

HEALTH & SAFETY POLICY

■ CONTEXT - COMPANY BACKGROUND

- Steve Barnard is currently an independent consultant and is the Director (and sole employee) of his own company, Wolds Environmental Consulting Ltd.
- Wolds Environmental Consulting Ltd is a Micro-Business (an SME with less than ten employees) operating from a domestic UK setting in East Yorkshire.
- Notwithstanding the recommendations of the 2011 Löfstedt Review (inter alia, that 'self-employed persons whose work has no potential to harm others be exempt from health and safety law' - subsequently accepted by Government), it is nevertheless the policy of Wolds Environmental Consulting: **... to maintain a positive health and safety culture, acknowledging that high standards of health and safety are both a moral and commercial pre-requisite.**

■ FULFILMENT

In fulfilment of this policy statement Wolds Environmental Consulting is committed to:

- working to prevent accidents and work-related ill-health;
- ensuring the safety of clients/customers/business associates at all times;
- ensuring potential risks arising from business activities are properly managed;
- maintaining safe and healthy working conditions, and adequate welfare facilities;
- using and maintaining the appropriate equipment needed for safe execution of each task, including Personal Protective Equipment where required (e.g. on field visits);
- reviewing and, where appropriate, revising this policy on an annual basis.

■ RELEVANT AIMS AND OBJECTIVES FOR THE NEXT 12-MONTH PERIOD

- to ensure H&S documentation is up to date; and
- to ensure that any specific Risk Assessments are updated.


■ **SPECIFIC POLICIES**

- Undertake regular assessments of office working environments, with particular emphasis on seating arrangements and posture, desk space/storage, lighting, and DSE (display screen equipment) and associated IT.
- ICE ('In Case of Emergency' contact numbers to be kept updated on all mobile phones.
- All travel plans/itineraries (including contact details for accommodation where this is required) to be recorded and communicated to next of kin.
- Where required, overnight accommodation to be booked in advance.

■ **POLICY IMPLEMENTATION, MAINTENANCE AND REVIEW**

Steve Barnard accepts overall responsibility for Health and Safety issues within Wolds Environmental Consulting and is responsible for related policy implementation and review.

■ **VERSION CONTROL**

Policy originally produced:	October 2019
Date of this review:	August 2021
This review version:	1.3
Next (annual) review due by:	August 2022
Confirmed:	 Steve Barnard, Director