

**Incorporated Village of South Floral Park**

**Minutes**

**Regular Board Meeting**

**Thursday, September 4, 2025, at 8:00 p.m.**

**The meeting was held at the Elmont Public Library, Room #2,  
700 Hempstead Turnpike, Elmont, NY 11003**

The second regular meeting of the Board of Trustees of the Village of South Floral Park was held on Thursday, September 4, 2025. Mayor Brown opened the meeting at 8:00 pm and called upon Trustee Graham to lead the audience with a salute to the flag. After the Pledge of Allegiance, Mayor Brown asked Deputy Clerk West to proceed with the roll call.

Present: Mayor Brown, Trustee Bellamy, Trustee Graham, Trustee Porscha Lyons, Village Attorney Chris Prior, and Deputy Clerk Tanisha West.

The Minutes of June 5, 2025, Board meeting on a motion by Trustee Lyons and seconded by Trustee Graham was unanimously approved

The vouchers for June 2025 on a motion by Trustee Graham, seconded by Trustee Bellamy, were unanimously approved.

**Financial Report**

**June 2025**            Revenue \$470, 490.73  
                             Expenses \$171,293.41

**July 2025**            Revenue \$111.278. 81  
                             Expenses \$617,784.07

**August 2025**        Revenue  
                             Expenses

**August Financial report will be available next meeting**

**Report of the Commissioners:**

**Police Activity Report:** Police Commissioner Graham reported that during the months of June through August 2025, a total of 41 parking tickets were issued in June, 48 in July, and 26 in August. In addition, the Village Code Enforcement Officer issued 9 local law violation tickets during this period. No vehicle or traffic tickets were written by the Nassau County 5th Precinct. Fines collected and reported to New York State totaled \$1,730 for June, \$2,595 for July, and \$2,775 for August.

**Highway Report:** Commissioner Lyons reported that during the months of June through August 2025, the Highway Department staff performed routine maintenance and special projects. General maintenance included regular cleaning of Village Hall, the Fire Department, and village roadways, as well as post-sanitation cleanup of trash and debris. Vehicle maintenance was

completed on June 23 with an inspection of the Chevrolet truck, and in July the Ford truck received an oil change. For beautification and preparation for the Village's 100-Year Celebration, staff planted flowers at the Firemen's Memorial and Village Hall, pulled weeds throughout the Village, and replaced all street signs in advance of the Centennial Celebration.

**Fire Report** – The South Floral Park Fire Department reported that in June 2025, the Department responded to a total of 36 calls with participation from 100 members. This included 2 ambulance calls attended by 2 members, 1 school call attended by 1 member, and 2 miscellaneous calls attended by 8 members. In July 2025, the Department responded to 34 calls with 99 members participating, including 2 school calls attended by 2 members. The report for August 2025 will be available at the October 2, 2025, meeting.

**Power & Light** – No outages to report

**Commissioner of Emergency Management** – Commissioner Bellamy stated she is working to set up a Zoom meeting with members of the Nassau County Office of Emergency Management.

**WAWNC Report** - Commissioner Ifill Commissioner Ifill submitted the following update. Over the last three months, the only item to report is the ongoing work at Station 44 at the end of Chelsea Street. The Water Authority is continuing its long-term project to erect structures that will cover the GAC (Granular Activated Carbon) filtration systems, which are designed to filter PFAs and 1,4-Dioxane from the village's water supply. Commissioner Ifill noted that anyone with questions or concerns should reach out to him directly by email.

**4VS** – Nothing to report

**Belmont Advisory Board** – Advisory Board Member Graham reported that there was nothing to report.

**Building Department** - During June 2025, the Building Department received a total of 11 permit applications, of which 9 were reviewed and issued while 2 remained under review pending additional documentation. In July 2025, the Department reviewed and issued 6 permits, with 2 applications still pending further documentation before approval. In August 2025, a total of 9 permits were reviewed and issued. The Building Department continues to work closely with applicants to ensure that all submissions comply with the Village's building codes and zoning requirements, and additional permits are expected to be issued as outstanding documentation and approvals are finalized.

**Correspondence:**

On July 7, 2025, the Village received an email from Kathleen Cornero, daughter of the owner of 145 Arthur Avenue, requesting a senior citizen exemption on her village property in accordance with Village Code. On August 11, 2025, Village Hall received an invitation from the Village of Floral Park inviting Mayor Brown to attend their 9/11 ceremony. On August 12, 2025, the Village received an email from the owner of 444 Marguerite Avenue regarding a sprinkler pipe that was damaged during the installation of a "No Stopping Anytime" sign on Tennessee Street. Additional correspondence included updates to the Community Development Chart of Accounts and the CHIPS balance.

**Old Business:**

No old business to discuss

**New Business:**

On a motion by Trustee Graham, seconded by Trustee Bellamy, the Board introduced a proposed local law establishing Chapter 110, "Liability of Village", of the Code of the Village of South Floral Park. The law is intended to require prior written notice of a defect as a condition

to Village liability in certain actions. A motion was requested to hold a public hearing on the proposed local law on October 2, 2025.

Additionally, on a motion by Trustee Lyons, seconded by Trustee Bellamy, the Board presented a resolution for digital and electronic record retention in accordance with Village policy. A motion was requested to formally adopt the resolution.

#### **Upcoming Events**

- On September 20<sup>th</sup>, the Village will be celebrating 100 years of service and hosting a community-wide event that includes a parade, food and entertainment. The event commences at 11 am with a parade and continues with guest speakers, food, and entertainment.
- Justice court will be held on Monday, September 15<sup>th</sup> at 6 pm.
- The next Board of Trustees meeting will be on Thursday, October 2<sup>nd</sup> at 8:00 pm.

#### **Residents:**

Resident one spoke regarding issues with debris left behind following sanitation pickup. The same resident also raised concerns about loose dogs in the Village. With no further comments from the audience, on a motion by Trustee Lyons, seconded by Trustee Bellamy and unanimously approved, the meeting was adjourned at 8:44 p.m.

Respectfully submitted,

Deputy Clerk

Tanisha West