

383 ROQUETTE AVENUE SOUTH FLORAL PARK, NEW YORK 11001 www.southfloralpark.org

Mayor Nyakya Brown

Trustees:

Jennifer Bellamy Porscha Lyons Randolph Jacques LeRoy Graham Telephone: (516) 352-8047 Fax: (516) 352-0651 MARY LONG
Administrator/Clerk-Treas.

Tanisha West Deputy Clerk-Tresaurer

> Christopher Prior Village Attorney

RICH BELZITI Building Inspector

Zoning Board of Appeals <u>REQUIREMENTS FOR FILING A VARIANCE</u> Eight (8) complete sets:

- 1. ARCHITECTURAL PLANS SHOWING PLOT PLAN TO SCALE, SIGNED AND SEALED
- 2. COMPLETED VILLAGE OF SOUTH FLORAL PARK PERMIT APPLICATION
- 3. A RECENT SURVEY OF PREMISES SHOWING ALL ADDITIONS/DELETIONS (MUST HAVE SURVEYORS SIGNATURE AND/OR SEAL)
- 4. ATTACHED FORM COMPLETED & RETURNED WITH LETTER OF REQUEST FOR THE VARIANCE
- 5. A COLOR PHOTO OF PROPERTY WHERE THE PROPOSED ADDITION, ETC. WILL BE.
- 6. A CHECK MADE PAYABLE TO THE VILLAGE OF SOUTH FLORAL PARK FOR:

\$300.00 - NON-REFUNDABLE

- 7. NOTICE OF DISAPPROVAL
- 8. ENVIRONMENTAL ASSESSMENT FORM (SEQR)
- 9. EASEMENT AFFIDAVIT (the one applicable affidavit of the two attached)
- 10. AFFIDAVIT OF OWNERSHIP / DISCLOSURE AFFIDAVIT BY APPLICANT AND OWNER
- 11. ONE NOTICE BY <u>CERTIFIED MAIL RETURN RECEIPT IS REQUIRED</u> TO BE MAILED TO THE PROPERTY OWNERS WITHIN A 100' RADIUS OF YOUR PROPERTY (prepare a 100 foot radius map and list of all property owners, as indicated on the most current Village Assessment Roll prepared for the Village Tax Levy). These notices must be mailed to the owners' current post office address. <u>The notices must be sent not less than (15) days prior to the public hearing</u>.
- 12. You must submit a completed and notarized "AFFIDAVIT OF MAILING NOTICE" to the Secretary of the Zoning Board of Appeals NO LATER THAN FIVE (5) BUSINESS DAYS BEFORE THE SCHEDULED HEARING. Proof of service of the notices, in the form of the RETURN RECEIPT (GREEN) CARDS MUST BE presented at the Public Hearing.
 - 1. All fees paid in relation to such and application will be non-refundable and non-transferable.
 - 2. This list should not be construed in any way as a complete list but rather only as a sampling for informational purposes. Additional data and/or cost may be required depending upon the nature of the variance.

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Application to Zoning Board of Appeals

| Date: |
|--|
| Property Owner (Please Print): |
| Address:; South Floral Park, NY 11001. |
| Application is hereby made to the South Floral Park Zoning Board of Appeals for a variance to the Zoning Code of the Incorporated Village of South Floral Park, Nassau County, New York, as follows: |
| Date of application for building permit: |
| Type of permit requested: |
| Date of Notice of Disapproval: |
| Reason for declination and Village Code Section number (as per Notice of Disapproval): |
| Property Owner should explain what hardship or practical difficulties exist in their complying with the village's existing zoning requirements: |
| |
| |
| Date: Property Owner Signature |

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| VILLAGE OF SOUTH FLORAL I | |
|---|-----------------------|
| Application of | EASEMENT AFFIDAVIT |
| | |
| STATE OF NEW YORK)) ss: COUNTY OF NASSAU | |
| 1. I am the owner of record of | |
| | |
| Signature | |
| Sworn to before me this | |
| day of, 20 | |
| NOTARY PUBLIC, Nassau Coun | ity, New York |

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| VILLAGE OF SOUTH FLORAL | PARK |
|---|---|
| | x |
| Application of | EASEMENT AFFIDAVIT |
| | |
| STATE OF NEW YORK)) ss: COUNTY OF NASSAU | ·X |
| | , being duly sworn, deposes and says |
| | f the Property known and designated and Tax Map as Section, |
| 2. The Property is NOT encu | mbered by the following easements: |
| | |
| | · · · · · · · · · · · · · · · · · · · |
| Signature | |
| Sworn to before me this | |
| day of, 20 | |
| NOTARY PUBLIC, Nassau Cour | nty, New York |

INC. VILLAGE OF SOUTH FLORAL PARK
383 ROQUETTE AVENUE
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AFFIDAVIT OF OWNERSHIP

| STATE OF NEW YORK) | | |
|--|---|---|
| SS: COUNTY OF NASSAU) | | |
| DATE | _ | |
| • | being duly sworn, depose | s and says that (s)he |
| resides at | | |
| in the County of | and State of | that (s)he |
| is (the owner in fee) (the | of | |
| premises described in this a South Floral Park Zoning Bo Roll as Section, Block and that the statements of fac | ard of Appeals shown on th, Lots (s) and tha to n | before the Village of ne Village Assessment t (s)he has authorized make this application |
| Property Owner Signature | | |
| Sworn to before me this, | , 20 | |
| Notary Public, Nassau Count | y, New York | |
| *Strike out inapplicable w | ords. | |

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DISCLOSURE AFFIDAVIT

| STATE OF NEW YORK) |
|--|
| SS: COUNTY OF NASSAU) |
| DATE |
| , being duly sworn, deposes and says |
| 1. That your deponent resides at |
| 2. That your deponent is (one of) the (owners/contract vendees/lessees)* of the property which forms the subject matter of this application and is fully familiar with all of the facts and circumstances set forth. |
| 3. That there are no encumbrances or holder of any instruments creating an encumbrance upon the subject property. |
| 4. That neither deponent nor any other person mentioned in this affidavit is a Village of South Floral Park officer or employee, or is related to a Village officer or employee. |
| 5. That no person interested in this property is an officer or employee of the Village of South Floral Park, nor is related to any Village officer or employee of |
| the Village of South Floral Park. 6. That in the event there is any change in the matters set forth herein prior to the granting of the (variance/conditional use permit)* for the property affected hereby, deponent will file with the Village of South Floral Park a supplemental affidavit indicating the details of such change within 48 hours of such change. |
| |
| Deponent's Signature |
| Sworn to before me thisday of 20 |
| Notary Public, Nassau County, New York |
| *Strike out inapplicable words. |

INC. VILLAGE OF SOUTH FLORAL PARK
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AFFIDAVIT OF DELIVERY AFFIDAVIT OF MAILING

| STATE OF 1 | • | | | |
|---------------|---|------------------------|--|-------------|
| COUNTY 01 | SS: F NASSAU) | | | |
| | , being duly s | eworn denoces and | I gave that o | n the |
| | | | - | ii tiie |
| | day of | , 20, (s)he s | erved | |
| the Notice at | tached hereto upon the fo | ollowing persons a | t the address | s indicated |
| | Owners of Record of A | ffected Properties | <u>As Shown</u> | |
| Name | Address | Section | Block | Lot |
| | | | ********* | |
| | *************************************** | | ***** | |
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| | PARTIES A | | | |

INC. VILLAGE OF SOUTH FLORAL PARK 383 ROQUETTE AVENUE SOUTH FLORAL PARK, NEW YORK 11001 www.southfloralpark.org

| Name | Address | | Section | Block | Lot |
|--|--|---------------------------|-------------|--|-------------|
| | 7.7 | | - | ************************************* | |
| *************************************** | | | - | | |
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| regularly mains the County That said not | same securely enclosed intained by the United S of Nassau: ice was mailed by certificate and forms a part h | states G - ed retu: | overnment | at | |
| | The second secon | 01001 | | | |
| | | | | | |
| Applicant S | ignature | | _ | | |
| | | | | | |
| Sworn to befo | ere me this | | | | |
| | day of, 20 | | | | |
| Notary Public | , Nassau County, New Y | Vork | | | |



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NOTICE TO OWNERS OF AFFECTED PROPERTIES

| (date) |
|--|
| TO: |
| |
| DI FACE TAKE NOTICE that the analysis and has made an |
| PLEASE TAKE NOTICE that the undersigned has made an application to the Zoning Board of Appeals of the village of south floral Park for a variance as per the attached Notice of Disapproval. |
| A public hearing will be held by the Zoning Board of Appeals on this application on at |
| The notice is sent to you by certified mail with return receipt under provisions of the Rules of the Board. |
| Signed: |
| Dated:of, 20 |
| |

APPLICANT SHALL SEND BY CERTIFIED RETURN RECEIPT REQUESTED TO AFFECTED PROPERTY OWNERS 15 DAYS BEFORE THIE DATE SET FOR THE HEARING.

NOTICE OF DISAPPROVAL MUST BE ATTACHED TO THIS NOTICE.

Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| Th. 17 Th. 1 . 10 | | | | |
|--|-----------------|--------------------|-----------|----------|
| Part I - Project and Spousor Information | | | | |
| | | | | |
| Name of Action or Project: | | | | |
| | | | | |
| Project Location (describe, and attach a location map): | | | | |
| • | | | | |
| 77 - 677 - 67 | | | | |
| Brief Description of Proposed Action: | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Name of Applicant or Sponsor: | Telephone: | | | |
| | E-Mail: | | | |
| Address: | <u> </u> | | | |
| • | | | | |
| City/PO: | State | - | Zip Code: | |
| | , state: | • | EIP WOOD. | |
| 1. Then the swapped action outsing by the family the said of the first of the family o | | | 130 | 377.0 |
| Does the proposed action only involve the legislative adoption of a plan, I administrative rule, or regulation? | ocal law, ordin | ance, | NO | YES |
| If Yes, attach a narrative description of the intent of the proposed action and | the environme | ental resources fi | bat | |
| may be affected in the municipality and proceed to Part 2. If no, continue to | question 2. | | | |
| 2. Does the proposed action require a permit, approval or funding from any | _ | ental Agency? | NO | YES |
| If Yes, list agency(s) name and permit or approval: | | | | |
| | | | | |
| | | *** | <u>,</u> | <u> </u> |
| 3.a. Total acreage of the site of the proposed action? | acre | | | |
| b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned | acre | 25 | | |
| or controlled by the applicant or project sponsor? acres | | | | |
| | | • | | |
| Check all land uses that occur on, adjoining and near the proposed action | - | | | |
| ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Comm | ercial Res | sidential (submi |) (1) | |
| ☐Forest ☐Agriculture ☐Aquatic ☐Other | (specify): | | · · | |
| Park-land | | | | |
| | | | | |

| 5. Is the proposed action. | 20 | YES | N/A |
|--|----------|--|------|
| a., A permitted use under the zoning regulations? | | | |
| b. Consistent with the adopted comprehensive plan? | | | |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | | NO | YES |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Ar | ea? | <u> </u> | YES |
| If Yes, identify: | | | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? | | NO. | YES |
| | | | |
| b. Are public transportation service(s) available at or near the site of the proposed action? | | | |
| c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed act | ion? | | |
| 9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: | | 7/0 | YES |
| | | | |
| 10. Will the proposed action connect to an existing public/private water supply? | | ХО | YES |
| If No, describe method for providing potable water: | | | |
| 11. Will the proposed action connect to existing wastewater utilities? | | 3-0 | 2770 |
| _ | | NO | YES |
| If No, describe method for providing wastewater treatment: | | | |
| 12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? | | NO | YES |
| b. In the proposed action located in an archeological sensitive area? | | <u> </u> | |
| 12 - December 19 Orthodox 19 O | | <u> </u> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? | 1 | 02 | YES |
| b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? | | | |
| If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: | | | |
| | | | |
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check a ☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successi ☐ Wetland ☐ Urban ☐ Suburban | | apply: | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed | | УО | YES |
| by the State or Federal government as fireatened or endangered? | | | |
| 16. Is the project site located in the 100 year flood plain? | | NO | YES |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, | | NO | YES |
| a. Will storm water discharges flow to adjacent properties? | | | |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drain if Yes, briefly describe:NOYES | ıs)? | | |
| | | | |

| 18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? | 7.0 | YES |
|--|----------|---------|
| If Yes, explain purpose and size: | | |
| | | |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? | ХО | YES |
| If Yes, describe: | | П |
| | ·1 | |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? | 7/0 | YES |
| If Yes, describe: | | |
| | لحصا | <u></u> |
| I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE E KNOWLEDGE | ESTO | F MY |
| Applicant/sponsor name: Date: | | |
| Signature: | | |



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NOTICE TO OWNERS OF AFFECTED PROPERTIES

| | (date) | |
|--------------------------------|--|------|
| TO: | | |
| | that the undersigned has made an application to the Zoning Board of Application to the | peal |
| | ng will be held by the Zoning Board of Appeals on this application on, 20 atp.m. The meeting will be virtual, wion. Below is the link to the virtual ZBA Hearing: | th |
| Insert zoom link | | |
| | | |
| The notice is sent t Board. | you by certified mail with return receipt under provisions of the Rules of | the |
| | | |
| Dated:of_ | , 20 | |
| | ID BY CERTIFIED RETURN RECEIPT REQUESTED TO AFFECTED PROPERTY ORE THIE DATE SET FOR THE HEARING. | |

NOTICE OF DISAPPROVAL MUST BE ATTACHED TO THIS NOTICE.