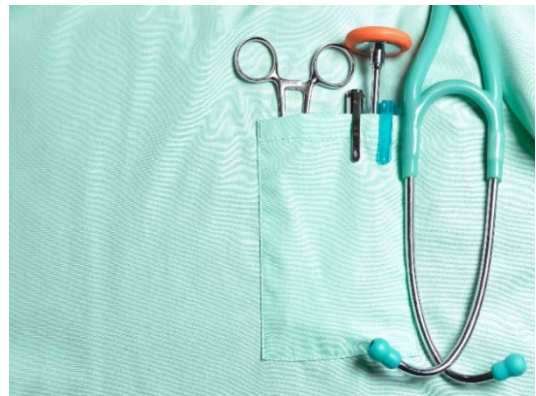
The health team has been working on several projects since my arrival here in January of 2022. The following are areas the health team has completed and are working on to follow health regulations and our own policies and procedures:

- Create an archiving system that stores historical information
- Create and implement a new filing system
- Hired an RN to oversee clinical practices
- Hired a Medical Administrative staff
- Created an inventory of all stored medical equipment including wheelchairs, walkers, and other donated and discarded items in the shed. The equipment was reviewed as to whether to keep or store based on review by a qualified O.T.
- Created and implemented a medical supply inventory along with discarding outdated supplies
- Overview of vaccine fridge and its functionality and have sought out the appropriate professionals to review its function to deem if the equipment can be used or should be replaced
- Ordered and stocked all new supplies and necessary clinical equipment such as stethoscope, etc.
- Created a risk assessment policy and procedure, and have implemented risk assessments in some vulnerable community members
- Created an action plan protocol that aligns actionable items to risk assessments and Care plans
- Began developing and maintaining care plans in accordance with regulations for clinical supports
- Began having clinical home check ins with those identified as in need of additional supports
- Reached out to community members who had not been into Clinic in quite some time – had some of these folks in to see Dr. Page at Clinic and have also begun building on those relationships

- Create a routine schedule for clinics such as foot and diabetic clinics
- Training for IH database collection and privacy training so that we can access IH supports that were given at IH facilities
- Identified some nutritional challenges in the community that required supplements and monitoring
- Began looking at health supports as an overall wellness strategy – wellness workshop was scheduled
- Health fair was held and was a success
- Ordering a new pediatric SPO2 fingertip sensor and otoscope tips added.
- RN did add an oxygen sensor for children and babies, as the machine we have is intended for adults, and would not pick up pulse or oxygen for small children or babies – addressed the need and action planned for follow up. This will ensure capturing vital signs for all members of all age groups
- Created an account with a health care supply company that can review and send out needed equipment in a more expedient manner
- Developed and reviewed routinely a comprehensive work plan for health
- Followed up with Windermere Fire Department to ensure AED on site was in working order
- Liaised with KNC to identify any at risk members who may be potentially returning to community and requiring supports
- Assisted several members with complex dental needs – and accessing same
- Identified areas of need for vulnerable members who required additional supports such as hearing aids and magnified reading equipment

Community Nursing Report from Community Registered Nurse

Jason Juell – RN



I would like to take this time to express my gratitude and give thanks to the ʔakisq̓nuk First Nation Community for allowing me the opportunity to represent and act on behalf of the ʔakisq̓nuk Nation as the local Registered Nurse, truly an honor to be here. I look forward to working together towards this journey of health and wellness for all as we grow and evolve in the years to come.

Since arriving in March 2022, I have enjoyed settling into my role while meeting and learning more each day about the Community and the members. Each new day does not look the same, as you are sure to find me at the health Center planning the next clinic, visiting members in the community, assisting with appointments, providing care to the members at the Community Health Center, training or doing paperwork. I am thankful for my fellow employees as we

support each other and support the community towards a goal of Health and Wellness for the ʔakisq̓nuk First Nation Community.

Throughout my time here I have been working with the greater community of Ktunaxa Nation nurses in Yaq̓it ʔa·knuq̓iʔit – Tobacco Plains, ʔaq̓am – St. Mary’s, Yaq̓an Nuʔkiy – Lower Kootenay Band through weekly nurses’ meetings, as well as coordinating services to enhance health and wellness. I have also been working on networking within First Nations Health Authority, as well as Interior Health to gain more knowledge, and access to more services that will assist ʔakisq̓nuk First Nation community members.

Some highlights from this year so far:

- Health Fair June 2022 – 57 attendees (32 members), 33 vendor tables
- Doctor Page continues to provide clinics every 2 weeks
- Foot Clinic is running every 6 – 8 weeks
- Harm reduction workshop May 2022
- Immunization/Covid Boosters/Women’s health clinic
- Wellness Workshop August 2022
- Staff training in Trauma Informed Care, Harm Reduction, Risk Assessment and Action Planning



Plans for the upcoming year:

- Health Fair June 2023
- Continue with Clinics (Doctor Page, Foot Clinic, Immunizations)
- Contact FNHA for COHI (Dental Program)
- Continue to plan for workshops that may be applicable to community/health (Harm Reduction, Naloxone Training, FNHA led workshops, Elder’s, Traditional Medicine)
- Continue with professional development for health staff
- Continue with home visits, and wellness checks (Danny and Jason)



Work Plan Update:

Walking and Mobility Program – specific exercise sheets, and tracking forms are available at health center. Plan to work with Recreation Center on any exercise programs.

- Plan to coordinate with Recreation Center for a Physiotherapy Day in the fall.
- Care plans, and risk assessments are ongoing as able to complete, and meet with members.
- Palliative Care Program with FNHA – looking for members who want to attend course in October 2022.



From a nursing perspective role, my hope and plan are to continue to provide nursing services as I am able, and within my scope of practice for ʔakisq̓nuk First Nation members. As I continue to learn, and grow as a professional, this will assist in community health and wellness promotion. Please feel free to reach out to me at any time, and I look forward to continuing to work with you in the coming year.

HOUSING

Housing Manager – Dale Shudra, Housing Intern - Bobby Morgan

Despite the many challenges and disruptions caused by the pandemic and limited resources, significant housing activity took place.

WETT Activity (Making Homes Safer)

A WETT (wood energy transfer inspection) inspection is a thorough safety inspection of wood burning furnaces/stoves.

Background
A certified inspector examined 34 on-Reserve homes and prepared deficiencies Reports.
Outside funding raised for majority of \$163,000 Program to address deficiencies.

Activity
Deficiency work completed, with 10 homes receiving new furnaces.

Energy Inspections/Retrofits (Making Homes Warmer)

Retrofits - Phase 1
24 Ener guide tests were conducted, and detailed workplans/budgets prepared to improve energy-efficiency.

Nine home retrofit program completed (2-3 Members employed fulltime).

Program cost \$580,000, with over 90% outside funding.
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Retrofits – Phase 2

Further Energuide tests were conducted, and detailed workplans/budgets prepared.
--

Currently seeking outside funding for \$1,000,000 program on 10 priority homes.



Home Grant Program

(Buying/Repairing Homes)

This matching grant program assists members by providing grants of up to \$8,000 which can be used for first home down payment or home renovations. In the fiscal period, 2 loans were granted for a total of \$16,000.

If you interested in the program, please contact the Housing Manager, or complete a Home Grant Application Form.



Building New Rental Homes

The current Housing Department focus is building new affordable rental housing. We are completing four rental projects – with AFN acting as General Contractor and workforce development an important component. Updates on the Projects are as follows:

3Plex 1 (3040 Hwy 93/95 - East of Band Office)
3 two-bedroom units (two accessible).
Now occupied.

3Plex 2 (3038 Hwy 93/95 - East of Band Office)
3 two-bedroom units (two accessible).

The 3rd and 4th buildings were moved to new locations due to badger concerns.

3Plex 3 (2430 K#3)
2 three-bedrooms and 1 two-bedroom units.
Broke ground in May, plan occupancy this Winter.
4Plex (2430 K#3)
4 one-bedroom units.
Occupancy in Spring of 2023.

Housing Committee

The Housing Committee has become more active. We are currently negotiating consulting assistance regarding:

- governance practices
- updating policies, and
- preparing an updated strategic plan.

We plan to begin this process in September.

Looking Forward – New Homes & Renovations

With completion of the 3plexes and 4-plex, the focus will change to new single-family homes and renovations.

A plan is being developed to access funding for new homes and renovations. Please contact the Housing Department if you have any interest in building a new home or renovating your current home.

Workforce Development (Building Capacity)

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Recreation

Raylene Fortin – Recreation Coordinator



I would just like to say how thrilled I am to be here working with everyone, getting to know the community, and getting the recreation centre operational again!

The past 3 months have flown by for me, and I am continuing to be excited for what each new day brings! Since my first day, at the beginning of June 2022, I have enjoyed settling into my role while learning more each day about the Community and the members needs. When I am not in my office, you will find me in meetings with other departments discussing possible programs, or in the Rec Centre making sure equipment is organised and in good condition. I see so much opportunity for this incredible building and I look forward to making sure that it lives up to its full potential and serves as a home for community, sport, and culture. My hope is to unite and engage the community through workshops, events, organized sports, and cultural gatherings.

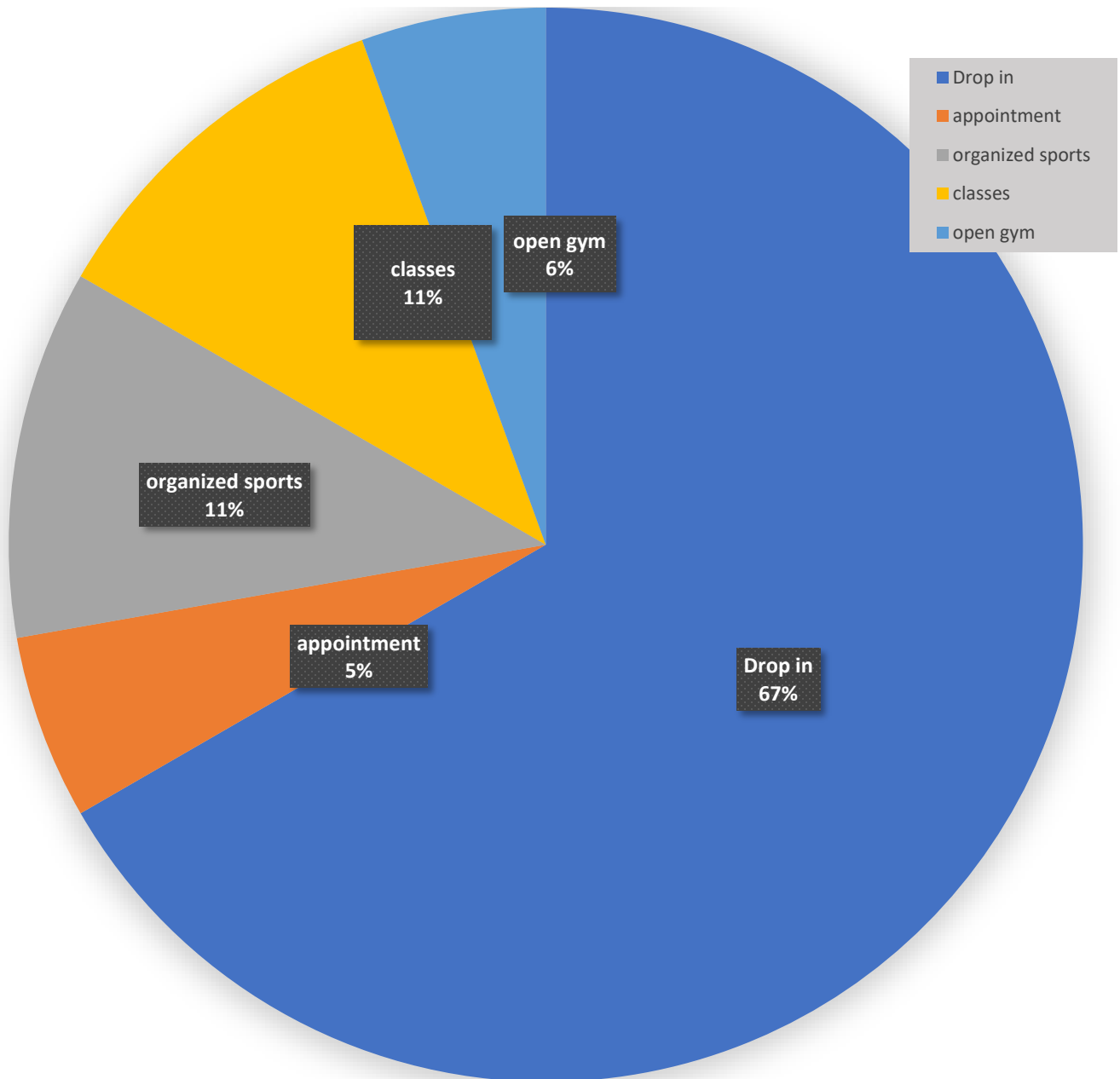


Some Highlights from this year so far:

- The Rec Centre opened back up to Membership.
- The August 3rd, 2022, Community Gathering and Pow Wow!
- I have laid the groundwork for opening to the public.
(Created Invoices, spreadsheets, rates, contracts, etc.)
- I started working on a Code of Conduct for the Rec Centre.
- I did up a Business Plan with revenue projections and estimates.
- We used the Rec Centre as Cool Down location during a heat wave.
- I participated in an Elders Meeting to gather feedback on needs and wants for the Rec Centre.
- I put together a survey and results on what the community most wanted to see offered at the Rec Centre
- I've been in contact with some local sports organizers to get a schedule together for members and the public as well.
- I spearheaded the planning of the following events:
 - Genealogy – August 26, 2022, with Gina
 - AGA - August 27 & 28, 2022
 - Wellness Strategy – August 22-24, 2022
 - Pow Wow – August 3rd, 2022

- Put together an “event planning team” for community events on holidays such as Easter, Mother’s Day, Father’s Day, May long weekend, Canada Day, Indigenous Peoples Day, Remembrance Day, Back to School, Christmas, etc.

- The following chart shows the results of programs the community wants to see at the Recreation Centre based on the survey that was collected at the Health Fair:



Plans for The Upcoming Year:

- Christmas Craft/Trade Show
- Creating an afterschool program in collaboration with Education.
- Working with OH&S and Health to create a fire safety plan and equip the Rec Centre with proper first aid equipment.
- Updated inventory of all sports equipment and supplies
- Lists of supplies and equipment to purchase/replace
- Fully equipping the Kitchen
- Meeting with a marketing strategist to create a marketing plan

- Ongoing workshops with other departments (cultural, sports, wellness, etc.)
- Getting an elevator installed, as well as seating such as bleachers.
- Creating an “Athletes of yesterday” memorial wall.
- Creating a website with a live schedule and ability to inquire and possibly book online.

Work Plan Update:

- Working with Health to create a walking/mobility program with exercise sheets and tracking forms.
- Created a schedule for the Rec Centre (member access and public access)
- Joined the OH&S Joint Committee (when it is up and going)
- I have been working on finding and applying for grants and funding options.
- Working on getting a quote for having an elevator installed for funding opportunities.
- Created rates and fees for rentals
- Created a business plan for the Recreation Centre.
- Created a projection of Revenue Streams

SOCIAL DEVELOPMENT

1. **Auditing Files – All SD files were reviewed to ensure compliance with ISC reporting practices and guidelines. The audit showed some delinquencies in both process and required documents, as a result The following was sent out to ensure compliance:**
10 packets: sent registered mail to current SD clients including forms needed for current year file compliance, with stamped return-addressed envelope. (Budget and Decision, Applications, Renewal Declarations, Rental Agreements, and requests for Notice of Assessment and copies of current ID) There was a deadline date for **8/15/2022**.
2. **5 packets:** Given in person for current SD clients including forms needed for current year file compliance.
3. Drafted letters to inform social development clients of how the settlement money will affect their eligibility for Income Assistance
4. **Hardship Applications:**
 - a. **3** approved
 - b. **3** denied- ineligible
 - c. **1** awaiting more documentation.
5. **Phone contacts** regarding SA and hardship need for documentation for ISC reporting.
6. **Reviews** of file maintenance towards 2020-2021, and 2021-2022 ISC file reporting compliance.
7. **Training needs Identified** - GC Collab resource center for information regarding ISC reporting that took place on August 15th.
8. **Matching GL codes** to payouts for SA-clients met with David Bach and Rachele Sabastian in person to match un-accounted for GL-codes to further the reporting process for 2020-2021 and 2021-2022.

9. **Pope and presentation** - Set up streaming platform, speakers, and laptop for members to watch together. Created a space for Community to come and view live stream of event in Recreation Centre
10. **Grant Application Received for Food Box**-Awaiting reply on a grant applied with ISC for Food Security for the Healthy Hopper Food Box program for 1 year - pending.
11. **10 Akisqnuq workers received work gear.** Worked with Education in the implementation of KNC funds for workforce development. Looking into this on an annual basis.
12. **Hired contractor to assist with auditing delinquent social development files to get them into ISC compliance and file reporting.**
13. Liaised with housing and health where SD is directly involved.
14. Partnered with education to work on a potential Tutoring program/Reading program for school kids hopefully at the end of the summer before school starts.
15. Working collaboratively with Education and Recreation to begin developing an after-school program

EDUCATION

Stephanie Sam – Education Manager

I returned from leave on May 2, 2022. It is good to get back to work, although it has been a lot of “catching up” and figuring out any changes that happened while I was away. Since returning, I have continued to meet with the schools, and the district to discuss the upcoming year and how we can work together in better ways.

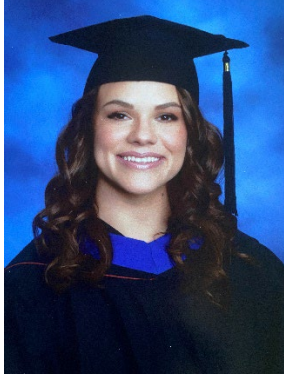
K-12

We had 15 students in our local schools who completed their studies. This year, we are looking at approximately the same number of students, with a few families relocating here or elsewhere. We wish all our students Best of luck with their studies in the future.

We hosted a Year-End Celebration for all our students. We purchased hoodies for all our Akisqnuq students. If you didn't get one, please let us know, so we can provide it.

Post Secondary.

We had 7 students in Post Secondary last year. Areas of study ranged from Human Service to Business, to accounting, to Indigenous Languages. We had one Post Secondary Graduate, who completed their Bachelor of Science in Nursing.



Policies & Procedures

We are updating the Education Policies and Procedures. These policies have had changes made, in accordance with ISC policies, but we are putting concentration into revising these to have them work best for our members accessing services.

Grants

We have been applying for several Grants, to better support programming in the Community.

One of the requests is activities for children after school hours. We are working hard on getting this in place and will provide more information as we have it determined.

Parents

There have been requests to bring parents together on a regular basis to discuss education matters together and create plans for moving forward.

The first date for this will be August 30th. We're hopeful this will also be offered via Zoom. Please contact Stephanie to sign up for this.

LEA

This is our Local Education Agreement, which Akisqnuq First Nation enters with the local School District. We are currently in the process of updating this Agreement, to ensure we are meeting the needs in the best way.

Books

We have several Books with an indigenous focus. There are requests to have more of such books available to all ages and levels of students, for use on a regular basis. We want to encourage our students' reading, but need to ensure they have access to relevant, interesting materials. We will be trying to find a way to ensure each individual student interests are included.

If you have suggestions, please feel free to submit to the Education Department.

Ktunaxa Nation Council Employment & Education

We have been working with the staff at KNC Employment and Education to ensure all our people may receive the same standard of service and support, regardless of where they may reside. We have had these staff in community to meet and assist members in their application for supports. It is hoped that we can continue to have this presence on a regular basis, so access is not such a barrier.

Career Cruising

We still have this available and can set up an account for any members. If you have time, and want to see just what this is about, please contact Stephanie. There are so many ways this site can be useful to a person, and really, everyone should have an account set up. You can access it from Anywhere!!

Student supports K-12

A few years ago, Council made it very clear that they wish to ensure all our members are supported in their educational programs. This also includes students in Kindergarten – Grade 12.

To do this, we really need to get a good picture of what this support would look like, including financially.

If you have a child who is in school, and in need of financial supports, please let us know. We need to have students included in this data, so that we can show the actual needs.

Current Member services employment opportunities

- **Social Development worker**
- **Culture and Language worker**