

Chanise Reese-Queen, EdD, MSA, CMP

Glen Burnie, MD 21061

Email: creese2@msn.com Website: chanisereesequeen.com
www.linkedin.com/in/chanise-reese-queen-edd-msa-cmp-a7993022

Innovative and highly passionate academic professional committed to life-long learning, fostering learning opportunities, and making education more accessible for a broader range of learners. Identify individual learning needs and ensure accommodating learning processes to bolster existing protocols. Direct extensive organizational and administrative operations. Skilled at using learning management systems (LMS) and other technology to facilitate learning. Experience managing boards and committees, faculty members, and administrators.

EDUCATION, CERTIFICATION, AND TRAINING

Graduate Certificate – Learning Design and Technology, September 2020
University of Maryland Global Campus, Adelphi, MD

Doctor of Education (Ed.D.) – Educational Leadership and Management, August 2019
Capella University, Minneapolis, MN.

Research Topic: Increasing Enrollment in Cosmetology Schools

Master of Science in Administration (M.S.A.) – Public and Community Health, May 2012
Trinity University, Washington, DC

Bachelor of Arts (B.A.) – Human Relations, May 2009
Trinity University, Washington, DC

Certified Meeting Professional (exp. Jan 2022)

Emerging Leaders Program, 2017-2018
University of Maryland, Baltimore, MD

UMBrella Coaching Program, April 2021
University of Maryland, Baltimore, MD

PROFESSIONAL PRESENTATIONS AND INSTRUCTION

Accreditation Council for Continuing Medical Education (ACCME) Annual Meeting

2019 Beyond Learner Satisfaction: Optimizing Learning and Outcomes Measured on an Assistant Professor's Budget (w/Nancy Lowitt, MD)

2020 ACCME Accreditation Workshop Facilitator

2021 Own Your Awesomeness: Accomplishments, Self-Promotion and Bragging

#IamRemarkable Workshop

2021 USM Women's Forum

2021 Mid-Atlantic Alliance for Continuing Medical Education

2021 UMBrella Coaching Program

Women in Leadership – Professionalism

2021 Panelist

Continued...

PROFESSIONAL EXPERIENCE

UNIVERSITY OF MARYLAND SCHOOL OF MEDICINE, FACULTY AFFAIRS AND PROFESSIONAL DEVELOPMENT

Executive Director, Professional Development and Education 2021- Present

Director, Continuing Medical Education (CME), 2017 to 2021

Program Manager, Continuing Medical Education, (CME) 2016 - 2017

Direct daily program operations and serve as primary contact to assist faculty and staff with designing CME educational activities. Ensures adherence to the Accreditation Council for Continuing Medical (ACCME) regulatory guidelines. Manage learning management system and actively modify LMS course sites involving user enrollment oversight and system training enhancement.

- Develop a plan to conduct an overall CME program analysis that identifies, plans, and implements the needed or desired changes in the overall program that are required to improve on the ability to meet the CME mission.
- Lead improvement for internal processes and established best practices of operation for CME activities.
- Provide leadership in all phases of the development of CME activities and actively communicates with various faculty members and staff to recommend related policies.
- Identify risk or opportunities that could impact the success of the accreditation, and proactively notifying the team of any escalating issues.
- Implement dynamic adult learning principles and serve as an integral leader for building out educational activities tailored toward adult learners at a variety of learning levels.
- Oversee and manage all regularly scheduled series (RSS) to include monitoring daily RSS Dashboard in CloudCME, maintaining all RSS files, providing training and assistance with CloudCME to RSS coordinators, auditing and evaluating RSS activities for quality and compliance with ACCME, and serving as primary contact for RSSs.
- Supervise staff and provide training, insight and guidance to other team members on accreditation compliance.
- Stay abreast of the accredited CME landscape by attending key industry meetings (e.g. ACCME's Annual Conference, the Alliance Annual Conference, and SACME) and engaging in self-directed continuing professional development (CPD).
- Implemented innovative LMS to improve professional efficiency and enhance educational platforms and serve as LMS administrator.
- Recommended initiatives such as joint accreditation and development educational content related to diversity, equity and inclusion (DEI) to improve CME offerings.
- Collaborated with UMMC and UMMS to enable all physicians across all UMMS hospital to access regular SOM Departmental/Divisional Grand Rounds remotely and receive CME credit
- Contributed to and led UMSOM's successful reaccreditation, with commendations.

MID-ATLANTIC ALLIANCE FOR CONTINUING MEDICAL EDUCATION (MAACME)

Vice President (Volunteer Appointment) 2018 to Present

Work with the President to establish MAACME's mission, strategic initiatives, goals, and policies of the organization. Plan, direct, coordinate, and oversee operations in the organization, ensuring development and implementation of efficient operations to meet current and future needs of the organization.

- Provide management and oversight, ensuring strategic initiatives and goals are being achieved.
- Oversee and manage MAACME's website.
- Manage nominations for officers from start to finish. Reviewing and revising as needed calls for nominations to fill vacancies.
- Serves as board liaison for program and membership committees.
- Review financial reports and other critical information regularly
- Spearheaded the redesign of MAACME's logo.
- Implemented quarterly webinars and monthly MAC Chats.

AMERICAN SOCIETY FOR COLPOSCOPY & CERVICAL PATHOLOGY

Director of Education, Meetings, and Research, 2011 to 2016

Allocated high-volume operating budgets and ensured compliance with internal policies. Generated extensive reports regarding strategic research and supervised meeting and venue arrangements. Strategically engaged and negotiated with hotel and vendor contracts.

- Effectively delivered unprecedented quality in leading education, accreditation, and program committees to support collaboration and foster achievement.
- Engaged with faculty before events to best manage Audience Response System and delivered unprecedented caliber in marketing strategies including brochures, catalogs, and electronic branding.
- Actively motivated elite teams of professionals and introduced solutions to existing process issues to boost productivity.
- Personally researched grant-making opportunities and identified new funding sources.
- Headed Continuing Medical Education program and overhauled the accreditation process, leading to accreditation with commendations.
- Leveraged expertise in diverse professional principles to improve CME design and facilitate the development of educational outcomes measurement tools and processes.
- Engaged with the program development team to optimize content development and strengthen communication with internal departments and external parties.

INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL

Director of Meetings, 2007 to 2011

Headed logistical functions and supervised 6 conferences including 2 association annual conferences. Delivered high-quality leadership to internal programs and produced

comprehensive requests for proposals. Gathered key data and processed hotel feedback. Personally, generated site comparison matrix to support reviews and recommendations.

- Successfully collected data and conducted site inspections to ensure facility quality and sustainability.
- Served as primary liaison with committee chairs to monitor program events and support key committee responsibilities.
- Engaged with department leaders regarding organizational policy improvements and served as a key contributor to the decision-making process.
- Actively recruited and managed course specialists, senior associate, and registration coordinator.
- Managed a team of 24 professionals at the Annual Meeting.
- Allocated meeting budgets to adhere to professional guidelines and fiscal objectives.
- Implemented an online speaker kit and effectively gathered speaker information.

SOCIETY FOR RESEARCH ADMINISTRATORS INTERNATIONAL

Director of Programs, 2006 to 2007

Integrated innovative software to drive process efficiency and mitigate issues within program operation. Engaged with senior leaders and personally headed all components of educational programs.

- Achieved improved logistical efficiency for social events for over 150 concurrent sessions.
- Built out RFPs for conference subcontractors and personally negotiated strategic hotel and vendor contracts.
- Headed strategic marketing campaigns and generated high-quality content for production and distribution.
- Allocated high-volume meeting budget and delegated meeting workload.

NATIONAL ASSOCIATION OF INSURANCE AND FINANCIAL ADVISORS

Director of Meetings and Convention, 2004 to 2006

Structured annual convention budget and delivered quality payment approval. Strategically negotiated and authorized contracts. Engaged with the legal department to certify contract verbiage and actively improved RFPs for conference subcontractors.

- Engaged with IT to develop an online system to bolster the collection of banquet event orders to drive aggregate efficiency.
- Headed convention logistics and optimized content and scheduling activities.

KEY ADDITIONAL EXPERIENCE

AMERICAN UROLOGICAL ASSOCIATION

Continuing Medical Education Program Manager, 2003 to 2004

INSTITUTE FOR ORGANIZATIONAL MANAGEMENT

Program Manager, Associate Program Manager, 1999 to 2003

MEDSTAR WASHINGTON HOSPITAL CENTER

Continuing Medical Education Program Manager, 1998 to 1999

GEORGETOWN UNIVERSITY MEDICAL CENTER

Continuing Medical Education Program Coordinator, 1994 to 1998

VOLUNTEER LEADERSHIP AND PROFESSIONAL AFFILIATIONS

Black Doctoral Network

- ◆ Member

Society for Academic Continuing Medical Education (SACME)

- ◆ Member

American Association of University Women (AAUW)

- ◆ Member

Mid-Atlantic Alliance for Continuing Medical Education (MAACME)

- ◆ Vice President, 2019 - 2022
- ◆ Membership Director, January 2017 – December 2018

Accreditation Council for Continuing Medical Education (ACCME)

- ◆ Accreditation Surveyor
- ◆ Annual Meeting Steering Committee 2021
- ◆ Annual Meeting Steering Committee 2020
- ◆ Annual Meeting Faculty 2021
- ◆ Accreditation Workshop Faculty/Facilitator, 2019 - 2020

Stanford University CME Live

- ◆ Facilitator
- ◆ Panelist

#IamRemarkable

- ◆ Facilitator

Alliance for Continuing Education in the Health Professions

- ◆ Co-Chair, Medical School Section, 2020 - Present
- ◆ Vice-Chair, Diversity, Inclusion and Access Committee (DIA), 2020 - Present
- ◆ Session Moderator

Capella University

- ◆ Career Mentor

Promoting Education & Research on Mood, Stress & Substances – Salon Advisory Council

- ◆ Member, 2015 – 2017

Medstar Washington Hospital Center

- ◆ Institutional Review Board Member, 2007 – 2008

TECHNICAL PROFICIENCY

CloudCME LMS | MS Office | Cadmium | TIMSS | iMIS | SIMS | NOAH | Audience Response System | Club Express

AWARDS

- ◆ 2019 UMB Roundtable on Empowerment in Leadership and Leveraging Aspiration (UMBrella) scholarship recipient