



APPLICATION FOR EMPLOYMENT
 NOAH'S ARK CHRISTIAN DAYCARE & PRESCHOOL
 A MINISTRY OF THE FIRST CHURCH OF GOD
 1000 EAST BROWN AVE.
 BELLEFONTAINE, OHIO 43311
 937-592-6624

Full Name _____ **Date** _____

Social Security Number _____ **Home Phone #** _____

Maiden Name _____ **Cell Phone #** _____

Permanent Address _____

Email Address _____

Place of Birth _____ **Date of Birth** _____

Condition of Health (please circle one): Excellent Good Fair Poor

Physical Limitations _____

Marital Status (please circle one): Married Single

Are you applying for (please check all that apply):
 Temporary Work Regular Part-Time Work Regular Full-Time Work

Position Applying For: _____ **Hours Available:** _____

Days Available: _____

Date Available to Start: _____ **Desired Salary:** _____

Educational History:

Please list the high school from which you graduated and all colleges/universities attended, etc.

<u>Institution</u>	<u>Location</u>	<u>Date of Attendance</u>	<u>Field of Study</u>	<u>Degree/Diploma & Date Received</u>
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Previous Employment:

Please start with your most recent experience. Please use additional paper if you need more space.

Position Employer/Address/Phone Dates of Employment

Responsibilities: _____

Supervisor's Name: _____

Position Employer/Address/Phone Dates of Employment

Responsibilities: _____

Supervisor's Name: _____

Position Employer/Address/Phone Dates of Employment

Responsibilities: _____

Supervisor's Name: _____

Position Employer/Address/Phone Dates of Employment

Responsibilities: _____

Supervisor's Name: _____

Have you previously worked for Noah's Ark?

Y N

If no, have you previously applied with our center?

Y: Date of Application: _____ N

If yes, please give the dates of employment and reason for leaving:

How did you hear about this employment opportunity?

_____ Newspaper _____ County Classifieds _____ Radio

_____ Website _____ Other

References:

List below three references that have knowledge of your work performance and character within the last four years. Please include professional references only.

Name: _____ Contact #: _____

Address: _____

Occupation: _____ Number of Years Acquainted: _____

Name: _____ Contact #: _____

Address: _____

Occupation: _____ Number of Years Acquainted: _____

Name: _____ Contact #: _____

Address: _____

Occupation: _____ Number of Years Acquainted: _____

List hobbies, interest, or special talents: _____

- Check areas which you can assist:**
- Arts & Crafts with Children
 - Music with Children
 - Movement Activities (Games)
 - Storytelling

Professional & Community Organizations:

List all professional and community organizations with which you are affiliated. Please indicate if you hold/held office in the organization.

Place of Church Attendance: _____

Church Involvement:

List all church and church related activities in which you are actively involved and tell of your involvement.

What do you feel most qualifies you for this position? _____

What experiences do you have with children ages 6 weeks thru 11 years? _____

Why do you want to be a part of Noah's Ark's ministry? _____

Describe your personal experience with Jesus Christ. _____

What role do you feel the Holy Spirit has in your life? _____

Describe your concept of the relationship that should exist between employees. _____

Please write a brief statement describing the role that Noah's Ark could play in the life of a child.

Expectations:

Noah's Ark staff members are expected to be persons who:

- are born-again Christians,
- are committed to Holy Spirit leadership,
- possess purity of mind, conversation, and action,
- refrain from tobacco, drug, and alcohol use,
- live as examples of the Christian lifestyle,
- are willing to prepare well for their tasks,
- are concerned with the spiritual welfare of the students in their charge,
- are willing to work in a pleasant attitude of cooperation with administrators and fellow workers.

Do you meet these expectations? [] Yes [] No

This organization does not discriminate on the basis of race, color, national origin or ethnic origin in its employment decisions, practices and policies.

Staff Dependents:

Number of Dependents _____ Ages of Dependents _____

For staffing requirements, how many of the dependents will be attending Noah's Ark? _____

Please read and initial each paragraph, then sign below:

I certify that I have not purposely withheld any information that might adversely affect my chances for hiring. I attest to the fact that the answers given by me are true & correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure can be grounds for rejection of application or, if I am employed by this company, terms for my immediate expulsion from the company.

I understand that if I am employed, my employment is not definite and can be terminated at any time either with or without prior notice, and by either me or the company.

I permit the company to examine my references, record of employment, education record, and any other information I have provided. I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers & all other persons, corporations, partnerships & associations from any & all claims, demands or liabilities arising out of or in any way related to such examination or revelation.

Applicant's Signature

Date