

**CONSTITUTION AND BY-LAWS
OF
ONEIDA RIFLE CLUB, INCORPORATED
ONEIDA, NEW YORK 13421**

ARTICLE I: NAME

This corporation shall be known as the Oneida Rifle Club, Incorporated.

ARTICLE II: OBJECT

The object of this organization shall be the encouragement of organized rifle and pistol shooting among the citizens of the United States, residents on our community, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self discipline, team play and self-reliance which are essentials of good sportsmanship and true foundations of patriotism. For the purpose of such marksmanship and contest therein, to own and maintain shooting ranges, both indoors and outdoors, and to buy, lease, sell, convey, and mortgage real estate, and to own land and to lease, buy, convey, sell and mortgage buildings and equipment, and to buy, sell, lease and transfer, and to hold in storage firearms, targets, ammunition and the necessary supplies. To hold and conduct competitive matches and tournaments and give prizes for competition in such matches.

ARTICLE III: MEMBERSHIP

Section 1. Membership.

Any citizen of the United States age 17 or over may become a member of this organization on vote of the members at a regular meeting. Application shall be made on a form approved by the Board of Directors and shall be accompanied by a minimum of 50% of the initiation fee. The remainder of the initiation fee will be due upon the applicant being accepted as a member. The amount of this fee is to be set at the annual meeting each year to be effective for the ensuing year. The application shall be read at a regular meeting and held over for ballot at the next regular meeting. Vote on the application shall be by secret ballot and upon such ballot three (3) or more "NO" votes rejects the applicant. The initiation fee of a rejected applicant will be returned.

Section la. Membership Proposal.

No member of this organization shall propose for membership any applicant until that member has been a member in good standing for a period of at least one (1) year.

Section 2. Honorary Member.

A person upon recommendation of the Board of Directors, and a favorable vote of not less than 2/3 (two-thirds) of the members present at a regular meeting may be voted to Honorary Membership. Honorary Membership is limited to a person who shall have achieved distinction for service of signal merit to the public or to the Club, or who has attained eminence in his calling, business or profession. Honorary Members shall be exempt from payment of the initiation fee or dues. They shall not vote, hold office, or have any title to or interest in the property or assets of the Club.

Section 3. Senior Member.

Any person who has been a dues paying member of the Club for 15 years and who has reached the age of 70 may become a Senior Member. A senior member shall have all the rights and privileges and responsibilities of a full membership. His dues and/or assessments shall be at a rate of 25% of that of a regular member.

Section 4. Associate Member.

Any spouse of any member in good standing may become an Associate Member of this Club. Application shall be made on a form approved by the Board of Directors. The application shall be read at a regular meeting and held over for ballot at the next regular meeting. The vote on the application shall be by secret ballot and upon such ballot three (3) or more "NO" votes rejects the applicant. No initiation fee will be imposed, and dues shall be 1/2 (one-half) that fee charged to full members. They shall not vote nor hold office.

Section 5. Distinguished Lifetime Member.

A person, upon recommendation of the Board of Directors and a favorable vote of less than 2/3 (two thirds) of the members present at the Annual Meeting, may be voted to Distinguished Lifetime Membership. A Distinguished Lifetime Member must be a member who has been a dues paying member of the Club for a minimum of 10 years and has shown exemplary service to the Club as an active member. A Distinguished Lifetime Member shall have all the rights and privileges and responsibilities of a full membership. His/Her dues and/or assessments shall be waived over the remainder of his/her lifetime and/or membership. Lastly, there shall not be more than one Distinguished Lifetime Member voted on per Annual Meeting or calendar year, and having no nominee is permissible.

Section 6. Reinstatement of Membership.

A member whose name has been stricken from the roll of the Club for non-payment of dues, or a member who gives up his membership may have his name restored to the roll of membership of the Club upon a secret ballot at a regular meeting. Application for reinstatement will be made on a form approved by the Board of Directors and shall be accompanied by the reinstatement fee. The amount of this fee to be set at the annual meeting each year to be effective for the ensuing year. The application shall be read at a regular meeting and held over for ballot at the next regular meeting. Upon such ballot five (5) or more "NO" votes shall reject the applicant.

Section 7. Termination of Membership.

Termination of membership for any cause what-so-ever shall operate as a release of all right and title to, and interest in the property and assets of the Club.

ARTICLE IV: DUES

Section 1. Dues/Assessments.

The annual dues shall be set at the annual meeting each year, and shall be payable not later than January First of each year, or in 2 (two) equal installments on January First and July First. Also he shall pay on January First the annual assessments as approved by the Club for liability insurance. The dues of a new member or a reinstated member will be prorated from the time of his acceptance to the end of the year.

Section 2. Dues in Arrears.

No member of this Club in arrears for dues shall be eligible to vote or to enjoy any other of the privileges or benefits offered by this Club.

Section 3. Membership Removal / Reinstatement.

A member owing 1 (one) year's dues, including any assessments, may be dropped from the rolls of the Club upon a majority vote, after 30 (thirty) days notice from the secretary, delivered in person or sent by first class mail, postage paid, addressed to such member at his last known address. Such notice shall inform the delinquent member that during the period of his delinquency he is not entitled to the privileges of membership, and that, in the event of his being dropped from the rolls, he can be reinstated only in the manner specified in Section 5 of Article III.

ARTICLE V: MEETINGS

Section 1. Annual Meeting.

The annual meeting of the Club shall be held on the second Monday of October in each year. If the annual meeting shall not take place within a reasonable time thereafter, the officers shall hold over until their successors shall have been elected.

Section 2. Regular Meeting.

The regular business meeting of the Club for the transaction of ordinary business shall be held on the second Monday of each month, at such time and place as may be fixed by the Board of Directors.

Section 3. Special Meeting.

A special meeting of the Club may be held at any time upon the call of the President or upon call of the Board of Directors, or upon demand in writing, stating the object of the proposed meeting, and signed by not less than 20% of the members entitled to vote. Notice of the time, place and object of any special meeting shall be given to all members in good standing by first class mail to their home address as on file with the Secretary, or by personal or telephone contact.

Section 4. Quorum.

Eight (8) members of the Club entitled to vote shall constitute a quorum at any meeting. Three (3) members of the Board of Directors shall constitute a quorum for their meetings.

Section 5. Order of Business.

The Order of business at all regular meetings of the Club shall be as follows:

1. Calling of Meeting to Order - Roll Call of Officers.
2. Reading of Minutes of Previous Meeting.
3. Treasure's Report.
4. Report of Board of Directors.
5. Report of Committees.
6. Reading of Communications.
7. Reading of Bills.
8. Balloting on Applications.
9. Applications for Membership.
10. Unfinished Business.
11. New Business.
12. Good of the Club.
13. Close the Meeting.

The Board of Directors meeting shall use the same order of business as listed above except items 3,4,7,8 and 9 shall be deleted.

Section 6. Rules of Order. The meetings of the Club and Board of Directors shall be governed by the parliamentary procedures as defined and laid out in Robert's Rules of Order.

ARTICLE VI: OFFICERS

Section 1. Designated Club Officers.

The officers of this Club shall be a President, a Vice-President, a Secretary, a Treasurer, an Executive Officer, a Chief Instructor, and Five (5) Directors. They shall be elected by a majority vote by ballot of the members in good standing present at the annual meeting of the Club. The five (5) Directors shall constitute the Board of Directors. The President, Vice President, Secretary, Treasurer, Executive Officer and Chief Instructor shall hold office for one (1) year, or until their successors are elected. One (or Two) Directors shall be elected at the annual meeting each year for a term of three (3) years. At the conclusion of his three year term, a Board Member shall be able to succeed himself for a second three year term. The offices of Secretary and Treasurer may be held by the same person.

Section 2. Officer Resignation.

Resignation of any officer may be accepted by a majority vote of the Club in a regular meeting. An election shall be held at the next regular meeting to fill the vacancy until the date of the next annual meeting, as provided in Section above.

ARTICLE VII: DUTIES OF OFFICERS

Section 1. President.

The president shall preside at all meetings of the Club. He shall be a member ex-officio of the Board of Directors and all regular and special committees, and shall perform all such other duties as usually pertain to his office.

Upon request from any regular member in good standing, the President shall, within a reasonable time period, arrange and make available for that member's inspection / review the minutes, treasurer's records / books or any other Club records / documents.

Section 2. Vice President.

The Vice President shall perform the duties of the President in his absence or at his request.

Section 3. Secretary.

It will be the duty of the Secretary to keep correct minutes of all meetings of the Club; to keep correct accounts between the Club and its members; to keep a correct mailing list of the members of the Club; receive all monies due the Club from any source whatever, paying the same to the Treasurer at the earliest practical moment. He shall attend to all correspondence, subject to the approval of the President, and he shall promptly present all communications received by him to the Club, having first submitted the same to the President.

He shall notify the members of all committees of their appointment, together with the subject given into charge; require members to pay their dues in advance, either for six (6) months or the year; send a written notice to all members in arrears for dues; properly prepare and forward all reports required of the Club by the National Rifle Association and by the Director of Civilian Marksmanship. He shall notify all members of special, regular and annual meetings.

He shall have charge of the seal, books; paper and records of the Club, under the direction of the President, except the Treasurer's books of account. He shall present a written report of the transactions of his office semi-annually, at the regular sessions in the months of April and October.

Section 4. Treasurer.

It shall be the duty of the Treasurer to receive all the Club monies from the Secretary; pay all bills against the Club as ordered; keep a correct account, under the proper dates, of the amounts and sources of receipts and the amounts and purposes of disbursements, taking proper vouchers for the various items thereof. He shall at such times as the Club may direct or the President require, present for examination all books, paper, vouchers, etc. that may be necessary to proper auditing of his accounts. He shall also perform other duties as are required by the Club, and are compatible with his office. He shall present a report at each session showing the condition of the funds of the Club, and he shall present a written report of the transactions of his office semi-annually, at the first regular meetings in the months of April and October. He shall place all funds of the Club in such bank or banks as may be approved by the Board of Directors.

Section 5. Board of Directors.

The Board of Directors, after each annual election, shall meet and elect a Chairman and Secretary for such Board. The Chairman shall preside at all meetings of the Board. The Secretary shall keep a true record of all meetings of the Board.

The Board of Directors shall have the following powers subject to the control of the Club: they shall have control of the funds, investments and property of the Club, whether real or personal not otherwise provided for by law; they shall receive and collect the income and rents from said property, and pay the same through the Secretary to the Club; shall execute all leases, contracts, or other papers necessary or proper in the premises; and shall perform such other duties as may be required by the laws of the Club and as are compatible with their office.

Said Board shall have general supervision and control of all activities of the Club.

The Board of Directors shall hold a regular meeting on a quarterly basis on the first Monday of January, April, July, and October and such special meetings subject to the call of the Chairman, as may be required for the fulfillment of their duties. Special meetings may be held at any time on demand, in writing to the Chairman, by three (3) members of the Board.

The Board of Directors shall provide each new member, upon election to the Club and payment of proper dues / assessments, with a complete up-to-date copy of the Constitution and By-laws of this Club. The Board of Directors shall maintain a complete up-to-date copy of the Constitution and By-laws of this Club which will be kept in the Club house. This copy shall be placed so that it will be conspicuous and always available to each member for his or her reference.

The Board of Directors shall see that a committee is established each six (6) month period (April and October) to audit the Treasurer's books and verify the Treasurer's semi-annual report. The committee's report shall be presented to the membership at the next regular meeting (May and November). The Board of Directors shall see that a similar committee, as outlined above, or the same committee is established each six (6) month period and reports on the Secretary's semi-annual reports as outlined for Treasurer.

Section 6. Executive Officer.

The Executive Officer shall have charge of the ranges of the Club, the printing of scorecards, the arranging of competitions etc. He shall contract no Bills without the authorization of the Board of Directors.

Section 7. Chief Instructor.

The Chief Instructor shall have charge of all small arms instruction with authority to appoint his assistants. He shall contract no Bills without the authorization of the Board of Directors.

ARTICLE VIII: SUSPENSION or EXPULSION

Section 1. Officer Removal.

Any officer may be removed by a two-thirds (2/3) vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least fifteen (15) days notice in writing shall have been given to the officer of the reasons for his removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. At such special meeting the officer shall be given a full hearing.

Section 2. Member Suspension / Expulsion.

Any member may be suspended or expelled from the Club for any cause deemed sufficient by the Board of Directors by a two-thirds (2/3) affirmative vote of the members of the Board present at any regular or special meeting. No vote of suspension or expulsion may be taken unless at least fifteen (15) days notice in writing shall have been given to the member of the charges preferred and the time and place of the meeting of the Board of Directors at which such charges will be considered. At such meeting the member under charges will be accorded a full hearing.

Section 3 Preferring Charges.

Charges against any officer or member may be preferred by any member in good standing. They shall be in writing clearly stating the facts relied upon and accompanied by affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary who will immediately notify the President. The President will through the Chairman, call a meeting of the Board of Directors to hear the charges. The Secretary will give at least fifteen (15) days notice of the meeting to each member of the Board of Directors and to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and the supporting affidavits and exhibits.

Section 4. Suspended / Expelled Members Appeal.

Any member suspended or expelled by the Board of Directors may appeal to the full membership of the Club. Such appeal shall be in writing to the Secretary who will notify the President. The President will call a special meeting of the Club for the purpose of acting on the appeal. The Secretary shall give at least fifteen (15) days notice in writing to all members of the Club in good standing, stating the date, time place and reason for such a special meeting. At the meeting of the full Club, the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits; and will read the minutes of the special meeting of the Board of Directors at which the charges were heard and the action taken. A full hearing will be given the accuser and the accused. A vote will be taken by ballot of the members in good standing present, and a two-thirds (2/3) vote shall be required to reverse the action of the Board of Directors.

Section 5. Automatic Suspension / Expulsion.

Any official or member of the Club who has been suspended or expelled by the National Rifle Association of America shall automatically stand suspended or expelled from this Club immediately upon receipt of official notice by the Secretary of this Club from the Secretary of the National Rifle Association.

Section 6 Suspension / Expulsion Report.

The National Rifle Association shall be given a complete report whenever a member of the Club is suspended or expelled showing charges and action taken.

ARTICLE IX: MATCH RULES

Section 1. Competition Rules / Regulations.

All rifle and revolver or pistol competitions of this Club will be governed by the rules and regulations laid down by the National Rifle Association of America, approved by the National Board for the Promotion of Rifle Practice and the Secretary of the Army.

ARTICLE X: AMENDMENTS

Section 1. Proposed Amendments.

Section 1. Any proposed amendments to these By-Laws may be introduced by any member of the Club at any regular meeting or special meeting called for that purpose. They must be acted upon by the Club membership at a regular meeting or a special meeting called for that purpose, provided that a copy of the proposed amendment has been sent to each Club member at least (10) days previous to the meeting. Copies will be sent via the Club member's email address or United States mail and will also be published on the Club website. Club members with a "request for standard mail notifications" card on file at the Club shall be notified by United States mail. An affirmative vote by two-thirds (2/3) or more of the members present will be required to enact a proposed amendment.

To the best of my knowledge, these are the complete and accurate By-Laws as of December 10, 2018:

Club President, _____