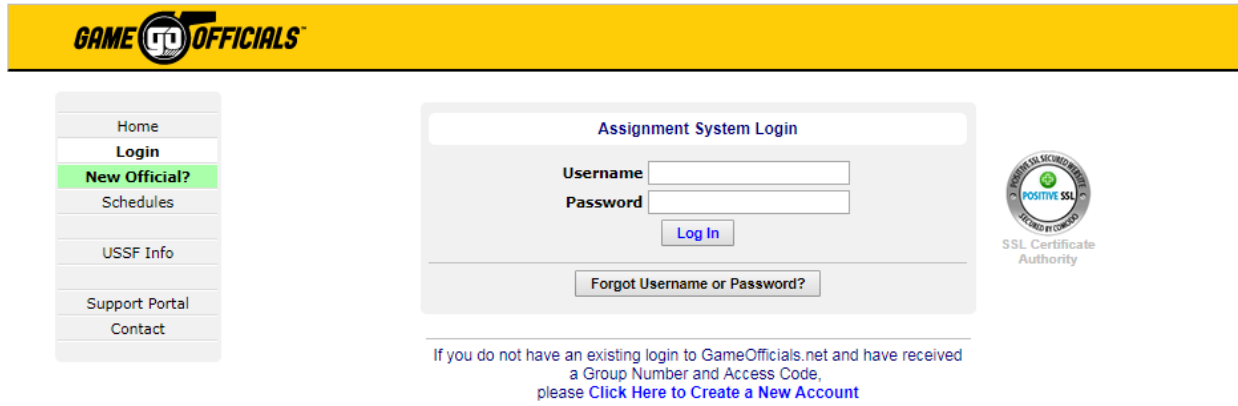


# Setting up your My Payments screen

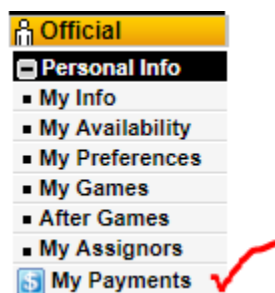
Log in to **GameOfficials.net** and make sure you are using **RSVL Soccer [Group 1319]** Identity.



**\*\*Confirming you are using RSVL Soccer [Group 1319] Identity, see here**



Select “**\$ My Payments**” from the left column menu



Select “**(Add / Remove Authorization)**”.




Fill out the info in **Signature Block** and select “**I Agree**”.

**Signature Block**

By completing this Signature Block section and typing your name below, you certify that:

1. You have read and agree to the Licensing Agreement above
2. You are authorized on behalf of the individual to enter into this agreement with GameOfficials.net.


 **Under Age 18**  
**A Parent or Guardian must complete the following section.**

**Parent / Guardian Name**

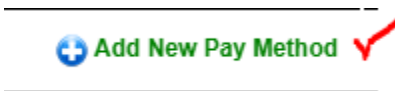
**Relation to User**

**Parent / Guardian Signature**  (Enter Name As Signature)



**Today's Date**  (M/D/YYYY) (Today)

 **I Agree**



Next, select “**+ Add New Pay Method**”

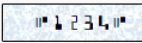



Select “**Payment Method**” from the drop-down menu, fill in the required information and select “**Continue**”.

**Payment Method** Savings Account \*  

**Bank Account Information**

The Routing Number and Account Number can be found by reviewing the bottom of a current check. The Routing, Account or Check number could be in a different order on the check. You can identify the Routing number because it is 9 digits long and is surrounded on both sides by the  symbol. The Account Number should have a  symbol on the right side only and can be of varying lengths.

**Bank Routing Number**  **Checking Account Number** 

**Bank Name**

**Bank Routing Num**  Please Enter Valid Routing Num

**Bank Account Num**  (Checking or Savings Account Number)

**Billing Address** Billing Info for Payment Method

☐ Check if Billing Information is same as your Contact Information

Enter Name As It Appears On Card or Account


**Name**

**Address 1**



**Address 2**

**City**

**State**  **Zip**


 **Continue**

Fill in the required information and select “[SAVE \(Confirm Payment Method\)](#)”.

DIRECT PAYMENT/DEPOSIT AUTHORIZATION	
 <b>Under Age 18</b> A Parent or Guardian must complete the following section.	
<p>I authorize GameOfficials.net to make electronic credit entries to my checking / savings account for payment of agreed upon items. This authority will remain in effect until I have cancelled it in writing or used the online tools to remove this payment method from this account.</p> <p>An email notice will be sent after each debit or credit is made to my account. If it becomes necessary to debit a previously deposited credit from my account, I will be notified via email at least one business day prior to the subsequent debit.</p> <p>Transactions should appear on my Bank Statement as: <b>GAMEOFFICIALSNET</b></p> <p><input type="checkbox"/> I am an authorized user on this account. I understand and agree with the terms above.</p> <p>Parent / Guardian Name <input type="text"/></p> <p>Relation to User <input type="text"/></p> <p>Parent / Guardian Signature <input type="text"/> (Enter Name As Signature)</p> <p>Today's Date <input type="text"/> (M / D / YYYY)</p>	
CONFIRM ACCOUNT AND ROUTING NUMBERS	
<p>Please enter the Bank Account Number again for security purposes</p> <p>Bank Name <input type="text"/></p> <p>Bank Routing Num <input type="text"/></p> <p>Bank Account Num <input type="text"/> (Checking or Savings Account Number)</p>	
<div> <a href="#">SAVE (Confirm Payment Method)</a> <input type="button" value="Cancel (Go Back)"/></div>	

Your account should appear in the My Payments page.

Select “[Change Preferences](#)” in the “[GOPay Account Balance](#)” box.

GOPay Account Balance	
Your current Account Balance is <b>\$ 0.00</b>	
<b>Automatic Payment Preferences</b>	 <a href="#">Change Preferences</a>
Send funds <b>Daily</b> when Payments are made to my GOPay Account (Whenever Funds Are Available)	

Select, from the drop-down menu, how often you'd like your funds to be sent to you. Select "[Save Preferences](#)".

**NOTE:** If Funds are sent by a Physical Check, a Convenience Fee will be charged for each Check. The current Convenience Fee for Physical Checks is \$6.00



**Automatic Payment Preferences**

Send funds whenever a Payment is made to my GOPay Account:

Daily - Whenever Funds Are Available \* ▼



**Physical Check Fee Notice**

If Funds are sent by a Physical Check, a Convenience Fee will be charged for each Check. The current Convenience Fee for Physical Checks is \$6.00.

You may add multiple accounts.

Selecting a "**(Primary)**" account will send fund to the chosen account automatically within a couple days of the funds showing as available in your GameOfficials account.

	(Primary) 
	Make Primary

**NOTE:** Don't forget to send your W9 to our Club Treasurer. Not having a signed W9 form may delay your payment(s).