



PACIFIC REGION
AWARD RULES
2021 - 2023

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AWARDS YEAR: January 1 to December 31. All awards may be applied for annually, if merited unless otherwise noted.

ELIGIBILITY: Only National Garden Clubs (NGC) members are eligible to apply for Pacific Region (PR) awards unless otherwise noted. Members are: member garden clubs, plant societies, councils, districts, state garden clubs and individual members of the Pacific Region. Youth must be sponsored by a member garden club of the Pacific Region to be eligible.

APPLICATION ENTRY FORM:

PR adopted NGC's application format and procedure for applying for awards. The PR application form (one page not counted as part of the 3 pages) contains topics to be addressed along with any supporting photographs.

- There is a 3-page limit, using only the front of the page. Exceptions noted.
- Binders and vinyl sheet protectors are no longer required or allowed. Exceptions noted.
- Application entries will not be returned. Make a copy before forwarding it.
- Forms are available on the PR website and from state awards chairmen.
- Award applications are to be sent to your state awards chairman unless otherwise noted.

DEADLINES: March 1st. All state entries are sent by the state awards chairman in one package with a complete list of entries (packing list) (one electronically submitted package, one mailed). Do not place each entry in its own envelope. Package must be received by **March 1st** electronically, except for yearbooks, flower show schedules, and publications, which must be mailed by March 1st.

NOTE DEADLINE EXCEPTIONS:

Youth Poetry Contest entry to PR Poetry Contest Chairman: **February 1**

Sculpture Contest entry to PR Sculpture Contest Chairman: **February 1**

Member Award of Honor entry to PR Awards Chairman: **February 1**

Smokey Bear/Woodsy Owl Poster Contest entries to PR Smokey Bear Poster Contest Chairman: **January 22**

Pollinator Poster Contest entry to PR Pollinator Poster Chairman: **March 1st**

It is the responsibility of the state awards chairman to send entries to the appropriate PR Chairman.

PR AWARD BOOK OF EVIDENCE:

A Book of Evidence should ONLY be prepared for the following:

- Small / Standard / Specialty Flower Show Award: 10 pages (20 surfaces front & back)
- Member Award of Honor: not to exceed 5 pages

PROCEDURE FOR APPLYING:

Applicants:

- Complete the application form and submit to your state awards chairman by the deadline set by your state.
- When one project is eligible for various awards, submitting exact duplication for the application is not acceptable. A separate application form must be completed for each award.
- Keep one copy of the completed application for your records. They will not be returned.
- YEARBOOKS – complete applicable information of the PR Application Form. Attach the completed application form to the inside front cover (send only 1 yearbook). No envelope necessary. Mail to state awards chairman.

Publications: Submit entry in an envelope, if mailing, with completed PR Application Form secured to outside and one enclosed inside envelope. Newsletter: submit three sample issues and state number of issues per year on PR Application Form. Printed publications or printed copies of those prepared for electronic distribution are acceptable entries. Submit entries to your state awards chairman by deadline set by your state.

State Awards Chairman:

1st place state winning entries in each category must be sent by mail to **the PR Awards Chairman by March 1**, note exceptions. A complete list of entries from your state should be included with submissions.

Youth Awards: 1st place winning entries in each category should be submitted to the appropriate PR Chairman according to regional deadlines.

Categories by Size:

Garden Club applications shall be judged according to size determined by number of members on whom NGC and state dues are paid, including Active, Associate, Inactive, Honorary, etc.

- i. Small Club: 29 members and under
- ii. Medium Club: 30-59 members
- iii. Large Club: 60-99 members
- iv. Extra Large Club: 100+ members

State Garden Clubs applications shall be judged according to size determined by number of members on whom NGC dues are paid, including garden club members, Affiliates, State Life Members, etc.

- i. Small State: 500 members and under
- ii. Medium State: 501 – 4,000 members
- iii. Large State: 4,001+ members

CERTIFICATES OF MERIT:

Awards: 1st, 2nd, 3rd and honorable mention certificates may be awarded. Certificates will be presented at the PR Convention when held prior to state conventions. Certificates will be mailed to state awards chairman when the PR Convention is held after state conventions. An entry must score 90 or more to be awarded first place recognition.

RETURN OF MATERIALS: State presidents are responsible to collect their state’s entries at the close of the PR Convention.

SCALE OF POINTS:

SCALE OF POINTS for all Pacific Region Awards
Except Flower Shows, Publications, and Yearbooks

Presentation: 5 Points – neat, concise includes all required information on the PR Application form (not counted as a page) not to exceed 3 pages (**front side only**).

Achievement: 65 points – scope of project: need and fulfillment; benefit; accomplishments; comprehensiveness of work; activities to attain goals; evaluation of goals reached; educational value; prior planning; brief history if continuing project; financial report; other.

Participation: 15 Points – size of club. Involvement of members, community, government agencies, professionals, youth, residents in facilities, others – not all of these have to be involved.

Record or Documentation: 15 points – supporting data (as applicable); clear, well-labeled and neatly attached before and after photographs; landscape plan (does not have to be professionally drawn); financial report; letters of appreciation; community awards; newspaper/magazine articles, etc.

TOTAL 100 POINTS -----

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Scale of Points for Publications
Except Yearbooks

Presentation, and Record or Documentation should be on the Pacific Region award application form. See award description for number of copies of the publication to be sent.

Presentation: **5 Points** – brief description of publication.

Achievement: **65 Points** – educational; informative; accuracy; clarity of subject; quality of printing; photography and/or graphics; general appeal; indicates a member of NGC and PR (if applicable).

Promotes NGC Objectives: **15 Points**

Record or Documentation: **15 Points** – number of copies distributed/Sold; how distributed, financial information; cost of publishing; price if sold; market exposure.

TOTAL 100 POINTS -----

Scale of Points for Standard Flower Show Schedules

Scales of Points for Small Standard Flower Shows and Standard Flower Show Schedules will be the NGC Scale of Points found in the NGC Handbook for Flower Shows. Use PR award application form.

Scale of Points for Yearbooks:

<u>Book Structure</u> : practical, durable, convenient size, neat	2pts
<u>Cover</u> : organization name, town, state, year, appealing design	2pts
<u>Title Page</u> : name, town, state, year, # dues paying members, affiliations (PR, NGC, district, etc.)	2pts
Facebook page (if any)	
<u>Table of Contents</u> : numbered and content on each page listed	1pt
<u>Pages</u> : in any order most useful to the members in a logical order.	
<u>Roster</u> – complete member address, phone number, email address	2pt
<u>NGC Info</u> – President name, address, email, theme, projects, headquarters	1pt
Information, website, Facebook page	
<u>Region Info</u> – Director name, address, email, theme, projects, website, Facebook page	1pt
<u>State Info</u> – President name, address, email, theme, projects, website, Facebook page	1pt
<u>District Info</u> – Director name, address, email, theme, projects, Facebook page	1pt
<u>Calendar of Events</u> – dates & locations of district, state, region, & national meetings	2pt
<u>Programs</u> – reflect a variety of NGC goals and objectives	
1. At least 8 per year	3pts
2. List date, time, location	3pts
3. Speaker name, qualifications, program title	4pts
4. Variety of styles (slide, lecture, power point, tours, hands-on)	12pts
Variety of speakers	14pts
Variety of program topics	14pts
<u>Projects</u> – list new and/or continuing projects	15pts
Description of project – chairman, location, how members participate,	<u>20pts</u>
Donations (if applicable)	
	Total Points
	100

PACIFIC REGION AWARDS 2017-2019

PUBLICATIONS

BY INDIVIDUALS

1. **For a published article, pamphlet or book by a garden club member on one of the following:**
 - a. **Education** –Information promoting the objectives of NGC, PR, or state. (NGC #MAE 4F)
 - b. **Horticulture** - Information on a single plant, group of plants, shrubs or trees including plant care, feeding, etc. (Member of a plant society is also eligible.) (NGC #MAE4G)
 - c. **Floral Design** – Information promoting interest among judges, students, and members. (NGC #FD-2)

BY CLUBS, PLANT SOCIETIES, COUNCILS OR DISTRICTS

2. **Newsletter or Official publications:** - submit three consecutive issues published during award year. Printed publications or hard copies of those prepared for electronic distribution are acceptable entries. (NGC #MAE4)
 - a. **Club**
 - b. **District/Councils/Guild**
 - c. **Plant Society**
3. **Yearbook** – Submit one copy
 - a. **Club** (under 20 members)
 - b. **Club** (20-29 members)
 - c. **Club** (30-44 members)
 - d. **Club** (45-69 members)
 - e. **Club** (70-99 members)
 - f. **Club** (100-299 members)
 - g. **Club** (over 300 members)
 - h. **District**
 - i. **Plant Society**
 - j. **Council or Guild**
4. **Any Other Publications** – membership-related published during the award year- submit one copy.
 - a. **Club, Plant Society, Council or Guild**
 - b. **District**
5. **Any Other Publications** – excluding membership-related published during the award year – submit one copy. (NGC #MAE4G)
 - a. **Club, Plant Society, Council or Guild**
 - b. **District**

BY STATES

6. **State Newsletter or Official Publication** – submit three consecutive issues published during the award year. Printed publications or printed copies of those prepared for electronic distribution are acceptable entries. (NGC #MAE4)
 - a. **Small State:** 500 members or under
 - b. **Medium State:** 501 – 4,000 members
 - c. **Large State:** 4,001 + members
7. **State Yearbook or Directory** – submit one copy.
 - a. **Small State:** 500 members or under
 - b. **Medium State:** 501 – 4,000 members
 - c. **Large State:** 4,001 + members
8. **Any Other State Publication** – published during the awards year – submit one copy. (NGC #MAE4G)
 - a. **Small State:** 500 member or under
 - b. **Medium State:** 501 – 4,000 members
 - c. **Large State:** 4,001 + members

COMMUNITY SERVICE PROJECTS

9. **Civic Achievement** – Any worthwhile community beautification project including memorial gardens. 1st. place winners may not apply again for the same (continuing) project for two years but may apply for another activity or project. (NGC #CE5)
- a. **Small Club** (under 29 members)
 - b. **Medium Club** (30 -59 members)
 - c. **Large Club** (60-99 members)
 - d. **Extra-Large Club** (100 + members)
3. **District**
10. **Blue Star Memorial Marker Landscaping** – Any worthwhile Blue Star Memorial Marker beautification project. The project may be a replacement of a destroyed or long-neglected landscape. 1st --place winners may not apply again for the same (continuing) project for two years but may apply for another activity or project. (NGC #CE7)
- a. **Small Club** (under 29 members)
 - b. **Medium Club** (30-59 members)
 - c. **Large Club** (60-99 members)
 - d. **Extra-Large Club** (100 + members)
 - e. **District**

FUNDRAISING

11. **Fundraising Project or Event** – An event held to raise funds for any worthwhile garden club project. May be a one-day event or a continuing project. Publication and sales of cookbooks, calendars, etc. are not eligible for this award, but may be entered in “Any Other Publications”.
- a. **Club, Plant Society, Council or Guild**
 - b. **District**
 - c. **State**

GARDEN THERAPY

12. **Garden Therapy** – Any worthwhile activity or service project (active or sedentary) designed to help the physically- or learning-challenged. 1st-place winners may not apply again for the same (continuing) project for two years but may apply for another activity or project. (NGC #G3)
- a. **Club**
 - b. **Plant Society**
 - c. **State**

MEMBERSHIP

13. **Membership Campaign** – A year’s program or one workshop/event designed to increase membership. (NGC #MAE1)
- a. **Club**
 - b. **Plant Society**
 - c. **State**

FLOWER SHOW AWARDS

14. **A. Standard Flower Show** – Does not require a Book of Evidence. Send a copy of schedule and the FSS Achievement Award Evaluation Forms. Judged using NGC scale of points for Standard Flower Shows. See the *NGC Handbook for Flower Shows* for the description of a Standard Flower Show. (NGC # FS1-4, 10-11,14)
- B. Flower Show Schedule** - Submit one copy. Judged using NGC scale of points in the *NGC Handbook for Flower Shows* for Flower Show Schedule.
- a. **Club or Plant Society**
 - b. **Council or Guild**
 - c. **District**
15. **A. Small Standard Flower Show** –Does not require a Book of Evidence. Send a copy of schedule and the FSS Achievement Award Evaluation Forms. Judged using NGC scale of points for Standard Flower Shows (modified for a small show). See the *NGC Handbook for Flower Shows* for the description of a Small Standard Flower Show. (NGC #FS5-8)
- B. Specialty Flower Show** - Does not require a Book of Evidence. Send a copy of schedule and the FSS Achievement Award Evaluation Forms. Judged using NGC scale of points for Standard Flower Shows (modified for a small show). See the *NGC Handbook for Flower Shows* for the description. (NGC #FS15-16)
- a. **Club or Plant Society**
 - b. **Council or Guild**
 - c. **District**

NATIVE FLORA – WILDFLOWER

16. **Native Flora Education** – May be awarded for notable environmental preservation and enhancement with emphasis on wildflowers and native plants to your area. (NGC#CE6)
- a. **Club** b. **District** c. **State**

YOUTH INVOLVEMENT

17. **Youth Activities** - A year's program or one workshop/event involving activities with youth education.
- A. Horticulture (NGC #YW2)
B. Environmental (NGC #YW4)
- a. **Club** b. **District**
18. **A-Social Media**
B- Website
– For most outstanding website or social media page promoting the sponsoring organization and NGC objectives. A portion of the site must be available for viewing by the public. Include website/media address, who maintains the site, frequency of updates, and cost on the application. Ease of navigation will be considered while judging from the address given. NGC Scale of points for social media/website will be used. (NGC #MAE2)
- a. **Club, Plant Society, Council or Guild** b. **District** c. **State**
19. **National Garden Week** – Given for the best overall promotion of National Garden Week. Entry to show community awareness throughout the entire week and include local and/or state proclamations. (NGC #MAE5)
- a. **Club, Plant Society, Council or Guild** b. **District** c. **State**

NGC MEMBER AWARD OF HONOR
DEADLINE: February 1

Member Award of Honor may be awarded to one NGC member in each region whose volunteer efforts during a period of five or more years, has made outstanding contributions to club and community, in one or more of the following areas: civic development, horticulture therapy, youth activities, conservation, landscape design, horticulture, floral design, or all-around excellence. Eligibility: any member of a NGC state garden club who has never been a member of NGC Board of Directors. Eligibility and Rules listed on NGC Website, "Awards – Member Award of Honor". A book of evidence should be submitted not to exceed 5 pages. Obtain application form from state or regional awards chairman. Entries are submitted to state awards chairman by state's deadline date. State awards chairman forwards one entry to regional awards chairman by February 1. (NGC #SR4)