

Team Captain

Year Round

Captains Meetings

- Actively participates on Monthly Captains Committee. If you are unable to attend a meeting, you must notify President and send Co-Captain or other designated person to attend meeting and ensure they are up to speed on any upcoming votes that will happen during that meeting. If there is no representative for 2 consecutive monthly meetings, the President will reach out to the team for a new representative/captain (9-16-21 meeting vote)

Communications

- Communicate to the team after each Captain Committee meetings regarding decisions made at meetings, upcoming activities, changes, dates, etc.
- Communicate to committee any concerns, suggestions, etc. from their team at Captains Committee meetings
- All team communications including committee communication, changes to Conditions of Competition, any pertinent information distributed at monthly Village Cup Committee Meetings
- Ensure yearlong communications about upcoming tournament to include teambuilding, rules, registration and managing handicaps as expected through the Ghin system throughout the year ensuring posting compliance
- Shirts – new or existing? Color, obtain sizes and sleeve preference. Place order incl. extras for unanticipated needs

Sub Committee

- Must actively participate in at least one subcommittee

Tournament Responsibilities

Registration

- Team recruiting and selection ensuring the spirit of sportsmanship for players signing up for any team. Helping players in last few days of registration to find another team that may have openings or encouraging them to go on wait list.
- Captains reserve the right to finalize the team roster based on players availability.

Handicaps

- Captains must ensure that players are meeting the GHIN requirements for posting and managing handicap compliance in accordance with Villages Handicap Committee standards.

Pro-am & Kickoff Party

- Submit Pro-am participant names on time
- Organize team participation in Kickoff Party

Pairings Responsibilities

- Must return pairings by dates and times specified in team assignment process document. In the event of an emergency, ensure Co-Captains returns pairings on time. Pairings not returned on time will use last tournament day pairings. If 1st day pairings are not returned on time, pairings will consist of the first 14 people on the team roster paired in order.

Tournament Responsibilities both Week 1 and Week 2

- Must be present for both weeks
- Communicate update messages to team players
- Day of Play responsibilities may occur even if you are playing
- Address any code of conduct issues with players
- If you are not playing in week two responsibility for morning set up, scoring and pace of play of groups will start with captains. All captains will be expected to be present to help (barring any emergencies)