

Mesa Cortina Water & Sanitation District

Board of Directors Meeting Tuesday, December 7, 4:30PM Silverthorne Library

Attendance **Board:** Billy Jack, Greg O'Neill, Stan Wagon, Randy Rehn
Public: none
Staff: Jeff Leigh, Manager; Kelsey Andersen, Assistant Manager; Michael Kurth, Bookkeeper

Meeting was called to order at 4:34PM

Minutes: ***A motion was made to approve the minutes of the November 2nd, 2021 meeting. Motion approved.***

Financials: Financial reports through the end of October 31, 2021, were e-mailed to the Board. Year to date income is at \$338,644 and is \$18,960 above budget. Operating expenses are \$250,688 and are \$37,665 below budget. Operating year to date net income is \$87,956.

Business: The public hearing as advertised was opened. There were no owners other than Board members and Jeff and Kelsey in attendance.

-It was noted that the proposed 2022 budget includes a 3.5% increase in water, sewer, standby and tap fees. It was also noted that the 3rd water tier in increased by 5% and the 4th tier by 10% instead of the 3.5%

-A motion was made by Randy Rehn to adopt resolution 2020-12-1, a resolution summarizing the expenditures and revenues and adopting a budget for the Mesa Cortina Water and Sanitation District, Summit County, Colorado, for the calendar year beginning of the first day of January 2022 and ending on the last day of December 2022. Motion was seconded by Greg O'Neill. Motion passed unanimously.

- A motion was made by Randy Rehn to adopt resolution 2020-12-2, a resolution appropriating sums of money for the Mesa Cortina Water and Sanitation District, in the amount and for the purposes set forth for the 2022 budget. Motion was seconded by Greg O'Neill. Motion passed unanimously.

- A motion was made by Randy Rehn to adopt resolution 2020-12-3, a resolution not to certify general property taxes for the tax year 2021 and authorizing the certification of a zero mill levy to the county commissioners of the county of Summit, Colorado. Motion was seconded by Greg O'Neill. Motion passed unanimously.

The public hearing was closed.

-Kelsey has been working with Tim Flynn with regard to the Amendment to the contract with RKR for the water line construction project. Tim has prepared a draft of an Amendment to the agreement. The Board discussed the Amendment and had a few proposed changes. Kelsey will relay the proposed changes to Tim. Once the Amendment is finalized, Kelsey will present to Rob Sister of RKR for his consideration.

-Kelsey informed the Board that Scott has completed the valve key extension for those needed from the water line construction. The fire hydrant signage will also be corrected.

-RKR has replaced a sewer service line that was damaged during the construction of the water line. RKR will also scope additional sewer service lines (approximately 10) to be sure that there are no additional damaged service lines.

-Kelsey updated the Board with the repairs to electrical work on Well #4. A permit will need to be pulled to complete the electrical work. Hopefully, the project will be completed and back online before the holiday season.

-There was a water main break on Lake View on November 9th. RKR was unable to complete the repair. After contacting 12 contractors; Luis from EHL was able to get the repair completed.

-Jon and Kelsey did a walk through on 1149 Royal Buffalo. The correct bedroom count is 3 and 4 bathroom for 1.1 EQR's for billing purposes. We have been billing correctly.

-On 224 Elk Thistle, it was discovered that there was a stubbed-in bathroom that has now been completed. It is now a 4 bedroom 3 bathroom. We will need to invoice them for an additional tap fee at \$950.00 and update their EQR billing to 1.1 going forward.

-The defective meter at the Boone property at 377 Royal Redbird has been replaced. It was determined that the District needs to bill the owner the cost of the replacement meter at \$400.

-Kelsey updated the Board with regard to the alarm system upgrade. The equipment is scheduled to be received in the next month.

- There was a motion by Billy Jack to retain Tim Flynn of Collins Cole Flynn Winn & Ulmer, PLLC as the attorney for the District. Motion Carried.

Next Meeting: The next meeting is scheduled for January 4, at 4:30PM, at Silverthorne Library.

Adjourned at 6:30 PM