**WACCRA Board Meeting**

**September 10, 2021**

**Via Zoom**

**Attendees:**

*Board*: Donna Kristaponis, President; Rick Baugh, Vice President; Nickie Askov, Secretary; Jim Crim, Treasurer; Orin Brustad, Carlos Caguiat, Cassandra Carothers, Monica Clement, Judy Love, Natalie Siegel

*Committee Chairs*: Susan Dillon, Membership Chair

*CCRC Coordinators*: Robert Pringle, Tom Sakata

*Guest*: Barbara Knight

President Donna Kristaponis called the meeting to order at 10:02 AM.

• Minutes: The minutes from the July 9, 2021, meeting were approved by consent.

• Treasurer’s Report: Approved by consent. Jim reported that the lawyer did not send an invoice so apparently her work was gratis. **Donna will send a thank-you note from the Board.**

OLD BUSINESS:

• Website Enhancement: Kudos were given to Monica and Put for their fine work on the WACCRA website. Outsiders have also made laudatory comments about the new website. Monica reported that they have already compiled a list of changes for future updates. Rick requested that he be added to the updating work group.

• Presidents’ Roundtable Update: Rick reported that the informal nature of the meeting seemed to be productive for the attending members who change over time. The current president of Mirabella volunteered to coordinate the December meeting and is collecting suggested topics. **Rick agreed to make a list of past agenda items.**

• Update on *Commitment to CCRC Practices*: No new issues were discussed.

• Membership Update: In response to the need to make the numbers clearer, Susan, Tom, and Donna will work on the format. Nicole stayed on the job. Previously, she had reported being inundated by numerous interruptions rather than having a single point of contact, which was the practice. That practice has now stopped. Only Susan and Jim send Nicole updated information.

Tom updates membership information for Go-Daddy (for the Newsmail) as he receives it from individual coordinators. **Rick will work with Tom, Jim, and Susan to make sure all members are included in the GoDaddy Newsmail list. When a Newsmail is issued, coordinators should call it to the attention of the members in their CCRCs.**

• Update on Annual Meeting set for October: Saturday, October 23, 2:00-4:00, is the date of the Annual Meeting to be held in person and by Zoom at Emerald Heights. Dr. Katherine Pearson, an expert in CCRCs and a professor at Penn State, will be arriving on Friday for an evening meeting at Skyline. In the morning she will hold a Zoom conference with legislators, OIC staff, and others that Donna Christianson is pulling together. The Board and membership coordinators will meet with her over lunch at noon before the Annual Meeting. Concerns were discussed about how many members might attend in person. Masks will be required.

Since Natalie’s term will be ending, a ballot for a new Board member(s) will be distributed by the coordinators and returned to them. **Who will print the ballots was not resolved.**

NEW BUSINESS:

• Consider purchase of CCRC Research Report: The motion to purchase the $99 version passed.

• New Product: “Introduction to CCRCs in Washington”: Donna quizzed individual Board members about their own CCRCs as to whether they are Type A, B, C, or D. Monica suggested **the type of contracts offered by each CCRC be included in the next edition of the *Consumer Guide*.** **It would also make a good topic for the Presidents’ Roundtable.**

• Consideration of a Skills Set Task Force of WACCRA Members: Donna proposed that a database of members’ skills would prove useful. **Susan will talk to the coordinators about how that information might be gathered and summarized**.

• Consideration of a WACCRA Outreach Task Force/Marketing Committee: Monica reported that she had spoken with with Green River College to try to add the topic of CCRCs to the senior learning program. No one volunteered to be the outreach coordinator or committee member.

• Items from WACCRA Board Members: None.

The motion that the meeting be adjourned at 11:45 for an Executive Session passed. Next meeting is October 8, 10:00-12:00, by Zoom.

Respectfully submitted: Nickie Askov, Secretary