## CHARLESTOWNE VILLAGE CONDOMINIUM, INC. EXTERIOR ALTERATION/CHANGE FORM

<ol> <li>All work will be done expeditiously once commenced and will be done in a good professional manner by myself or a contractor.</li> <li>All work will be performed at a time and in a manner to minimize interference and inconvenience to other homeowners.</li> <li>I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work and restoring any damage to common property or grounds resulting from work performance.</li> <li>I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.</li> <li>I will be responsible for complying with, and will comply with, all applicable Charlestowne Village Condominium, federal, state and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Charlestowne Village Condominium Board of Directors, its agents, and its designated committees have no responsibility with respect to such compliance; and that the Board of Directors or its designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation or governmental requirement.</li> <li>The contractor is:         <ul> <li>If approved within 60 days, the work would start on or about and would be completed by</li> <li>Applications are valid for 12 months (365 days).</li> </ul> </li> </ol>	NA	ME	ADDRESS	
request your consent to make the following changes, alterations, renovations, additions, removals and/or landscaping to my home. A copy of the plans and detailed specifications, scaled drawing of what you intend to improve, change, landscape, etc. PLEASE NOTE: APPLICATIONS WILL AUTOMATICALLY BE DISAPPROVED IF THE ABOVI INFORMATION IS NOT PROVIDED.  Description of Proposed Alteration:    Understand that under the Bylaws and the rules and regulations, the Board of Directors will act on this request within 60 days and provide me with a written response of their decision. I further understand and agree to the following provisions and provide me with a written response of their decision. I further understand and agree to the following provisions and provide me with a written response of their decision. I further understand and agree to the following provisions and provide me with a written response and all future upkeep will remain at my expense.  2. All work will be done expeditiously once commenced and will be done in a good professional manner by myself or a contractor. 3. All work will be reformed at a time and in a manner to minimize interference and inconvenience to other homeowners.  4. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work and restoring any damage to common property or grounds resulting from work performance.  5. I will be responsible for the conduct of all persons, agents, contractors, and enployees who are connected with this work.  6. I will be responsible for tomelying with, and will comply with, all applicable Charlestowne Village Condominium, federal, state and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the Charlestowne Village Condominium, forcers, its agents, and its designated committees have no responsibility with respect to such compliance; and that the Board of Directors,	НО	OME/WORK#		DATE
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RETURN YOUR COMPLETED FORM TO: CHARLESTOWNE VILLAGE CONDOMINIUM, INC. c/o CVI, 6300 Woodside Court, Suite 10, Columbia, MD 21046, fax to 301-596-2082 or email to <a href="mailto:lthomas@cviinc.com">lthomas@cviinc.com</a> ***********************************	5. 6. 7. 8.	All work will be done exped All work will be performed a I assume all liability and will restoring any damage to com I will be responsible for the I will be responsible for com and local laws, codes, regular permits and approvals for the agents, and its designated committee's at the plans, specifications, or will be the plans, specifications, or will be plans, specifications are valid for 12 I understand that I must controlled to of proposed characteristics.	itiously once commenced and will at a time and in a manner to mining the responsible for all damage and amon property or grounds resulting conduct of all persons, agents, complying with, and will comply with tions and requirements in connecte work. I understand and agree the mmittees have no responsibility we proval of this request shall not be work comply with any law, code, the work would start on or about the work would start on or about months (365 days).	be done in a good professional manner by myself or a contractor.  hize interference and inconvenience to other homeowners.  d/or injury which may result from performance of this work and g from work performance.  tractors, and employees who are connected with this work.  It all applicable Charlestowne Village Condominium, federal, state ion with this work, and I will obtain any necessary governmental at the Charlestowne Village Condominium Board of Directors, its with respect to such compliance; and that the Board of Directors or understood as the making of any representation or warranty that regulation or governmental requirement.
6300 Woodside Court, Suite 10, Columbia, MD 21046, fax to 301-596-2082 or email to <a href="mailto:lthomas@cviinc.com">lthomas@cviinc.com</a> ************************************	Sig	nature:		
FOR BOARD USE ONLY:  APPROVED  NOT APPROVED  Board Signature  DATE				
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