**WACCRA Board Meeting**

**January 14, 2021**

**Via Zoom**

**Attendees:**

*Board*: Donna Kristaponis, President; Rick Baugh, Interim Vice President; Nickie Askov, Secretary; Jim Crim, Treasurer; Carlos Caguiat, Monica Clement, Judy Love, Laura Saunders

*Committee Chair*: Susan Dillon, Membership Chair

*CCRC Coordinators*: Tom Sakata, Barry Witham

*Guest:* Allan Affleck

President Donna Kristaponis called the meeting to order at 10:00 AM.

• Minutes: The minutes from the December 10, 2021, meeting were approved by consent.

• Treasurer’s Report: Approved by consent.

OLD BUSINESS:

• Update on *Commitment to CCRC Practices*:

**Hearthstone**: The previous CEO signed the *Commitment*. The residents regard the signed agreement as “valid as stands”.

**Emerald Heights**: The handbook that contains the *Commitment* is being withdrawn from the new contracts that are signed upon entrance.

**Timber Ridge**: The *Commitment* will be presented to the floor meetings as soon as COVID restrictions are lifted.

**Mirabella**: A few residents have expressed concern about getting their entrance fees refunded when they leave or die although there is no report that has actually happened since the *Commitment* was signed.

• Long-term Financials Task Force: No report.

• Membership Tracking Workflow Update: A new Tracking Work Flow has been developed and approved. The only suggestion was to date the version since it may change in the future.

• Announcement of new hire responsible for maintaining the Excel spreadsheet: The position has been named “Recorder” rather than designated by the person’s name. Malia Chopra, who is a sophomore at Bellevue High School, has taken the position with her mother supervising her work. She was commended for her willingness to work and her competence. Her total workload is about 60/year with most of the work occurring in February.

A discussion occurred about the letters that are sent out for new members and for renewals. Some coordinators give a postcard that thanks residents for renewing their memberships and a WACCRA pen.

NEW BUSINESS:

• Approve the appointment of Laura Saunders, Hearthstone, to the WACCRA Board: The Board voted in favor of her appointment with the formal election occurring at the Annual Meeting. She will be replacing Cassandra Carothers who resigned at the end of the year. Laura will also be serving as membership coordinator although she will try to identify someone else to take that on so that she can focus on Board responsibilities.

• Approve the President’s appointment of the first member of the WACCRA Board of Advisors: Professor Katherine Pearson, Dickinson Law School, Penn State University was approved by acclamation as the first member of the WACCRA Board of Advisors. (Previously Donna had asked Allan who declined due to health complications.) Although the role is not yet well defined, advisors should be available to the president when advice is needed.

• Consideration and approval of the 2022 annual budget: The budget was approved. It was increased to cover renewal of the Go Daddy database. Annual contributions were estimated to be $9,000 following recent trends.

• Consider how we diversify the resident pictures used in WACCRA marketing materials: Nickie had raised this issue several months ago, and board members had agreed to take pictures of diverse residents engaging in various activities. However, with the COVID restrictions and adverse weather this has proved difficult. Monica volunteered a picture of an Asian woman gardening (after getting her approval). Nickie mentioned an Asian couple that has been included in Mirabella marketing materials, but they might be willing to be included since she is on the WACCRA membership committee. **Donna urged board members to take pictures as able.**  Those who are photographed should be WACCRA members. The current banner depicts residents of Emerald Heights, some of whom by now have passed away.

• Discussion on growing membership beyond our current boundaries: Although it is good to promote membership within the CCRCs that are already well represented, we need to be reaching out to other CCRCs that have not been active in WACCRA. Since 18 of the 23 CCRCs are represented in the Presidents’ Roundtable, **Donna asked Rick and Nickie to review the membership of the Roundtable to see where presentations about WACCRA might be well received.** (Susan suggested Frank Tobey Jones because she has a friend there.) Laura volunteered to develop a prototype for a presentation to residents at Hearthstone. Nickie will record Donna’s presentation on Zoom to Mirabella residents on January 27 that will include her slides of the mission and accomplishments of WACCRA. She will also record Donna’s introduction and Katherine Pearson’s talk at the Annual Meeting using the edited video. Donna and Rick are also willing to speak in person if that becomes possible.

• Action to support Bills introduced into the 2022 Legislative Session: The Board voted to support all the bills listed below. However, HB 1732 was supported only in concept since the final version is still being negotiated. The Legislative Liaison Committee was empowered with decision-making power about support as the bills evolve which they will communicate to Board members. Monica plans to ask members to take action in support of these bills in an upcoming NewsMail.

* + - * SB 5247: Multistate Nurse Licensure Compact
			* HB 1616: The Charity Care Act
			* HB 1732: Washington Cares Act
			* HB 1802: “Nothing About Us Without Us Bill”
			* HB 1646: Dementia Cooperative
			* HB 1854: Hearing Devices for All

• Items from WACCRA Board Members: None.

The motion that the meeting be adjourned at 11:50 for an Executive Session passed. Next meeting is February 11, 10:00-12:00, by Zoom.

Respectfully submitted: Nickie Askov, Secretary