

About the Program

The Animal Control Instructor certification course will take attendees from assessing for training needs, development of training programs and presentations, test and measurement and conducting training critiques. Classes will include discussions on personal and agency civil liability; effective communications processes; the ways adults learn and receive training; and coaching, counseling and administering disciplinary actions to address failing trainee situations. Classes will also address training tools, such as PowerPoint, interactive and multimedia presentations, video training platforms and online training platforms.

The course is comprised of seven separate blocks of instruction to include: Instructional Challenges and the Role of Instructors; Legal Considerations; The Psychology of Learning; Instructional Systems Development; Presenting Training Programs; Developing Training Aids; and Test and Measurement. There will also be practical skills evaluations, as attendees develop and present a number of animal control training programs.

The ACCA Instructor Certification Course has been carefully researched and offers the most current animal control-related information available.

The ACCA/MaSA Animal Control Instructor Certification Course costs just \$450.00 per student for the complete course. You may pay for this training program either with an Agency Check, Personal Check, Purchase Order or Credit Card.

To obtain a registration form for this course, please visit:
www.accacademy.net

Questions? Contact ACCA via phone at 937-825-6709 or email: mkumpf@accacademy.net

Upon registration, you will receive a confirmation letter via e-mail.

Class location: Platte County Resource Center, 11724 NW Plaza Circle, Room 715, Kansas City, Missouri 64153. Need directions? Please call James Taylor at 816-590-2960.



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Animal Control Instructor Certification

**December 19-21,
2023**

Kansas City, Missouri



Day One

Instructional Challenges / Role of the Instructor - In this class, we will discuss the role of the animal control instructor and the characteristics of good instructors. It will cover traps to avoid when teaching, how adult learners communicate, listening as well as speaking techniques, and the need for instructors to continue to train as well as teach.

Legal Considerations - In this class, we will discuss the civil liabilities faced by Animal Control Instructors, conditions for liability, negligence and standards of care. We will also discuss personal and agency liability, insurances, copyright law and obtaining permission for using another person's pictures.

Psychology of Learning - During this class, we will discuss the various types of learning, student motivation, positive and negative learning influences, and learning through the senses. We will also discuss the Laws of Learning, training trial and errors, competency-based learning, and trainee's individual differences. This class will also include coping with educational and literacy levels, coping with learning disabilities, and a variety of instructional strategies.

Instructional System Development - During this class, we will discuss training need analysis, instructional design, developing lesson plans, and the application of tools, instructional aids and testing methods.

Day Two

Presenting the Instruction - This class will cover training policies, classroom discipline, training session planning, the physical and attitudinal setting, and the principles of instruction. It will also cover the various methods of teaching, such as lecture, illustration, demonstration-performance and discussion.

Training Aids - In this class, we will discuss the need for training aids, how to select appropriate training aids, and successfully using training aids. It will also cover the use of projected training aids, like PowerPoint, as well as non-projected training aids like flip charts, dry marker boards, and models.

Test and Measurement - In this class, we will discuss the purpose of evaluation, test and measurement, the classifications of testing, and test planning and development. We will also discuss types of written testing, common considerations for all tests, and test analysis.

Practical Development - Each instructor trainee will develop three short presentations, to include the lesson plan, presentation/training aid, and the test and measurement method. These presentations will be presented on Day Three.

Day Three

Practical Presentations - All instructor trainees will present their practical presentations: one 5-minute presentation, one ten-minute presentation, and one 15 to 30-minute presentation. Each presentation will be followed by the administration of the test chosen for the presentation.

Final Exam - All attendees must complete the course's written final exam, scoring a minimum of 80% to successfully complete the course.

Special Equipment Needs: All attendees will be developing and presenting training programs, the associated lesson plans, quizzes, written tests, or performance evaluations. All attendees will need to bring with them to training a:

- **Laptop or tablet; with PowerPoint software**
- **A flash-drive or portable hard drive**
- **A note pad; pens and/or pencil**

The program instructor's will have materials, such as markers, flip-charts and other training aid development supplies available for attendees to use in developing and presenting their practice skills presentations.