

Categories and Plays

Category 1

- Skill / play 1
- Skill / play 2
- Skill / play 3
- Skill / play 4
- Skill / play 5

Category 2

- Skill / play 1
- Skill / play 2
- Skill / play 3
- Skill / play 4
- Skill / play 5

Category 3

- Skill / play 1
- Skill / play 2
- Skill / play 3
- Skill / play 4
- Skill / play 5

Category 4

- Skill / play 1
- Skill / play 2
- Skill / play 3
- Skill / play 4
- Skill / play 5

Example: Time Management Category

- *Schedule your priorities do not prioritize your schedule. – Covey 7 Habits*
- *Most meaningful work 1st, leave reactive 4 later (focus when fresh)*
- *You can do anything, but not everything – David Allen*
- *Schedule 30 minutes on Sunday to plan you calendar each week*
- *Pick 3 things daily you wish to accomplish. Filter out the rest. - Ben Franklin*

Tips and Key Stat Section

A section dedicated to sharing key insights, tips, or performance stats relevant to your business or the specific area you're focused on improving.

Open Section

Some clients put the following in this section:

- Key messages they want to communicate to their company or team
- Their ethos or core values
- Names of direct reports, customers, clients with short bios or blurbs to help them better communicate or connect with those people

Scorecard Section

Clients often place their scorecard or dashboard here for quick access to key metric

