

Mesa Cortina Water & Sanitation District

Board of Directors Meeting

Tuesday, April 6, 4:30PM

Via Zoom

Attendance **Board:** Randy Rehn, Stan Wagon, Greg O'Neill, Billy Jack, Jon Whinston
Others: Jeff Leigh, District Manager; Kelsey Andersen, Assistant Manager; Michael Kurth, Bookkeeper

Meeting was called to order at 4:30PM

Minutes: *A motion was made by Stan Wagon to approve the minutes of the March 2, 2021 meeting. Motion was seconded by John Winston. Motion approved.*

Financials: Financial reports through the end of February 28, 2021, were emailed to the Board. Year to date income is at \$154 and is \$413 below budget. Operating expenses are \$36,192 and is \$28,959 below budget. Operating year to date net income is (\$36,319). YTD interest expense for the Alpine Bank Capital Loan is \$280.

Business:

- A zoom meeting was scheduled on April 7 at 1:30 to establish the Water Line replacement plan. It was noted that there are a few date requirements as part of the bid process: 1) Need to advertise the request for bid proposal 3 times within 15 days in local newspapers. 2) Need to award the bid in 30 days. 3) 10 days' notice proceed with work to commence within 10 days, with 45 days to complete the project. These time frames may need to be adjusted to insure that the work is complete prior to freezing season.
- There was discussion of including water line stubs for vacant lots, fire hydrants, etc. These items will be discussed at the meeting on the 7th.
- Jeff will be in contact with Peter Ammon at Alpine Bank regarding our possible time frame and scope of project.
- Kelsey has been working with Rob Berghammer on the SCADA alarm system. Kelsey reviewed a proposal from Rob to update the current SCADA system. The current system is close to 10 years old and is getting outdated. The proposed updated system would be web based, more reliable and more user friendly. The proposed equipment cost would be roughly \$1500 and \$60 monthly. The Board asked that Kelsey schedule a time for Rob to present the details to the Board.
- There was some discussion on the possibility of adding a new valve to the waterline at the 2049 Larkspur intersection with Spring Beauty. The homeowner will be connecting to the water line in the next month or so. In the process of connecting, the addition of a valve would help isolate a weakness in the system in the event of a water line break. After discussion it was proposed that we include, with the pending bid proposal, a 3 way valve at the intersection separate from working with the homeowner.
- Jeff informed the Board that Tim Flynn will be submitting an updated version of the contract with ORC.
- Kelsey spoke with Ashley about the chlorine levels in the water. Ashley ran several chlorine tests with different services of pumps and flow from BMMD, as well as pumping from Well 4 and Well 6. There were no abnormal levels detected.

- Kelsey will do more research on the purchase of a Chlorine meter.
- Jeff discussed invoices received from RKR. He asked if a bill was discounted for the period of time there was work done because they hit the gas line. There was discussion on keeping better track of time and material invoices.
- Kelsey presented a proposal from Joe Pauling at Intermountain Sales for a winter line locator. The 810 model for locating ductile water line is \$3300(new); a refurbished model is \$1,800. Jeff suggested that Kelsey contact one of our neighboring districts to see if they have any experience working with this unit and if it is accurate and easy to use.
- I&I seems to not be too high at this point in the season. It is expected that I&I will increase in the next few weeks.
- It was asked that hours paid from Kelsey, Randy & Jeff be allocated to specific water line repair projects going forward.

Next Meeting: The next meeting will be May 4th via Zoom or possibly in a driveway.

Adjourned at 6:53 PM