



PACIFIC REGION GARDEN CLUBS, INC.

A 501(c)(3) Nonprofit Corporation #81-4108101

Expense Validation and Authorization to Issue Payment

Date Submitted: _____

Amount To Pay: \$ _____

Pay To Name: _____

Pay To Address: _____

Payment/Reimbursement Requested For:

Account to Debit: _____

Requested By (Print Name and Sign):

Chairman Approval (Print Name and Sign): _____

Region Director Authorization: _____

Please include bill, receipts or signed itemized statement.
After Chairman's approval, forward to Region Director Lana Finegold,
lanafinegold@msn.com. She will approve and forward it on
to the Treasurer Susan Nash, smnash9@gmail.com for payment.

Date Paid:

Amount Paid:

Check Number:

Date Mailed:

Address Where Mailed: