

Job Title: Part-Time Boat House Manager

Location: River Forest Campground

Work Schedule:

- **Friday:** 4:00 PM - 8:00 PM
- **Saturday:** 7:30 AM - 7:30 PM
- **Sunday:** 8:00 AM - 2:00 PM
- **Extended Hours:** 7:30 AM - 7:30 PM on Memorial Day, 4th of July week, and Labor Day
- **Seasonal Position:** Memorial Day through Labor Day

Compensation:

- **Bonus Compensation:** Year-over-Year Bonus: 5% of net growth from the previous year.
- **Guest Satisfaction Bonus:** \$5 per 5-star review mentioning the employee.
- **Overtime:** Additional compensation for hours worked over 8 hours per day.
- **Housing:** Nightly accommodations available based on schedule.

Job Overview: We are seeking a dedicated and energetic Part-Time Boat House Manager to oversee the operations of our boat house during peak season. This role requires a proactive individual with strong organizational skills and a passion for outdoor recreation. The Boat House Manager will be responsible for managing adventure activities, coordinating schedules, and maintaining a clean and safe environment for our guests.

Key Responsibilities:**1. Adventure Management:**

- Maintain, display, and promote the adventure activities offered by the campground, ensuring they are aligned with guest interests.
- Create new adventure experiences that appeal to a wide range of guests.
- Execute shuttle services, including providing safety speeches and ensuring all safety measures are in place.
- Assess and address safety needs, ensuring a secure environment for all participants.
- Ensure all equipment is safe, clean, and ready for use, including performing daily inventory counts.
- Fuel up all equipment prior to rafting trips to ensure smooth operations.

2. Scheduling & Coordination:

- Review daily and upcoming schedules with the Store Manager to ensure smooth operations.
- Check and coordinate rafting reservations for the weekends, managing the process on a first-come, first-served basis.
- Anticipate potential complications, such as weather changes or equipment issues, and communicate them promptly to management.

3. Additional Duties:

- Assist with running the convenience store as needed.
- Help with wood deliveries, bundling, and mowing to maintain the campground's appearance.
- Maintain cleanliness across the campground, including campsites, the barn, store, workshop, and other guest areas.

Qualifications:

- Strong organizational and multitasking skills, with the ability to manage multiple responsibilities effectively.
- Excellent communication abilities and a strong focus on guest service.
- Ability to foresee potential challenges and address them proactively.
- Basic mechanical skills, with the ability to manage equipment and perform safety checks.
- Prior experience in sales or service roles is a plus.
- Experience in outdoor recreation or adventure management is preferred, but training is available for the right candidate.
- Valid driver's license.

How to Apply: Interested candidates should submit their resume and a brief cover letter detailing their experience and why they are a good fit for this role.

Application Deadline: ASAP