

Mesa Cortina Water & Sanitation District

Board of Directors Meeting

Tuesday, March 1, 4:30PM

North Branch Silverthorne Library

Attendance **Board:** Billy Jack, Greg O'Neill, Stan Wagon, Randy Rehn, Jon Whinston
Public: none
Staff: Jeff Leigh, Manager; Kelsey Andersen, Assistant Manager; Michael Kurth, Bookkeeper

Meeting was called to order at 4:34PM

Minutes: *A motion was made by Randy Rehn to approve the minutes of the February 1, 2022 meeting, seconded by Jon Whinston. Motion approved.*

Financials: Financial reports through the end of January 31, 2022, were e-mailed to the Board. Year to date income is at \$22 and is \$948 below budget. Operating expenses are \$27,632 and are \$2,6462 below budget. Operating year to date net income is (\$27,609).

Business:

- There was some discussion with regard to an insurance claim related to the water main break on Thimbleberry. Randy has been in touch with Colorado Special District Property and Liability Pool to get more information related to our insurance coverage and potential charge to the District. Randy will keep the Board informed of any developments related to the claim.
- Kelsey spoke to the Board about the insurance coverage for the Water Manager and Assistant Water Manager positions. Randy will explore the cost related to paying for insurance coverage for "employees" of the District as opposed to subcontractors. Worker's Compensation and Liability will need to be considered.
- There was discussion with regard to procedures and District priorities in the event of a water emergency. Kelsey's schedule with JSA will be 10-hour days, Monday through Thursday and may have some flexibility. Kelsey will check with using ORC as a potential backup. RKR was also mentioned as possible help in isolating a water line break in the event of an emergency.
- There was brief discussion with regard to a Board succession plan. It was agreed that the Board needs to be proactive in recruiting new Board members to replace retiring members over the next few years. Please let Kelsey if you have any potential candidates.
- Kelsey and Jeff will work on official job descriptions to help define water manager roles.
- Kelsey will find out if there is additional equipment that we can use with our membership in the JSA, in addition to the camera.
- Jeff has been in contact with the Town of Silverthorne with regard to potential leasing EQR's from the Town. He is pretty confident that the town will be willing to move forward with an agreement for the Town to commit to lease EQR's in the future to the District. The option to purchase additional ERQ's from the Town will also be investigated. The redefinition of the EQR plan with the JSA does not appear to be moving forward at this point.

- The Board has approved the letter to homeowners concerning the moratorium on usage of EQR's. Jeff will work with Jeaniene to get circulated to homeowners.
- There was a brief discussion on placing an EQR limit allowed, per lot, going forward. It was suggested that the limit be put at 1.4 EQR's. It was proposed that this subject be brought up at the next annual homeowners meeting for further discussion.
- The Board will address the status of the May Board elections at the April meeting.
- We have been informed by Marchetti & Weaver LLC that we will not be able to complete an Annual Audit Exemption for 2021. This is due to the Loan funds received and expense incurred in relation to the water line replacement project, which puts us over the \$750,000 state limit. Mike will contact Kyle Logan, as recommended by Marchetti, to see what the cost will be to complete the 2021 audit.

Next Meeting: The next meeting is scheduled for April 5, at 4:30PM, at Silverthorne Library.

Adjourned at 6:38 PM