

# Mesa Cortina Water & Sanitation District

## Board of Directors Meeting Tuesday, November 2, 4:30PM Silverthorne Library

**Attendance**    **Board:** Billy Jack, Greg O'Neil, Stan Wagon, Jon Whinston via phone  
**Public:** none  
**Staff:** Kelsey Andersen, Assistant Manager; Michael Kurth, Bookkeeper

**Meeting was called to order at 4:35PM**

**Minutes:**    ***A motion was made to approve the minutes of the October 5, 2021 meeting. Motion approved.***

**Financials:**    Financial reports through the end of September 20, 2021, were e-mailed to the Board. Year to date income is at \$320,206 and is \$805 above budget. Operating expenses are \$223,501 and is \$12,827 below budget. Operating year to date net income is \$96,705.

**Business:**

- Kelsey informed the board of a possible water main break last week. The water tank lost about 40,000 gallons in 24 hours. After further investigation, no leak was located and the tank level is rising back up. At this point it is a mystery as to why the level in the water tank dropped. Kelsey will be keep a close eye on the system to see if this occurs again.
- Jeff, Greg and Kelsey did some fall cleanup projects. There were some minor items that were addressed. They also walked the section of water line that was replaced this summer. It was noted that we are in need of a couple more key extensions and a sign for a fire hydrant. There was also a PRV replaced.
- Kelsey informed the Board that well #4 is currently down. The electrical controls are in good condition and Kelsey has been working with Xcel to figure out the issue. It appears that the wiring between the pedestal and the meter needs to be replaced and possibly a new meter box with a disconnect switch.
- Kelsey reported that the meter is ready to be installed on the Huckabee construction project. Once payment for the meter is received the meter will be released. Kelsey briefly updated the Board on the status of the other current construction projects in the District.
- Kelsey updated the Board on the water main project. We have received an updated invoice from August from RKR, and it will be paid this week. We do not have an invoice from September work yet. The September invoice will not be paid until an addendum to extend the project is in place. RKR was supposed to prepare the addendum to the contract; we have not received at this point. Kelsey will supply a list of conditions and ask Tim Flynn to prepare an addendum to the contract to present to RKR.
- The Board reviewed the draft budget as prepared by Mike of Summit Bookkeeping.  
***There was a motion from Jon Whinston to increase the water and sanitation rates by 3.5% for 2022. The motion was seconded by Greg O'Neil. Motion carried.*** Billy suggested that we increase the water repair and maintenance line item to \$60,000 to cover the increase in recent years related to water line breaks. ***After some additional discussion, and to discourage excessive water usage, there was an additional motion***

***from Stan Wagon to increase the 3<sup>rd</sup> water tier by 5% and the 4<sup>th</sup> tier by 10% instead of the 3.5% increase previously adopted at this meeting. The motion was seconded by Billy Jack. Motion Carried.*** The Resolutions to adopt the budget will be prepared by Tim Flynn for review and potential adoption at the December Budget hearing.

-Kelsey has been working on the meter for the Boone Residence. We have not been able to get a meter reading for a period of time. The wiring of the meter will be double checked and the meter readings caught up. The meter is working just the communication with the Aclara Software is not accurate.

-Stan and Summit Bookkeeping continue to try to contact Kent Majors to pay for the manhole work complete earlier in the year.

-There has been no action to report on the homeowner requesting an adjustment of his water billing.

-Kelsey informed the board that the water testing has occurred. There was one home that exceeded recommended levels. There were some extenuating circumstances related to a water softener and reverse osmosis system. Kelsey also reported that the test standards will be changing in the near future. The next sampling event will be in early spring.

**Next Meeting:** The next meeting is scheduled for December 7, at 4:30PM, at Silverthorne Library.

**Adjourned at 6:39 PM**