RESTAURANT INFORMATION SHEET

Welcome to the team! Below is some good information to keep handy to help answer your questions and contact your leadership team if you need!

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| Restaurant Address | Unit 3 5111 22st Red Deer T4R 2K1 |
| Restaurant # | 305 |
| Restaurant Phone # | 403-340-1420 |
| Restaurant Email | Jjamstims@hotmail.com |
| Owner Name | Suzanne and Abe Robalo |
| Owner Email/ Phone # |  |
| Manager Name | Stacy Seeger and Stephanie Seeger |
| Manager Email/ Phone # |  |

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| SCHEDULES |

Schedules are available on Friday Afternoon

If you have a concern with your schedule: Contact Management

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| TIME OFF REQUEST |

To request time off: Use the black book off book near the office

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| SICK/ EMERGENCY DAY |

The Health of our team is very important to us! When you are sick please contact 403-340-1420 Please see the orientation handbook for all information.

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| TRAINING PLATFORM |

To access the training platform, go to jjamstimscom.godaddysites.com

Username: Jjamstims@hotmail.com

Password: Tims1987

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| PAYROLL |

You will receive your payroll via (Direct Deposit, Cheque etc) every SECOND FRIDAY