

ROSEVILLE YOUTH SOCCER CLUB

REFEREE MANUAL

2014

WELCOME

Welcome to the Roseville Youth Soccer Club's Referee program. The RYSC is proud to count on you to serve an important role for our Club. Without you 4500+ area children would not be able to play soccer.

Good Referees are extremely important to the success of our Club. In order for games to be safe, fair, and enjoyable, we expect our Referees to enforce the Laws of the Game according to the spirit of the laws, to ensure player safety and to control any inappropriate behavior or comments by players, coaches, or fans. The Club firmly believes that we have one of the best Soccer programs in the area, and our Referee program is an important part of that success.

The RYSC has a number of resources available to make your job easier. First, our website, <http://www.rosevillesoccer.com>, is updated frequently and has an area just for referees. The website will provide you with links to numerous documents, including the Referee Assignor contact list, the CYSA Send-Off Report, and other key refereeing documents. In addition, the website is used for communicating with players and referees.

SCHEDULING

When you register as a USSF Referee, you are issued a USSF ID number. The USSF ID number appears on the annual USSF license card that you receive in the mail. In addition, each Referee will be assigned an RYSC Referee number. The Referee Number for RYSC referees will look like this:

01-1234

The "01" prefix designates that you are an RYSC referee. The other clubs in the Placer Youth Soccer League (PYSL) will be using a similar numbering system and each PYSL club will have its own prefix. The "1234" is the number assigned to you. Do not share your number with others.

RYSC's Referee Director has a number of Age Group Referee Assignors (see the current RYSC Referee Assignors List). Each referee will be assigned to an Age Group Assignor. Your assignment to a particular Assignor will be determined by your Referee experience, age, and Referee expertise. New youth referees customarily begin at U-10's .

Scheduling for U10, U12, and U14 recreational games are completed via on-line assigning. The club uses Team Sideline for the assigning process. The website for the assigning is <http://www.placerysl.org/>. **A VALID EMAIL IS REQUIRED TO RECEIVE AND CONFIRM ASSIGNMENTS. EMAIL IS THE PRIMARY MEANS OF COMMUNICATION FOR THE SEASON.** Scheduling for all comp games, and U16 and U19 CPL games will be done via Game Officials.

REFEREE QUALIFICATIONS

The RYSC typically uses Level 7, 8, and 9 Referees. Level 7 and 8 referees typically officiate all matches (league, select, and tournament play). Level 7 and 8 Referees are identified by a black badge. Level 9 referees are recreational level referees who are qualified to officiate recreational matches of teams up to and including U-14 recreational teams. Level 9 referees have a blue badge.

New Referees that pass the Entry Level Licensing Clinic will have their first year registration reimbursed by RYSC upon referring four regular season games with-in one year of graduation from their Entry level Referee Clinic that is verifiable and with-in PYSL. The referee is responsible for any subsequent ANNUAL renewals and for purchasing any uniforms and equipment. USSF license re-registration is done via Game Official's website online.

The majority of games for the club are recreational games. Referees wishing to move-up in age assignments must be willing to accept feedback and demonstrate they are grasping the basics for their current age division prior to be moved up. Please contact your assignor for further information or guidance. The club does have competitive soccer games. Referees who are interested in refereeing the complete games must show a higher level of professionalism, knowledge of the laws of the games, player/coach management, willingness to accept and implement feedback, and a higher commitment to the good of the game.

RYSC typically offers a number of referee clinics in the spring designed to meet your continuing education needs. Watch the RYSC website for announcements. Please do not neglect to submit your USSF license for renewal on a timely basis. Online USSF referee re-registration for the next calendar year opens on the first of September in the current year (check the website out for details).

REFEREE UNIFORMS

A USSF-approved referee uniform is required. The yellow jersey is RYSC's primary color, and the red is the alternate. You need to purchase at least one yellow and one red jersey. Solid black shorts are also required. Socks must be black and have either the USSF two strip or three white stripes. It is recommended that Referees have both style socks at each match. Shoes/cleats should be predominately black. Baseball hats are optional (not part of the referee uniform) and must be **plain black. Referees are not allowed to wear jewelry, expect a wrist watch for time keeping. A Cell phone is not to be used for time keeping.** Your jersey must be tucked in and your USSF badge must be displayed. You are being paid. LOOK PROFESSIONAL!

REFEREE PAYROLL

The RYSC pays its referees based on the age division of the match (es) you officiate. The current pay scale is posted on RYSC's website.

The RYSC will issue/mail out paychecks every two weeks once league play begins. However, you will not receive your first paycheck until approximately three weeks after the season begins (conversely, you may receive as many as two paychecks after league play ends). This delay is necessary as it takes time to input the information from the hundreds of matches played each week. Please make sure the RYSC knows your current mailing address.

The referee is responsible for delivering the game card from each game to the assignor for the particular age group (within 24 hours of the game(s)). **IF YOU DON'T TURN IN YOUR GAME CARD, YOU WILL NOT BE PAID.** The game card must clearly show which referees actually officiated the game. The assignor will keep the game card for every game in his/her age group, and who served as referee and assistant referee, etc. All three referees need to complete the post game reports for all games that they officiate via www.placerysl.org. Please indicate any problems with coaches, players or field conditions on both the game card and in the post game report on-line. This record will be transmitted to the Referee Director for review, and then to the RYSC Treasurer for payment. The record will also be transmitted to the Director of Scheduling for the posting of wins and losses on www.placerysl.org. This process is time consuming, and if you delay in turning in your game cards, your paycheck WILL be delayed as well.

We recommend that you keep a log of the games you officiate, in case there are any questions about your paycheck. As you receive payment for your games, you should mark them paid in your log. All games officiated, money owed, and money paid to the Referee is located on each Referee's home page in "Team Sideline."

GAME CARDS

Game cards are very important for a number of reasons. First and foremost, you won't get paid without turning them in. Second, it's how the Club finds out who won and lost. Third, it helps us identify possible disciplinary problems with coaches, players, and parents.

Take possession of the game card from the coach before the match. Fill out what you can prior to the start of the match (will be discussed at the pre-season referee meeting). The home team coach is responsible for supplying the card (if both coaches do not have one, use a piece of paper and fill it out as normal). Both coaches must provide his/her player's names and jerseys number's, and the coaches names and signatures MUST be on the card (this MUST be done prior to the start of the game). After the game, fill in the final score and, if requested, allow either coach to write comments on the card.

If the match ends without a red card: If you are officiating a CCSL or NORCAL match, you should return the game card to the home team's coach. He/she will forward the game card to the appropriate person. If you are officiating a RECREATIONAL match, YOU are responsible for taking the game card to your age group assignor.

If you issue a red card/ejection during the match, the procedure IS:

First, you should call the Referee Director no later than 6:00pm on the day of the match and tell him what happened.

RECREATIONAL MATCH Referee will keep the game card, and also the sent off player/coach's player pass. Referee will need to complete a 24 Hr send-off report. The three items need to be turned into the referee director by 10:00 am the following day.

CCSL/CPL MATCH Referee will retain a copy of the completed game card that is signed by both coaches and the Referees. Referee will also retain the player/coach pass of the sent off player/coach. The 24 Hr report will be completed online at CCSL's website ASAP. www.calnorth.org.

NORCAL MATCH Referee will retain a copy of the completed game card that is signed by both coaches and the referees. The Referee WILL NOT retain the sent off player/coach's pass(ensure the involved parties information is on the game card, or copy it from the player/coach's pass. The Referee will complete the on-line send off report at NORCAL's website ASAP. www.norcalreferees.com.

For on-line 24 Hr send-off reports, make a copy of the completed report, and forward it to the Director of Referees by 1000 AM the day following the send-off.

The instructions for completing the online send off report is on the referee download page of the Roseville Soccer Web Site. RYSC is REQUIRED to report the red card/ejection within 24 hours of it occurring. If you don't promptly give us this information, we cannot report it.

USEFUL WEBSITES

USSF-www.ussoccer.com (click on Referee)

RYSC'S SITE-www.rosevillesoccer.com (click on Referee)

TEAM SIDELINE-www.placerysl.org

FREQUENTLY ASKED QUESTIONS FOR REFEREES

Who are the RYSC's referee officials, and how do I reach them? The Club has a referee director and referee age group assignors. For fellow referee name and phone numbers, contact your age group assignor.

Does my appearance matter? Absolutely. If you look like a professional, you will be treated like a professional. Wear your full uniform, with your USSF badge displayed, and your jersey tucked in.

What equipment should I bring to the field? Several pens, a coin, yellow and red cards, flags, watch, whistle, both jersey's and WATER. A towel, athletic tape, sunscreen and food are also a good idea. [Did you ever notice that experienced referees bring a referee bag to the games?]

What should I be doing before the match? Arrive 30 minutes early in full uniform. Check the condition of the field and the goals (the goals must be secured to the ground). If problems with the field cannot be corrected (get the coaches to assist you), mark the hazard with a cone or towel (provided by a team). The nets should be securely fastened to the posts. If there are gaps big enough for a ball to pass through, use your athletic tape to close the gaps. Check player and coaches passes, and player's equipment.

What equipment should I check on the Players? At player check-in, you should inspect cleats and shin guards. No jewelry may be worn (unless it is a medical alert or religious item-it should be taped and not dangerous). Shin guards must be worn under the socks and should be appropriately sized for the player. Both socks should be the same color(s). Instruct the players to tuck in their jerseys.

What can I do to start the games on time? Do not allow the parents or coaches to delay the start of a match. If you are waiting for a previous match to end, find the coaches for the next match and make sure they are ready to go (do your coin toss, player check in, and game card filled out before the previous match ends), to insure that *your game starts on time*.

How do I handle red cards? After the match, you must collect the players/coaches pass, game card, fill out a send out report and give everything to the Referee Director (within the time previously noted). Provide *all* the Referees names and phone numbers on the Send Off Report and game card.

How do I handle unruly fan behavior? When you sense that truly unruly behavior is occurring, first tell the coach that he or she needs to correct their behavior (or have the coach speak to the fan). This message could occur "on the run" or during a stoppage in play. That will usually correct most poor behavior. If the behavior persists, you could give the coach a second request to correct the coach's or the fan's unruly behavior. If the coach continues (or is not able to stop the fan's unruly behavior), stop the game and give the coach or the fan an official warning (like a caution). Record the coach's or the fan's name on the game card, the time of the incident, along with the words "for irresponsible behavior" and a brief description of the unruly behavior. [Do not show a card to a coach or the fan. Per the "Advice", the coach or the fan must be verbally 'warned']. If that warning fails to calm the situation, the coach or the fan will have to be 'dismissed' (like a send-off). Again, record the key information on the game card. If you have to dismiss one or more sideline personnel, remember that you have to fill out a CYSA send-off report on each individual. The "dismissed" person must leave the area of the field. Notify the Referee Director ASAP.

Are the coaches restricted to the coaching/technical area? Yes. They must stay within 10 yards of the center line. If parents, who are not in the 'technical area', are observed coaching rather than cheering (cheering is encouraged!), tell the coach that they must stop coaching, or move to the coaching area.

What are the PYSL Modified Rules? The PYSL had adopted several rules that adapt the FIFA/USSF/CYSA rules for the various age groups (field size, ball size, length of the match, etc). A list of the PYSL Modified Rules is provided with this material and it is available on the Club's website.

What do I do in case of bad weather? If the weather is poor, check the website or call 916-786-NETS. If there are no announcements posted, please show up to your assigned games.

TIPS/REMINDERS FOR OUR RYSC REFEREES

* When you blow your whistle, **blow it LOUD** & louder for hard fouls.

- * Use the correct hand-signals to indicate direct or indirect kick restarts.
- * If you see a foul but decide that the fouled player gained the advantage, shout “Advantage” use the hand signal to play on (this tells everyone that you saw the foul).
- * *Good foul/non foul recognition will enhance your reputation as a referee.*
- * Control the first five minutes and the last five minutes of each half and you will find few problems.
- * Be firm but friendly.
- * Remember what age group you are officiating, and whether it is CCSL or recreational, and adjust accordingly.
- * Stay up with the play---remember to stay in position to make the call.
- * U-8's: Remember that we have a modified offside rule the U-8's. If they are approximately 20 yards offside, award the other team a free kick for the offside infraction.
- * When refereeing the younger age groups, sometimes a brief explanation of an infraction is important.
- * **Protect the goalie!** The goalie has possession of the ball if they are holding the ball in their hands or arms, dribbling the ball (like a basketball) or juggling the ball in the air near them, or if the ball is pinned to the ground with one or more fingers. If the goalie has possession under any of these criteria, the attacking player cannot attempt to kick the ball.
- * A goalie may not pick up a ball that was **DELIBERATELY KICKED** to the goalie and the goalie may not receive a throw-in from a teammate with their hands. In each of these circumstances, the goalie must use their feet to handle the ball.
- * Please check the RYSC website periodically for referee announcements.
- * Referee assignments are sometimes done well in advance and sometimes a week at a time. **If you are not contacted on a regular basis, please contact your assignor.**
- * Infrequently, a senior referee will observe one of your games and give you tips on how to improve your referee skills. *Use these opportunities to ask questions!*

If you have any questions, please feel free to contact the Referee Director.

Chuck Pirone (916-782-1732)
RYSC Referee Director