



Registered Charity no. 1122647

# REGISTRATION FORMS

Enclosed within this pack are the registration forms required for the coming season. You will find the following forms:

## **Standon & Puckeridge Hares F.C. Membership and Contact Form**

This form is to register the player to Standon & Puckeridge Hares Football Club and ensures that the player is then covered by the Club insurance as well as confirming the Club has all the relevant details including any medical conditions. Please ensure that all contact details are included. If details change throughout the year, please remember to notify the Club Secretary as well as the squad manager(s). Please ensure the membership form is not only completed but signed in the relevant places. It is a requirement that the details of all players and anyone who trains regularly at the Club are held on a Club register that must be made available to the F.A. if they request it. This information will NOT be available to any other individual or organisation.

## **Registration Fees Form**

Under the payment section please add the amount of initial payment you are enclosing and how you intend to pay the remainder

## **League Registration**

This year there are five leagues S&P Hares FC are registered to:

- Royston Crow Youth Football League (RCYFL)
- Mid Herts League (MHL)
- Cambridge & District Colts League (CDCL)
- Hertfordshire Youth League (HYL)
- Hertfordshire Girls League (HGL)

## **Royston Crow, Cambridge & District Colts, Hertfordshire Youth & Hertfordshire Girls Leagues**

All of RCYF, CDCL, HYL & HGL use the Whole Game System (WGS) for player registration which is done electronically. All players should send a photo by email or text to the Manager or directly to the Club Secretary, **new players** must also include proof of identity (passport or birth certificate). WGS also requires the date of birth of the Parent/Guardian so they can verify the person associated with the young player and maintain security of the data.

## **Mid Herts League**

MHL are now using the Whole Game System (WGS) for player registrations. See above. In addition, the MHL registration process requires independent verification of ID (passport or birth certificate). In addition to all new players & teams entering the MHL system must require this information to register regardless of whether they were registered on WGS previously.

The leagues require players to be registered by 31<sup>st</sup> July at the latest. If a team has insufficient players at this date, they may not be permitted to enter the league.

Like the Club, the leagues are staffed by volunteers and they give their time to ensure everyone is available to play by the start of the season providing the registration forms are submitted by the deadlines.

Please read through all the documents thoroughly and complete and return pages 3 and 4 plus payment to your squad manager who will check them before passing them on to the Club Secretary.



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## CLUB DIRECTORY

DESCRIPTION/ TOPIC	CONTACT	OFFICER	PHONE	EMAIL
Club continuity	Chris Tye	Chair	07540 728 173	chris.tye1810@yahoo.com
All Registration details	Andrew Price	Club Secretary	07503 978 705	HaresFC@outlook.com
All Club finances	Paul Greenaway	Treasurer	07957 207 446	greeners80@icloud.com
	Chris Adams		07753 301 299	CJSadams@hotmail.com
Disciplinary & Grievances, Anti Bullying & Equality Policy	see web site <a href="http://www.haresyouth.com">www.haresyouth.com</a>			
Website/Publications				
Child Welfare	Laura Adams	Child Welfare Officer	07812 669 989	ljadams@hotmail.com
Soccer Schools	Andrew Price / Paul Greenaway		07503 978 705	HaresFC@outlook.com
TEAM CONTACTS	CONTACT	LEAGUE	PHONE	EMAIL
Academy	Phil Baines	NA		HaresFC@outlook.com
Under 7s	TBC	TBC		
Under 8 Orange	Mick Barber	TBC	07956 289 979	mick.barber@fayers.co.uk
Under 9 Orange	Chris Eddy	TBC	07538 859 586	chriseddy047@gmail.com
Under 9 Black	Dave Beer	MHL	07799 694 058	dave.visibleearth@gmail.com
Under 11 Orange	Andy Blanch	RCYFL	07961 140 598	andyblanch78@gmail.com
Under 11 Black	Chris Adams	TBC	07753 301 299	CJSadams@hotmail.com
Under 11 White	Lee Cole	TBC	07787 269 123	lee_phoebe1@icloud.com
Under 13 Orange	Stuart Thorogood	MHL	07469 186 092	stuartthorogood@hotmail.com
Under 13 Black	Andrew Price	CDCL	07503 978 705	HaresFC@outlook.com
Under 15 Orange	Sara Sissens	MHL	07581 231 090	sarasissens@outlook.com
Under 15 Black	Chris Tye	CDCL	07540 728 173	chris.tye1810@yahoo.com

Please refer to the Club web site at [www.haresyouth.com](http://www.haresyouth.com) for latest amendments and additions.



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# REGISTRATION FEES

**PLEASE NOTE THAT REGISTRATION FOR THE 2025/26 SEASON WILL NOT BE PERMITTED IF FEES REMAIN IN ARREARS TO HARES FROM THE PREVIOUS SEASON OR OTHER EVENTS**

In all cases an initial payment must be made to register. The club has introduced 2 options to complete payment throughout the season:

Option 1 Subsequent payments due by 31<sup>st</sup> October and 31<sup>st</sup> January.

Option 2 Standing order from September to January for a set monthly amount.

Failure to pay the required amount on time may result in exclusion from matches and training until resolved.

Refund of fees may be available if a player leaves during the season and providing all kit is returned.

	Total Annual fees	Minimum amount payable on Registration	Subsequent Payments Option 1		Option 2
			Instalment by 31 <sup>st</sup> October	Instalment by 31 <sup>st</sup> January	Monthly standing order September to January
Under 7 & 8	<b>£100.00</b>	£50.00	£30.00	£20.00	£10.00
Under 9 & 10	<b>£125.00</b>	£70.00	£30.00	£25.00	£11.00
Under 11 to 18	<b>£150.00</b>	£80.00	£35.00	£35.00	£14.00

It is the Club's policy that no child be excluded from playing because of financial hardship. Please contact the Club Treasurer if you find yourself in this position.

## DISCOUNTS

Discount for second child: please deduct £15.00 from the total and third child deduct £20.00

Players registering for training only receive a 50% discount after all other discounts are considered

Players Name	2025/26 Age group	Total Amount	Initial Payment	Subsequent Payments	
			(Minimum as detailed above)	Option 1	Option 2
				Transfer by 31 <sup>st</sup> October	Transfer by 31 <sup>st</sup> January
		£	£	£	£
(-£15)		£	£	£	£
(-£20)		£	£	£	£
Total		£	£	£	£

Initial or full payment of fees can be made directly into the Club Bank account and must include player's name and squad as a reference, e.g. H Kane U10:

Please tick box if paying directly into the Bank

Account name : Standon & Puckeridge Hares FC

Sort code: 20 20 37

Account number: 90729558

**Gift Aid:** As long as you are a UK taxpayer, Gift Aid enables you to boost the value of your donations by currently as much as 25p for every £1 you give us. For example, if you give £10 to S&P Hares F.C., we will be able to claim an extra £2.50 from HM Revenue & Customs. If permission is granted, for each player registration, Hares will claim a £50 donation from money paid per child to qualify for Gift Aid.

Please tick box to allow club to reclaim 25p of each £1 via Gift Aid:

Please tick box to register all future donations for Gift Aid:



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## S&P HARES FC MEMBERSHIP & CONTACT FORM 2025-26

Player Details		
Player Name:		
Age as of 1st September 2025:		
Date of Birth:		E-Mail if aged 16+: <input type="text"/>
Parent / Guardian Details:		
1st Parent/Guardian		2nd Parent/Guardian
Name:	<input type="text"/>	
FA FAN Number (if known):	<input type="text"/>	
Home Address:	<input type="text"/>	
Parent Date of Birth required by the FA	<input type="text"/>	<input type="text"/>
Phone:	<input type="text"/>	Phone: <input type="text"/>
E-Mail:	<input type="text"/>	E-Mail: <input type="text"/>
Player Medical Notes:		
Any known illnesses, medical conditions or allergies:	<input type="text"/>	
Photography		
Following guidelines from the F.A. permission cannot be denied for taking photographs in public places, however if there is a legal reason why photographs should not be taken of your child you should make your team coach and the Club made aware of this.		
GDPR		
By becoming a member of S&P Hares FC you agree to the Club using your data for the purposes set out in the Privacy notice available on the Club web site <a href="http://www.haresyouth.com">www.haresyouth.com</a> or from the Club Hon. Secretary.		
Code of Conduct and Basic First Aid Acknowledgement Form		
I have read and accept the Club rules and policies as defined in the 2025/2026 season registration pack and will ensure that anyone else attending matches and training is made aware of them and will accept them. I have read and explained them to the following players in my care. I also give permission for basic first aid to be administered on the player listed below.		
<hr/>		
Signed by Parent / Guardian	Date	



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## CLUB CODES OF CONDUCT

Players	Coaches and Managers	Parents and Supports
<ol style="list-style-type: none"><li>Respect for your coaches must be given at all times.</li><li>There must be no bullying of any kind towards any of your club mates</li><li>No abuse or racial remarks shall be made towards any other player, official or supporter of HYFC or any visiting club.</li><li>You must always stay within the grounds of the training session or matches at all times whilst under the charge of the club.</li><li>Shin-pads must be worn to both training and games.</li><li>A non-fizzy drink should always be brought with you to training.</li><li>Always shake your opponent's hand after a game.</li><li>Do not answer the referee back.</li><li>Please adhere to the times specified for training and games.</li><li>You must take responsibility for your own clothes at training.</li><li>Always encourage your team and club mates. Never be negative.</li><li>None of the official HYFC kit must be worn for training or outside use matches only please, except for Rain Jackets/Drill tops.</li><li>All subs (where applicable) are due on the day of training.</li><li>Your coach must be notified 48 hours in advance (where possible) if you are unable to play a pre-arranged game.</li><li>No jewellery can be worn at training or for games</li><li>Any kit retained by a player MUST be returned if they leave the club.</li><li>Any player being found guilty of an unlawful act will be banned from the Club.</li><li>A player or parent/guardian of that player MUST inform their team's manager of any injuries ASAP.</li><li>Player's shirts are to be tucked in whilst playing a match.</li><li>Suitable and safe footwear must be worn for all training and matches.</li><li>Always inform your Manager or Coach of tiredness or injury.</li><li>Camera phones must not be used in or around the Changing rooms.</li><li>Players are liable for any fines incurred if they are booked or sent off</li><li>Abide to the FA Respect codes of conduct.</li><li>No adverse comments regarding any players, Club officials or Match officials to appear on any Social Networking sites.</li></ol>	<ol style="list-style-type: none"><li>Always respect your players.</li><li>Always arrive on time.</li><li>Always have the correct equipment available.</li><li>A first aid kit must be made available for both games and training.</li><li>Be available wherever possible to attend the appropriate training courses.</li><li>Show no favouritism towards players.</li><li>Display good sportsmanship at all times.</li><li>No smoking or drinking alcohol whilst in charge of the players.</li><li>Be responsible for the behaviour of players, parents and supporters during training sessions and matches.</li><li>Ensure that suitable and safe footwear is worn by your players at all training sessions and matches.</li><li>No swearing in and around the training area and when representing the club.</li><li>Must be aware of any players in his/her group whose parent/guardian has not given permission for their child to be videoed or photographed.</li><li>Must seek agreement from opposing team managers if a parent/guardian/supporter wishes to video the game.</li><li>There must be no arguing with or abusing of any match official. Any disputes should be reported to the match delegate and if necessary, a report should be submitted to the league or governing body after the game has finished.</li><li>Camera phones must not be used in or around the changing rooms.</li><li>Abide to the FA Respect codes of conduct.</li><li>No adverse comments regarding any players, Club officials or Match officials to appear on any Social Networking sites.</li><li>The F.A. have recommended that players belonging to the Club who are under 18 should not be accepted as friends on Social networking sites unless they are family or close friends.</li></ol>	<ol style="list-style-type: none"><li>There must be no negative words said to the players or coaches encouragement only please.</li><li>If you have a problem with your child not playing or are unhappy about anything to do with the club, then this must be discussed outside of training and game times, either with the team manager or club chairman.</li><li>There must be no arguing with or abusing of the referee.</li><li>Any fines incurred by players during the season will be reviewed by the club committee. This review will take into account the severity of the incident in question and will decide responsibility for payment.</li><li>Your manager or coach must be notified 48 hours in advance (where possible) if you are unable to play a pre-arranged game.</li><li>Ensure your child arrives and is collected at the correct time.</li><li>Inform your manager if there has been a change in your child's medical condition, or if they are carrying any injuries.</li><li>No swearing at any player, official or other supporters.</li><li>No abusive or racial remarks are to be made towards any player, official or supporter.</li><li>No drinking alcohol during training sessions and matches.</li><li>Ensure that suitable and safe footwear and clothing are worn by your child for all training and matches.</li><li>Without approval from the team manager to do so, parents/guardians/supporters should refrain from giving children instruction on what they should be doing during matches and training as the children are trying to carry out the instructions of the manager and/or coach of the team. Additional instruction merely confuses the children.</li><li>Any person wishing to video or photograph any match or training session must first gain the permission of the manager (the team manager will be aware of any players in his group whose parent/guardian has not given permission for such) prior to commencement of video or photography. The team manager must in turn ask the permission of the opposing team's manager if a game is being played.</li><li>Always involve the Manager or coach by talking about arrangements and decisions relating to further football development.</li><li>Camera phones must not be used in or around the Changing rooms.</li><li>Abide to the FA Respect codes of conduct.</li><li>No adverse comments regarding any players, Club officials or Match officials to appear on any Social Networking sites.</li><li>No smoking is permitted on school grounds.</li></ol>

# I RESPECT THE STANDARD

**Club Name:** Standon & Puckeridge Hares FC



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## THE GRASSROOTS CODE FOR ADULTS IN YOUTH FOOTBALL



**We're here to enjoy ourselves...win, lose or draw.**

**To help make football more enjoyable for all I should:**

- Come to training and matches with a positive attitude and put the well-being of children first.
- Recognise examples of respect, effort and good play, as well as achievement.
- Appreciate grassroots football should be about children playing and having fun, not solely about results.



**We always treat others as we'd like to be treated. To give respect at football I must:**

- Always use respectful and positive language and actions.
- Not argue with the referee, coach, and officials, and accept their decisions.
- Avoid coaching from the sidelines as a spectator, recognising this is likely to cause uncertainty and confusion across the team.
- Encourage children to show fair play by shaking hands with opponents and being kind, whether we win or lose.
- Stay in designated spectator or technical areas.
- Tidy up after myself and take care of the facilities we use.



**We embrace our differences, football is a game for everyone.**

**To be inclusive at football I must:**

- Show zero tolerance for discrimination of any kind.
- Report anything that concerns me via the relevant channel.
- Treat people based on their character, and nothing else.
- Accept that we all bring our own personal perspectives to the game.
- Not exclude anyone because of background or personal characteristics.
- Strive to give fair playing time to all children.



**We're a team, on and off the pitch. To help us bond as a team I should:**

- Remember we are 'one team' helping young people enjoy football.
- Encourage players and celebrate their effort.
- Avoid criticising players if they make a mistake.
- Discourage cheating, complaining and time wasting from everyone.
- Accept that my child may not always be able to play in their favourite position, or may need to make a break to give someone else playing time.



LOVE FOOTBALL.  
PROTECT THE GAME.



# I RESPECT THE STANDARD

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**We all have a role in safeguarding young people and vulnerable adults.**

**To keep everyone safe I must:**

- Accept it is my responsibility to know if my role in football places me in a position of trust.
- Speak to my Club or League Designated Safeguarding Officer if I am unsure whether I am in a position of trust.
- Understand appropriate boundaries must be in place, both online and during face-to-face activity.
- Let a Club Official know if I see anything that looks unsafe.
- Be aware of who the first aiders are, and where the nearest Automatic External Defibrillator is located.
- Keep appropriate boundaries by:
  - Always putting the well-being of children first.
  - Being friendly but professional.
  - Encouraging children to review their own progress.
  - Raising concerns about a child to the Club Welfare Officer if they display behaviour not usual to them or which causes concern.
- Follow the 'Physical contact and young people: Guidance for grassroots football' guidelines. If my role requires physical contact with a child, I will:
  - Ask the child's permission and explain the type of, and reason for the physical contact.
  - Keep physical contact to skill development, first aid, harm prevention or celebration of success or comfort in times of distress.
  - Ensure another responsible adult is present for the duration.
  - Remember physical touch should be culturally sensitive to a child.
  - Not participate in training, warm up or cool down sessions with children (including my own) to protect them from accidental physical harm.

**IF I DON'T  
live up  
to the  
Standard**

**I understand that my club, League, County FA or The FA may take action, that could include:**

- Giving me a verbal warning.
- Asking me to meet with the Club, League or CFA Designated Safeguarding Officer.
- Asking me to meet with the Club Committee.
- Asking that I complete an FA education course.
- Asking that I leave the match venue.
- Requesting that I do not attend future games.
- Suspending me or removing my Club membership.
- Fining me.
- Fining and/or suspending my Club.

#### **About Referees, Assistant Referees and Match Officials:**

The FA believes that all Match Officials should be able to officiate free from the threat of violence or intimidation. Any threatening behaviour or physical contact on a Match Official will result in a lengthy exclusion from football and possibly a criminal prosecution.

**Signed:**

**Date:**



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PROTECT THE GAME.

