

August 6, 2020

Dear Parents,

We are thankful that you have chosen White Plains Christian School for your child's education. We are looking forward to a great year. I have listed below a few reminders for the students. Please read over them carefully.

2 Tim 1:7 *For God hath not given us the spirit of fear; but of power, and of love, and of a sound mind.*

1. Please pray for the school and the safety of our students and staff. **Proverbs 21:31** *The horse is prepared against the day of battle: but safety is of the LORD.*
2. We ask that the students be at school at **8:00 A.M.** This gives them time to go to the restroom and unpack before school starts. If a student is not in class by **8:15**, he/she will be counted tardy. If an elementary student has an unexcused tardy, the lost time will be made up during the student's break time. Seventh thru twelfth grade students will receive demerits.
3. If you need to speak with a teacher, please call the office to set up an appointment. The teachers must be in their classrooms by **8:00**. The teachers have a lot of responsibilities and cannot always break away from the other students. We ask that parents do not linger in the school after **8:00 A.M.** so the teachers can get started on time.

We ask that you please do not contact (call, text, Facebook etc.) the teachers or staff after school hours. They have their own families and obligations outside of school.

4. For the safety of the students and staff, all visitors will need to report to the office to get a visitor's badge before entering any other building on the premises.
5. The elementary students (K-6) will be dismissed at **2:45** each day. Everyone else will be dismissed at **3:00**. Due to the traffic congestion, we ask all seventh thru twelfth grade parents to arrive at **3:00**. Please do not leave vehicles unattended in the driveway. The teacher's will send your child out when they see you pull in the parking lot. If you must go into the school, make sure you park in a parking space. There are extra parking spaces at the garage.

Due to insurance regulations and student safety students need to be picked up by **3:30**.

6. If a student resides in another county other than Surry that closes due to inclement weather, the student will need to make up the hours missed (**see page 9 WPCS handbook**)
7. Students will need to turn in at least a **5-day** notice if needing to leave early or for pre-arranged absences. If your child will be absent, *a pre-arranged absence request form* will need to be filled out. These are available at the school office. This will help your child from getting behind in his/her studies.

8. When a student is absent, a note or email will need to accompany him back to the school. If a note is not received when he returns, three demerits will be issued. If a note is not brought on the second day, five demerits and an unexcused absence will be issued. The students will receive zeros on all test and quizzes if they have an unexcused absence.
9. The local TV station (WXII- ch 12) will broadcast cancellations and delays as White Plains Christian School. WPCS also uses *myschoolcast* to notify parents of school closures and other important announcements. We will need a permission form filled out by the parent if one is not on file.

10. Please read the social media policy on page 11 of the updated WPCS handbook.

11. Patriot card fundraiser will be starting soon. We appreciate all who help with this. This fundraiser will help to offset the cost of the school. We ask each student to sell at least 15 cards.
12. We are always looking for ways to improve your school, so please contact us with any suggestions concerning this.

Again, let me thank you for the privilege of helping educate your child. Please feel free to call me if you have any questions. Check out our website at <http://whiteplainschristianschool.com>. You can also e-mail the school at whiteplainschristianschool@outlook.com