

November 10, 2025

RE: Delta College: Water Tower Pump Control Upgrade

Bid Delivery: DELTA COLLEGE will receive proposals until 2:00 PM on Thursday 12/04/2025.

Quotations will be accepted by hardcopy or email. Send to Anthony Khalil Room P029 at DELTA COLLEGE 1961 Delta Road, University Center, Michigan 48710 or anthonykhalil@delta.edu

1. Scope of Work

Perform all work as delineated in October 14, 2025 bidding documents prepared by Peter Basso Associates Consulting Engineers.

This project is being bid as “Mechanical Prime”. The mechanical contractor will act as the general and other contractors will be subcontractors to the mechanical contractor.

2. Pre-bid Conference

A. There will be a pre-bid conference at 11:00 am on Tuesday 11/18/2025. We will meet at the powerhouse on main campus.

3. Taxes

A. Each bidder shall include in their proposal, and agrees to pay all fees and taxes, including sales and use, which they may be required to pay in connection with the performance of the contract.

4. Performance, Labor, & Materials Bond

A. The successful bidder shall furnish a performance bond and a labor and materials bond equal to 100% of the contract sum within 15 days after acceptance of his proposal. Cost of these bonds shall be included in the contractors bid.

5. College Reservation of Rights

A. The College reserves the right to accept any proposal or proposals in whole or part, to negotiate further regarding any terms of the proposal with one or more applicants to achieve the best proposal as determined by the college at its sole discretion, and to reject any or all proposals, for any reason whatsoever, should it be deemed in the best interest to the college to do so.

B. The College reserves the right to waive or disregard any informality, irregularity or deficiency in any proposal.

6. Award of Contract

It is the owner's intent to award a contract to the lowest responsible and competent bidder provided the bid has been submitted in accordance with the requirements of the bidding documents and does not exceed the funds available for construction. The owner reserves the right to award to the bidder which in its judgment has submitted the bid which is in the owner's best interest.

7. Insurance Requirements

- A.** The Contractor, before commencing the work, shall furnish certificates of insurance meeting the attached requirements.
- B.** All insurance coverage shall be provided by insurance companies having policy holder ratings no lower than "A" and financial ratings not lower than "XII" in the Best's Insurance Guide, latest edition in effect as of the date of the Contract.
- C.** The Contractor is responsible for determining that Subcontractors are adequately insured against claims arising out of or relating to the Work. The premium cost and charges for such insurance shall be paid by each Subcontractor.
- D.** The limits of liability, as stated, may be arrived at using a Split-Limit or a Combined Single Limit basis. However, the total limit of liability shall not be less than that stated in the requirements.

8. Prevailing Wage

- A.** **This is a prevailing wage project. Please obtain wage rates from the State of Michigan website and prepare your proposal accordingly.**

9. Proposal Form

- A.** Make bids upon forms provided, properly signed and with all items filled out. Do not change the wording of the proposal form, and do not add words to the proposal form.

10. Non-Discrimination Statement

- A.** It is the policy of Delta College not to discriminate in employment, education, public accommodation or public service on the basis of religion, race, color, national origin, age, sex, marital status, sexual orientation, height, weight, arrest record, veteran status, disability, or other classifications as required by applicable U.S. federal, state or local law. Direct inquiries to the Equity/Compliance Officer, Delta College, 1961 Delta Road, Office J101, University Center, MI 48710, telephone 989-686-9122, or email: equityoffice@delta.edu.

11. Sustainable Purchasing Procedures

- A.** Delta College is committed to incorporating environmentally-conscious choices into purchasing and procurement processes. As part of this effort, requests for quotations, proposals and bids include a request for vendors to provide information on their company's green initiatives and environmentally-friendly purchasing practices. Companies that are able to supply environmentally preferable products and services (especially post-consumer recycled materials) that meet performance requirements will be encouraged to offer them in bids and proposals. Delta College will use sustainable purchasing by applying the methodology of "Reduce, Reuse, Recycle, and Recover." Whenever practicable, attention should be given to the environment through the evaluation of this methodology along with performance, life expectancy, quality, and value for money.

12. Non-Iran Linked Business.

By signing the proposal form, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the College in this regard."

If you have any questions regarding the bid documents, feel free to contact me at 989-686-9407 or anthonykhalil@delta.edu

Sincerely,
Anthony Khalil
Planning and Construction Manager