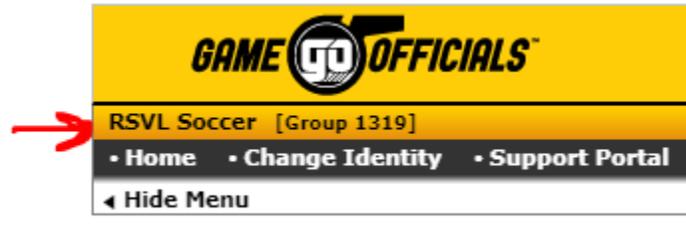


# Adding/Updating Your Availability on GameOfficials.net

Log in to your account in GameOfficials.net

If you're home screen shows "RSVL Soccer [Group 1319]", you are already using the Roseville Identity.



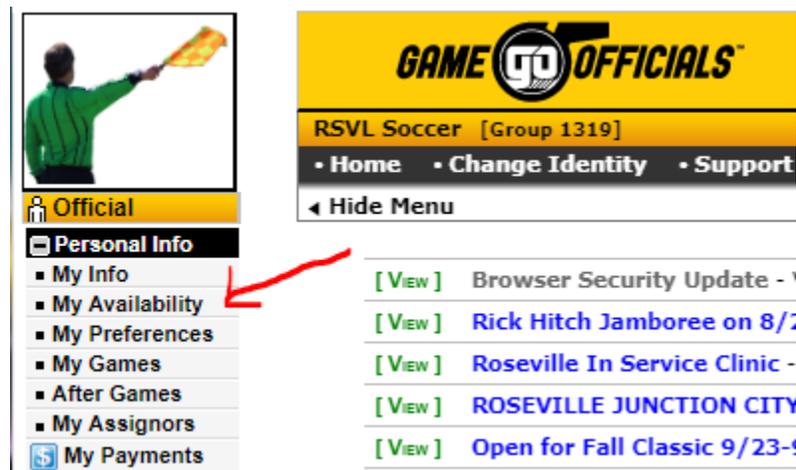
If not, you must select "Change Identity" and select "Switch" next to "1319 RSVL Soccer"

Assignment System Identities						As
	Num	Group	Type	Full Name	Prim Spor	
Switch	1105	CCSRA	Official	Central California Soccer Referee Assign...	Soccer	
Current	1472	Calnorth Assigning	Official	CCSL/CRL/Cups/North-South Games	Soccer	
Switch	1398	District 6 - Cal North	Official	District 6 - Cal North	Soccer	
Switch	1320	EGYSL	Official	ELK GROVE YOUTH SOCCER LEAGUE	Soccer	
Switch	1433	Granite Bay FC	Official	Granite Bay FC	Soccer	
Switch	1453	OYSC Ref Assignors	Official	OYSC Ref Assignors	Soccer	
Switch	1319	RSVL Soccer	Official	RSVL Soccer	Soccer	
Switch	1300	Ref Assignors	Official	Paul Etemad Assignor	Soccer	
Switch	1361	Rocklin FC	Official	Rocklin FC	Soccer	

Registration and Learning System Identities					Sign Up For Clas
	Num	Group	Type	Full Name	Prior
Switch	1271	CNRA	Official	California North Referee Administration	Soc

You will be redirected to the RSVL Soccer home page. Select "My Availability".



Select the day you want to set. (This example is for June 8, 2109)

The image shows a calendar for June 2019. The date June 8th is circled in red. To the right is a 'Calendar Color Legend' box with the following items:

- 00 - Available (green square)
- 00 - Not Available (red square)
- 00 - Existing Assignment (blue square)
- 00 - Multiple Entries (Possible conflicts) (red and green diagonal square)
- 00 - Game Dates (blue square)

Below the legend is a link: [Need Help or Instructions?](#)

Below the calendar is the text: "Click any day above to add or edit Availability"

When you click on the day (#) a separate window will pop up (Availability Maintenance)

The 'Availability Maintenance' window displays the following form fields:

- Date Entry:** Date: 06/08/2019
- Time Entry:** Start: 12:00 AM, End: 11:59 PM. There is an 'All Day' checkbox which is currently unchecked.
- Entry Type:** Radio buttons for 'Available' (selected) and 'Not Available'.
- Applies To:** A list of checkboxes for various categories: Calnorth Assigning, CNRA, EGYSL, OYSC Ref Assignors, Rocklin FC, CCSRA, District 6 - Cal North, Granite Bay FC, Ref Assignors, and RSVL Soccer. All are currently unchecked.
- Buttons: 'Select All / Clear All' and 'Show Advanced Options (Multiple Days, Notes, etc)'. At the bottom are 'SAVE (Add Entry)' and 'Cancel' buttons.

Make sure the date is correct in the **Date Entry** box. You can select the "All Day" box to mark yourself available **ALL DAY** or enter a specific time frame you are available...like 9:00 am to 3:00 pm....

This screenshot shows the same 'Availability Maintenance' window, but with the 'Time Entry' fields updated. The 'Date' is still 06/08/2019. The 'Start' is now 9:00 AM and the 'End' is 3:00 PM. Both the 'Start' and 'End' time fields have red checkmarks next to them. The 'All Day' checkbox remains unchecked. The 'Entry Type' is still 'Available'.

Select the “**Available**” or “**Not Available**” button and select the Assignor groups box(es) for which you want to make yourself Available or Not Available. **NOTE:** Each club you select under the same entry will see **that** availability entry.

Select the “**Show Advanced Options**” to select multiple occurrences (if your availability is always the same – otherwise, please do not use the multiple occurrences if your schedule changes often). Make notes in the **Notes** sections, like, “AR only, please”, or “assign with father John Smith”, or “RSVL Junction City Tournament” ....etc.

Select “**SAVE (Add Entry)**”.

You will be re-directed back to the calendar view and your **Existing Availability** will be visible.

Existing Availability						May 26, 2019 - Jul 6, 2019
Options to Batch Copy or Delete are available at the bottom of this page						
	Type	Date	Time	Groups	Notes	
• Del • Copy • Edit •	✓	6/8/19 (Sat)	9:00am to 3:00 pm	• RSVL Soccer	Rsvl Junction City Tournament	
• Del • Copy • Edit •	✓	6/9/19 (Sun)	9:00am to 3:00 pm	• RSVL Soccer		
• Del • Copy • Edit •	✓	6/15/19 (Sat)	9:00am to 3:00 pm	• RSVL Soccer		
• Del • Copy • Edit •	✓	6/16/19 (Sun)	9:00am to 3:00 pm	• RSVL Soccer		
• Del • Copy • Edit •	✓	6/22/19 (Sat)	All Day	• RSVL Soccer		
• Del • Copy • Edit •	✓	6/23/19 (Sun)	All Day	• RSVL Soccer		
• Del • Copy • Edit •	✓	6/29/19 (Sat)	All Day	• RSVL Soccer		

**\*\*REPEAT THE PROCESS FOR EACH DAY. INCLUDE FRIDAY EVENINGS, SATURDAYS & SUNDAYS.**