

Pacific Region Garden Clubs, Inc.

79^h Annual Pre-Convention Board of Directors Meeting

April 18, 2023, Lynnwood, WA

Embassy Suites Hotel

Pacific Region Director Lana Finegold called the meeting to order at 8:38 a.m.

PRGC Alternate Director Terry Critchlow gave the inspiration.

Director Lana Finegold introduced the Executive Committee (officers, former director, and state presidents).

Recording Secretary Diane Franchini called the roll (36 present); the Director declared a quorum present.

Without objection, the chair appointed the following committee to review the minutes for this meeting, Chairman: Parliamentarian Greg Pokorski, Immediate Past Director/Advisor Robin Pokorski, and Alternate Director Terry Critchlow.

Lana Finegold thanked the Washington State Federation of Garden Clubs for hosting the convention.

Parliamentarian Greg Pokorski reported that the minutes of the April 26, 2022 Board of Directors Meeting held in Las Vegas, NV were recorded and reviewed. Without objection these minutes were approved as distributed on April 1, 2023.

New Business

Financial Report: Treasurer Susan Nash reported.

As the Finance Committee chairman, Susan Nash presented a proposal to move from a yearly budget to a two-year budget to coincide with the existing two-year terms of office. The proposal was sent to the Organization Study Committee to provide the language for the incoming 2023-2025 term. This will be presented for approval at the new term Executive Committee meeting.

The proposed convention budget for 2024 in Alaska as put forward by the Finance Committee was distributed. Without objection, the proposed 2024 convention budget was approved with changes noted. See attached.

It was approved that Debbie Hinchey serve as 2024 Convention Treasurer with authorization to sign checks on the PRGC Convention/Event Account.

Immediate Past Director Robin Pokorski reported for Financial Review Chairman Becky Hassebroek that all financial records for the 2021-2022 fiscal year were reviewed and were found to be in good order. She moved the adoption of the Reviewer's Statement. Motion passed. See attached.

Executive Committee Recommendations:

Resignations were accepted with regret from Mary Stumph-WACONIAH circulation, Karen Ramsey – Photo Phundraiser, and Michele Noe – GEMS.

The Executive Committee approved the appointments of Terry Critchlow – *WACONIAH* and GEMS; Tanja Swanson – Photo Phundraiser and the appointment of Tanja Swanson – Protocol for this convention. (because Lenda Sundene – Protocol was excused). The board ratified these appointments.

Organization Study Committee Report and Amendments to Standing Rules: Greg Pokorski reported for the Organization Study Committee, consisting of Jeanette Pruin and Chuck Goodwin, and moved to adopt the previously circulated proposed changes to Standing Rules on pages 1, 2, 3 and 4. Without objection these amendments were approved. Greg Pokorski moved to approve an additional change to 6n. *WACONIAH* on page 6. Motion passed. See Attachment.

Director Lana Finegold made announcements.

Meeting adjourned at 9:38 a.m.

Diane Franchini *Diane Franchini* Date February 12, 2024

Recording Secretary

Approved by:

Greg Pokorski, Parliamentarian
Terry Critchlow, Alternate Director
Robin Pokorski, Advisor

Attachments

2024 Convention Budget – see separate document

Financial Review Statement

Becky Hassebroek
518 Slater Drive
Fairbanks, AK 99701
(907) 456-3066

August 9, 2022

Lana Finegold
Region Director
Pacific Region Garden Clubs, Inc.

Re: Financial Review of
Pacific Region Garden Clubs, Inc. Records

Dear Lana and Members of Pacific Region Garden Clubs, Inc. ~

Please be advised that I have completed the financial review of the Pacific Region Garden Clubs, Inc. Treasurer's Records for June 1, 2021 through May 31, 2022, to include the Checking Account, Scholarship Account, and Convention Account.

My review was made in accordance with generally accepted financial reviewing standards and include such tests of the accounting records and other auditing procedures as considered appropriate.

- Each bank deposit was verified.
- Each check written was supported by a valid reimbursement request properly executed.
- All deposits and checks were listed on the check register and cross-referenced with the bank statements.
- The statements are in balance.

I found everything in good order, well-documented, and a fair representation of the assets and liabilities of Pacific Region Garden Clubs, Inc. Our PRGC Treasurer, Susan Nash, and our 2022 Convention Treasurer, Art Loesch, have done an exemplary job, and I congratulate them!

Sincerely,


Becky Hassebroek
Financial Review Chairman

cc: Alternate Director
Recording Secretary
Treasurer
Convention Treasurer
Advisory Committee Chair

Standing Rules

1. REGION DIRECTOR

1a. Rotation

Rotation among PRGC for the offices of Region Director and Alternate Region Director shall be as follows:

Washington	2021 – 2023
Idaho (Idaho has passed)	2023 – 2025
Alaska	2023 – 2025
Arizona	2025 – 2027
Nevada	2027 – 2029
Oregon	2029 – 2031
California	2031 – 2033
Hawaii	2033 – 2035
Washington	2035 – 2037
Idaho	2037 – 2039

This rotation is defined in the National Garden Clubs (NGC) Standing Rules (Board of Directors #1011):

Page 1

2. NOMINATING COMMITTEE

2a. Rotation

Per NGC Standing Rules, NOMINATING COMMITTEE, 1. STATE ROTATION, PACIFIC REGION Alaska, Oregon, Arizona, Hawaii, California, Idaho, Washington, Nevada

Rotation among the PRGC State Garden Clubs shall be as follows:

2021 – 2023 (Idaho passed)	California and Washington
2023 – 2025	Nevada and Alaska
2025 – 2027	Oregon and Arizona
2027 – 2029	Hawaii and California
2029 – 2031	Idaho and Washington
2031 – 2033	Nevada and Alaska

2b. Eligibility

NGC Bylaws shall be adhered to. NGC Bylaws Article X NOMINATING COMMITTEE, Section 1. - STRUCTURE, B. Members

From *NGC Bylaws, Revised* Justified, May 2024 ~~2022~~

- To be eligible to serve as a Member, each member shall have served a minimum of two years as a member of the NGC Board of Directors and shall have attended two of the previous five NGC Conventions prior to assuming that position. The Member must reside within the Region represented.*
- The States from which the Members are selected shall be determined in rotation, as established by the NGC Standing Rules and must include each State Garden Club within the geographic areas designated in Article IV. If a State passes, the rotation continues forward in the rotation list.*
- The Member shall be elected by the Governing Board of the State Garden Club during*

the even-numbered year prior to service.

4. ~~If the Member is unable to attend a meeting, the State President shall appoint a member from the state and if no member is available the Region Director shall appoint a member from the Region already serving on the NGC Board of Directors to attend that meeting. The new member shall serve to the end of the term. No change in the rotation schedule.~~

Page 2

3. CONVENTIONS

3a. Rotation

Convention rotation among PRGC member states shall be as follows, when feasible:

2022 Nevada	2026 2025 – Idaho Arizona
2023 – Washington	2027 2026 – Alaska Idaho
2024 Hawaii – passed	2028 2027 – California
2025 2024 – Arizona Alaska	2029 2028 – Oregon
	<u>2029 – Nevada</u>
	<u>2030 – Washington</u>
	<u>2031 – Hawaii</u>

3b. Procedure

Consult PRGC *Convention Procedures*.

3c. Representation

Delegate numbers are determined by number of State Garden Club members based on dues remitted to NGC by October 31 and additional dues remitted prior to March 31.

FROM NGC BYLAWS, ~~Revised~~ Justified, May ~~2024~~ 2022, Article XII, Section 2. B.

- | | |
|-----------------------------------|--------|
| a) Membership of 500 or less | two |
| b) Membership of 501 to 1000 | three |
| c) Membership of 1001 to 1500 | four |
| d) Membership of 1501 to 2000 | five |
| e) Membership of 2001 to 3000 | six |
| f) Membership of 3001 to 4000 | seven |
| g) Membership of 4001 to 5000 | eight |
| h) Membership of 5001 to 6000 | nine |
| i) Membership of 6001 to 8000 | ten |
| j) Membership of 8001 to 12,000 | eleven |
| k) Membership of 12,001 and above | twelve |

The maximum number of delegates of any State Garden Club is twelve.

Each State Garden Club shall be entitled to the same number of elected alternates as elected delegates. An alternate shall become the delegate when a vacancy occurs.

4. STATE PRESIDENTS

4a. Responsibilities

Page 3

5. FINANCES

5a. Revenue includes, but is not limited to:

1. Dues (as in Bylaws Article XII, Section 2)

Page 4

6n. WACONIAH - The Official publication of PRGC – **Editor and Subscriptions/Circulation**

1. There shall be at least four issues per year: August, November, February, May or as needed
2. Copies shall be sent electronically by the Circulation Chairman to:
 - (a) NGC President, Vice Presidents and Region Directors.
 - (b) NGC Headquarters
 - (c) *The National Gardener* Editor
 - (d) PRGC Board of Directors members
 - (e) Newsletter Editors in PRGC States, other region Newsletter Editors
 - (f) Member state presidents to facilitate availability to members, clubs, and districts.
- ~~3. Subscription price for black and white hard copies shall be \$25.00 for two years for delivery by US Postal Service, payable to PRGC and sent to the Circulation Chairman.~~
- ~~4. Costs of printing and mailing by First Class mail shall be budgeted.~~
- ~~5~~ 3 Use of the *WACONIAH* email list is restricted to the transmission of the publication. Any other use is at the discretion of the Region Director.

Page 6