

REMEDIATION PROJECT MANAGER (250318)

Posting Dates	March 18, 2025 – April 18, 2025
Pay Range	\$36.06 - \$45.67/hour (\$75,000 - \$95,000) + Profit Share
Location	Colorado Front Range (within 90 minutes of Greeley)
Education	BS/MS in Biology, Environmental Science, Natural Resources Management, Geology or equivalent degree or experience.
Professional Experience	5-10 years
How to Apply	Email resume and cover letter to talent@confluence-cc.com or apply through Indeed.
Position Type	Full-Time: Salaried exempt.

About Us

Confluence Compliance Companies, LLC (Confluence) is a growing team of environmental professionals based in the Rocky Mountains. Our employee-focused company provides competitive pay and benefits in a flexible work environment. Our goal is to deliver the highest quality work product at the lowest cost. We achieve this by finding and retaining skilled professionals who are adaptable and recognize the importance of continuous personal and organizational improvement, standardization, and effective communication. Our team understands that the only guarantee is change and we thrive on the opportunities that come from constantly changing regulatory, social, economic, and technological environments. If you are a high performing, flexible problem solver looking for an opportunity to join a team of like-minded professionals, we hope this position is a good fit for your skillset and invite you to apply.

Description

Confluence is seeking qualified individuals based on the Front Range of Colorado able to support remediation and water quality projects locally and throughout the Rocky Mountains. The position will require occasional travel to project sites to provide oversight of company personnel and contractors, to audit safety practices, and to generally evaluate project status and scope conformance for project teams. Successful candidates will have a valid driver's license, have excellent verbal and written communication skills, be comfortable working alone in remote locations, possess excellent attention to detail, be able to perform in a fast-paced collaborative work environment, and be self-motivated. This is a project-level position where demonstrated competency and technical expertise is expected of any applicant.

Responsibilities

- Prepare scopes of work (SOW) and budgets for new and ongoing projects and monitor for, and communicate, any deviations from plans.
- Author and provide review of technical reports and associated documentation and deliver those materials to clients and regulators.
- Prepare and coordinate development of all aspects of simple and complex proposals for new business opportunities.
- Support interviewing, hiring, mentoring, training, and managing junior team members.
- Review and approve timesheets for supervised personnel.
- Review invoices for budget compliance, communicate deviations, and resolve conflicts.
- Ensure project documentation standards and practices comply with company and client policies, and where applicable, regulatory requirements.
- Complete and participate in daily safety planning exercises for field work and ensure all project safety planning requirements are strictly adhered to.
- Participate in the development and enforcement of work product standards and represent the company in product deliverables and personal behavior.
- Travel to and from job sites in personal and/or company provided field vehicles.
- Maintain accurate time and submit timesheets on a weekly basis.

Requirements

- Must be located within 90 miles of Greeley, Colorado.
- Oil and Gas experience.
- Strong attention to detail.
- Strong technical writing.
- Demonstrated project experience and technical expertise.
- Demonstrated knowledge and experience with data analysis and remediation technology/systems design, installation, and maintenance.
- Ability to multi-task and manage your own time.
- Strong verbal and written communication skills.
- Demonstrated experience in Microsoft Office and Adobe Acrobat software.
- Have a home office with a reliable internet connection, conducive to remote work.
- Be self-motivated and comfortable working without supervision.
- Maintain auditable personal notes on work completed to backup billed project work and approved indirect time.
- Comply with all Confluence and client policies and procedures.

This is a safety-sensitive position which will require the following:

- *A current driver's license and safe driving record.*
- *Background check.*
- *Drug testing (pre-employment, random, and post-incident).*

Confluence Compliance Companies, LLC is an equal opportunity employer.

