

WATER'S *Edge*

BANQUET CENTER

POINT OF CONTACTS

[during your event process - start to finish]

Event

-Sales-

Team

Inquiry Items (Pricing + Info), Tours, Booking Process
(Rental Agreements & Initial Payments)

Kristen

E: events@stpetersmo.net

P: 636-279-8271, option #1

Yay!
You're
Booked

Yay! You have officially booked your event with the
Sales Team.

That means you have signed the rental agreement
AND paid the required booking fees.

Event

-Operations-

Team

Welcome Info, Sends All Future Invoices, Finalizes Event Venue
Details, Schedules Walk-Thrus (for you & your vendors), Answers
All Event Questions, On Staff During Booked Events, Schedules
Ceremony Rehearsals
Monica + Lindsey

E: eventoperations@stpetersmo.net

P: 636-279-8272