



Tuesday March 24, 2020

To All Customers;

Due to recent changes and “Stay At Home” orders as directed by the Governor, Metaltech will begin to downsize our workforce starting Wednesday March 25<sup>th</sup>. With several of our customers considered essential to the fight and controlled outcome of this virus, we will continue to provide services with minimal staffing to support those customers’ needs during this unprecedented time. We appreciate your understanding with any delays to your products as a result of this shut down. As we work with our suppliers and vendors in the upcoming weeks, we want to ensure you that your products and deliveries will be our utmost priority when we’re back to a full workforce.

Should there be any additional changes in circumstances with either our company or as directed by the World Health Organization (WHO), the Centers for Disease Control & Prevention (CDC), Federal / State / Local Governments and Local Health Agencies, we will keep you abreast of our contingency plans.

We recognize that these are unsettling times and we appreciate your business and understanding as we all work through this new reality.

Thank you,

Matt Steinman  
President

Metaltech, Inc.