



Deacon

In the New Testament, the Greek word for deacon is *diakoneo*, which means "to be an attendant." It refers to a waiter, or one who waits upon or serves others. From this word we get the English word "deacon." We first see the word "deacon" used this way in the book of Acts chapter six. The men who were giving themselves to feeding the flock by preaching and teaching realized that it wasn't desirable for them to neglect the Word of God to serve tables. As such, they found seven other men who were willing to serve and put them in place to minister to the church's physical needs while the elders or pastors ministered to their spiritual needs.

Today, for the modern church, these roles are essentially the same. Elders and pastors are to "preach the word...reprove, rebuke, and exhort, with complete patience and teaching" (II Timothy 4:2), and deacons are to be appointed to take care of everything else.

According to the Word of God, the office of deacon is an honor and a blessing. "For those who serve well as deacons gain a good standing for themselves and also great confidence in the faith that is in Christ Jesus" (I Timothy 3:13).

Ministry Area / Department	Facilities
Position	Deacon
Accountable To	Senior Pastor
Ministry Target Audience	Congregation
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Spiritual Maturity Level	Mature Christian
Spiritual Gifts	Serving Giving Exhortation Leadership Helps Administration Disciplined
Talents or Abilities Desired	General maintenance, proficiency with basic tools
Best Personality Traits	Faithful Reliable Loyal Curious Friendly Optimistic Compassionate Organized
Passion For	People, Serving, Structure, Solving Problems
Length of Service Commitment	Indefinite
Background Investigation Required	Yes



ANTICIPATED TIME COMMITMENTS:

1. Participation in team meeting: weekly/monthly, as needed.
2. Supply ordering & inventory management: monthly, as needed.
3. Maintenance, facilities, and grounds upkeep: weekly/monthly, as needed.
4. Normal Sunday operations: weekly, opening and closing of facility.
5. Special services/events: facility prep and opening & closing facility, as needed.
6. Special projects: as needed.

RESPONSIBILITIES/DUTIES:

1. **Greeting and Ushering.** Deacons will serve as greeters and ushers for the services held in the church.
2. **Upkeep of church property.** Deacons will take responsibility for the care and upkeep of church property, including the oversight or actual doing of the janitorial work, repairs, grounds maintenance, interior decorating, and small renovations.
3. **Security.** Deacons will care for the security of those in attendance at church activities, always vigilant for the comfort and safety of all persons. This includes opening the church building before services and locking the facility at the conclusion of services.
4. **Baptismal.** Deacons will prepare, fill, and drain the pool. Assist candidates. Do the physical labor related to the act of baptism.
5. **Communion.** Deacons will provide the physical arrangements, such as placing the communion table. Prepare the Holy elements (bread and grape juice). Arrange the elements on the table. Distribute elements to the congregation. Clean and store the linens and serving pieces used in Communion.
6. **Special Projects.** Deacons will assist in the oversight of any special projects related to facility improvements, renovations, expansions, construction, etc.

CONSIDERATION PROCESS:

Consideration for the role of a Deacon is done by the appointment of the Senior Pastor. Please contact the Church Business Administrator (Arlisia Caldwell @ ACaldwell@tccreynoldsburg.org) to schedule a meeting with the Senior Pastor to express your interest in serving in the role of a Deacon.