

Mesa Cortina Water & Sanitation District

Board of Directors Meeting

Tuesday, March 2, 4:30PM

Via Zoom

Attendance **Board:** Randy Rehn, Stan Wagon, Greg O'Neill, Billy Jack, Jon Whinston
Others: Jeff Leigh, District Manager; Kelsey Andersen, Assistant Manager; Michael Kurth, Bookkeeper, Donna Braun, CPA

Meeting was called to order at 4:40PM

Minutes: ***A motion was made by Randy Rehn to approve the minutes of the February 2, 2021 meeting. Motion was seconded by Stan Wagon. Motion approved.***

Financials: Financial reports through the end of January 31, 2021, were emailed to the Board. Year to date income is at \$31 and is \$253 below budget. Operating expenses are \$30,416 and is \$21,609 below budget. Operating year to date net income is (\$30,386). YTD interest expense for the Alpine Bank Capital Loan is \$178.

Business: -Donna Braun, CPA, reviewed the Annual Application for Audit Exemption with the Board Members. It was noted that if a major capital project is undertaken, The District may go over the \$750,000 exemption limit and may need to have a full audit. Donna indicated that she would not be able to complete the Audit Exemption Application going forward. Donna will put together a list of potential prospects to take over the Audit Exemption application process. The Board thanked Donna for her years of dedicated service to MCW&S. ***Billy Jack moved to accept the Annual Audit Exemption application as prepare by Donna and Resolution 2021-03-01. Motion carried.*** The Resolution and application forms will be signed by the Board in the following week and submitted to the Office of the State Auditor prior to the March 31, 2021 due date.

-Jeff informed the Board that Alpine Bank would be willing to finance up to \$750,000 for 15 years with an interest rate of approximately 3% for financing a major water line replacement project.

-Jeff has not heard back from McLaughlin with regard to status of possible water line replacement project plans. There was discussion of other potential Civil Engineers that could possible put together project plans. Jeff will keep trying to get connected with McLaughlin.

-The Board discussed potential phases of water line projects. Option included: Royal Buffalo from Lord Gore to Royal Redbird (1800 ft. @ \$200 is \$360,000), Royal Redbird from the trail head to Royal Buffalo (2,900 ft. @ \$200 is \$580,000) and Lord Gore from Solomons Lane to Royal Redbird (500 ft. @\$200 is \$100,000) Of course the determining factor will be the projected cost associate with each phase.

-The Board discussed the need for an Emergency Preparedness plan for The Water District. The Board discussed the need to have an emergency generator to pump water

and to run the lift stations in the event of an extended power outage. It was noted that it would be prudent to get the electrical panel wired in advance to be able to accept outside power generation to keep pumps running. ***Randy moved to go forward with an emergency preparedness plan to address loss of electrical power running pumps for the wells and lift stations. Motion seconded by Greg. Motion carried.*** The Board instructed Jeff and Kelsey to investigate what would be required to run the pumps in a power emergency situation and the cost to implement a plan.

-Stan addressed the board about some concerns from homeowners about the drinkability of water from time to time. It was suggested that the District purchase a chlorine analyzer. Jeff will talk with Ashley at ORC to get her perspective with regard to a chlorine analyzer and if she feels it would be beneficial for the District to have one for the District or homeowner use.

- It was also noted the Alpine Bank Loan was paid off on February 17 per the Board's instruction.

Next Meeting: The next meeting will be April 6th via Zoom.

Adjourned at 6:53 PM